

# Annual Report of the Town



Gilford  
New Hampshire  
*Year Ending December 31, 2002*

**Board of Selectmen and staff**  
Photo Courtesy of David C. Buckman

# Annual Reports

of the town of

# GILFORD

New Hampshire

for the year ending

December 31, 2002

## DEDICATION



For many in Gilford, skiing is more than a sport. It is a passion, a way of life, spawned by the snowy fields of the Belknap Mountain range. Gilford was the site of the state's first ski lift, on the present Muchlke Tree Farm, and has hosted many world-class alpine skiers, cross-country skiers and ski jumpers over the years. If one person is synonymous with Gilford skiing it is T. Gary Allen. An active skier for more than 80 years, Gary has also coached Olympic skiers, including two-time Olympic silver medallist Penny Pitou. A member of the U.S. Ski Hall of Fame as well as being an Olympic official in his own right, he has designed ski trails and re-configured the ski jumps at Gunstock. Gary has long given much to the community. Most recently, he donated the land of the Gilford Outing Club to the town, thus assuring winter recreational opportunities for present and future Gilford children. As a community, we are proud to dedicate this report to this gentle friend and neighbor.

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**Town Officers  
2002**

**OFFICERS ELECTED BY BALLOT AT  
TOWN MEETING**

**Term Commencing on Day of Town Meeting**

**Three-Year Terms  
SELECTMEN**

Lawrence M. Routhier	Term Expires 2003
Dennis J. Doten	Term Expires 2004
Alice H. Boucher (appt until 2003 Town Meeting)	Term Expires 2005

**TOWN CLERK-TAX COLLECTOR**

Debra Eastman	Term Expires 2005
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**TREASURER**

Gregory Dickinson	Annual Term 2003
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**OVERSEER OF WELFARE**

William Connelly	Annual Term 2003
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**Two-Year Term  
MODERATOR**

Peter Millham	Term Expires 2004
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**Six-Year Terms  
SUPERVISORS OF CHECKLIST**

Dorothy Kereage	Term Expires 2004
Mary Lou Grevatt	Term Expires 2006
Carolyn Smith	Term Expires 2008

**Three-Year Terms  
TRUSTEES OF TRUST FUNDS**

George Sawyer, Chairman	Term Expires 2004
Gregory Dickinson	Term Expires 2003
Carolyn Smith	Term Expires 2005

**Three-Year Terms**  
**TRUSTEES OF PUBLIC LIBRARY**

Polly Sanfacon, Chairperson	Term Expires 2004
Mary Carter	Term Expires 2003
Tracey Petrozzi	Term Expires 2004
David Buckman	Term Expires 2005
Jean Clark	Term Expires 2003

**BUDGET COMMITTEE**

J. Kinney O'Rourke, Chairman	Term Expires 2005
Donald Sibson	Term Expires 2003
Derek Thomlinson	Term Expires 2003
Richard Hickok	Term Expires 2003
Sean Murphy	Term Expires 2004
Andrew Howe	Term Expires 2004
John Morris	Term Expires 2004
Phyllis Corrigan	Term Expires 2005
Susan Greene	Term Expires 2005
James Annis, School Board Member	
Alice Boucher, Selectman Member	

**BOARD OF FIRE ENGINEERS**

William Akerley, Chairman	Term Expires 2003
Philip Brouillard	Term Expires 2004
Kenneth Kneur	Term Expires 2005

**OFFICIALS APPOINTED BY  
THE BOARD OF SELECTMEN**

**CONSERVATION COMMISSION**

John Goodhue, Chairman	Term Expires 2003
Douglas Hill	Term Expires 2004
Lee Duncan	Term Expires 2004
Thomas Drouin	Term Expires 2005
David Buckman	Term Expires 2005
Marjory Hillman, Alternate	Term Expires 2004
Paula McDonald, Alternate	Term Expires 2004
Rudolph Lehr, Alternate	Term Expires 2005
Donald Sibson, Alternate	Term Expires 2005
Lisa Marie Morin, Planning Board Rep	



## **PLANNING BOARD**

Polly Sanfacon, Chairman	Term Expires 2003
Richard Vaillancourt	Term Expires 2003
Richard Waitt	Term Expires 2003
Richard Sonia	Term Expires 2004
Carolyn Scattergood	Term Expires 2005
Jerry Gagnon	Term Expires 2005
William Johnson, Alternate	Term Expires 2003
Lisa Marie Morin, Alternate	Term Expires 2004
Dale Dormody, Alternate	Term Expires 2005
Dennis Doten, Selectman	

## **RECREATION COMMISSION**

Corrinne Demko, Chairman	Term Expires 2005
Richard Nelson	Term Expires 2003
Thomas Francoeur	Term Expires 2004
James Babcock	Term Expires 2004
Patricia Smith	Term Expires 2005

## **ZONING BOARD OF ADJUSTMENT**

Andrew Howe, Chairman	Term Expires 2005
Donald Chesebrough	Term Expires 2003
Scott Davis	Term Expires 2003
Richard Weaver	Term Expires 2004
Richard Foley	Term Expires 2004
Philip LaBonte, Alternate	Term Expires 2003
Charles Boucher, Alternate	Term Expires 2003

## **HISTORIC DISTRICT/HERITAGE COMMISSION**

Ruth McLaughlin, Acting Chairperson	Term Expires 2005
Julianne McConnell	Term Expires 2004
Dianne Mitton	Term Expires 2004
Steve Russell	Term Expires 2004
Diane Mitton	Term Expires 2004
Elaine Gagnon	Term Expires 2005
Gail Wood, Alternate	Term Expires 2005
Richard Vaillancourt, Planning Board Rep.	
Lawrence Routhier, Selectman Rep	

**Two-Year Terms  
INSPECTOR OF ELECTIONS**

Rutha Helfrich	Term Expires 2004
Shirley Snow	Term Expires 2004
Barbara Carey	Term Expires 2004
Georgetta Wixson	Term Expires 2004

Town Administrator	Phillippe Arel
Director of Finance	Debra Shackett
Chief of Police	Evans Juris
Director of Public Works	Sheldon Morgan
Director of Planning & Land Use	John Ayer
Director of Recreation	Susan King
Technology Coordinator	Donald Girard
Highway Superintendent	Richard Petell
Health Officer	David Andrade
Building Official	David Andrade
Director of Emergency Management	Sheldon Morgan

**ECONOMIC DEVELOPMENT COMMITTEE**

Rodney Dyer  
Leo Sanfacon  
John Vorel

**OFFICIAL APPOINTED BY THE SELECTMEN  
AND TOWN CLERK/TAX COLLECTOR**

Deputy Town Clerk/Tax Collector	Joyce Papps
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**OFFICIAL APPOINTED BY  
THE TOWN TREASURER**

Deputy Town Treasurer	Cynthia Kupetz
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**OFFICIAL APPOINTED BY  
THE LIBRARY TRUSTEES**

Library Director	Katherine Dormody
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**OFFICIAL APPOINTED BY  
THE BOARD OF FIRE ENGINEERS**

Fire Chief

Michael Mooney

**ELECTED OFFICIALS OF  
GUNSTOCK ACRES VILLAGE DISTRICT**

Moderator

Craig Sikoski

Treasurer

Jan Combe

Clerk

Terry Crawshaw

Commissioners

Louis Combe,Chairman

Steven LaBonte

Robert Dalton

## TOWN OF GILFORD TELEPHONE DIRECTORY

<b>EMERGENCY FIRE DEPARTMENT</b>	<b>911</b>
<b>POLICE DEPARTMENT</b>	<b>911</b>
<b>MEDICAL AID</b>	<b>911</b>
<b>Appraisal Department</b>	<b>527-4704</b>
<b>Building Inspector</b>	<b>527-4727</b>
<b>Conservation Commission</b>	<b>527-4727</b>
<b>Department of Planning &amp; Land Use</b>	<b>527-4727</b>
<b>Finance Department</b>	<b>527-4700</b>
<b>Fire Station (Business Number)</b>	<b>527-4758</b>
<b>Health Officer</b>	<b>527-4727</b>
<b>Highway Department</b>	<b>527-4787</b>
<b>Historic District Commission</b>	<b>527-4727</b>
<b>Landfill/Recycling Center</b>	<b>293-0220</b>
<b>Library</b>	<b>524-6042</b>
<b>Parks and Recreation Department</b>	<b>527-4722</b>
<b>Gilford Beach</b>	<b>293-8022</b>
<b>Gilford Ice Rink</b>	<b>293-0692</b>
<b>Parks and Recreation Program Announcement Line</b>	<b>527-4723</b>
<b>Planning Board Office</b>	<b>527-4727</b>
<b>Police Department (Business Number)</b>	<b>527-4737</b>
<b>Public Works Department</b>	<b>527-4778</b>
<b>Selectmen's Office</b>	<b>527-4700</b>
<b>Sewer Division</b>	<b>527-4778</b>
<b>Town Administrator</b>	<b>527-4700</b>
<b>Town Clerk-Tax Collector</b>	<b>527-4713</b>
<b>Zoning Board of Adjustment</b>	<b>527-4727</b>

**Activity Reports  
of  
Officers, Officials,  
Boards, Committees  
and  
Commissions**

## **REPORT OF THE BOARD OF SELECTMEN**

The past year has brought many changes, both positive and negative, to our town. Before focusing on these local events, we take a moment to look “at the big picture”. In these unsettled, turbulent times, at the doorstep of another war in a far-off land, facing an uncertain economic future, we find strength by turning to our families...our neighbors...our friends...in short, our community. It has been tested, but our resolve is firm.

Due to family circumstances in 2002, Selectman Robert Walter relocated to Florida and subsequently resigned from the Board. Fortunately, numerous well-qualified individuals volunteered to fill the void. Ultimately, Alice Boucher was appointed to serve as a replacement until the 2003 Town Meeting elections.

A major disruption to the village area was the extension of the municipal sewer system. The patience and understanding of all the affected residents were greatly appreciated. All subsurface pipe has been installed and the base road surfaces have been paved. In the Spring of 2003, the project will be completed, with the final paving overlay, the stamped asphalt sidewalks and crosswalks, and the remaining landscaping. Many residences have already connected to the system. In addition to the residential users, the sewer system will serve the Gilford Elementary School, Gilford Middle High School, the Gilford Middle School (under construction), the Town Hall, Public Works Facility, Fire Station and the Library.

Planning for the Lakes business Park continued in earnest in 2002. Gilford and Laconia officials met throughout the year with SEA Consultants, the design engineers to finalize the planned construction of the park's infrastructure. A final design was approved. The project is scheduled to be put out to bid in January, 2003. Construction is scheduled to begin in late spring.

Once again, the historic Benjamin Rowe House is at the center of debate. Two warrant articles appear in this report for action at Town Meeting. One article seeks to convey the structure to the School District for use as SAU offices, while another seeks to lease the house to the Thompson-Ames Historical Society for use as a 19th century farmhouse museum. It is fitting that the voters will have a clear choice in this matter. The outcome of this year's vote will shape the future for this village landmark.

Your Board of Selectmen revived an old tradition in 2002 by convening a “Summer Town Forum”. Scheduled for an August evening, the Selectmen invited the townspeople to meet with their elected officials, administrators and department managers. Many residents, particularly seasonal residents attended the event. Many helpful ideas and comments were presented. As expected, much commentary was

received about the crowded conditions at the Glendale Docks and launch facility.

The subject of Glendale has stimulated discussion among the Gilford citizenry for many years. The Selectmen continually review the rules and regulations, attempting to strike a balance between all of the users of the Glendale facility, islanders and recreational boaters alike. Enforcement of the rules and regulations was problematic last summer, due to unforeseen circumstances and the limited availability of trained enforcement personnel. It is planned that more resources will be available in summer 2003 to help regulate the busy facility.

Property values continue to escalate, in some instances, at an alarming rate. Nevertheless, a favorable tax rate was achieved that served to counteract, in most cases, the increases in property value. As state government shifts some of its financial burden to the cities and towns, the pressure on local services is almost certain to intensify. Our challenge is to maintain a stable tax rate while anticipating greater demand of services.

The dedication and hard work of the town's employees have enabled the Board to carry out its mission of managing the prudential affairs of the town. They leave holiday meals to plow the roads, arise from warm beds in the middle of the night to provide safety services, often work beyond the call of duty to get the job done right, and take pride in their work. We, too, are proud of their work as it is a reflection of the high level of success of our citizen government.

Respectfully Submitted,

Lawrence M. Routhier, Chair  
Dennis J. Doten  
Alice H. Boucher



## **GILFORD APPRAISAL DEPARTMENT TOWN ASSESSOR'S REPORT**

The Appraisal Department had another busy year in 2002 keeping assessments current with the changing real estate market.

This past year, the way Gilford has been addressing assessment changes each year was challenged by a group of Town taxpayers at the State level. The result of the class-action appeal was that the Board of Tax & Land Appeals ruled that our process of annual reviews of market values was consistent with Constitutional, Statutory and case laws regarding proportionate assessments. Further, they ruled that should the Town continue to proceed in this manner, that the Town might never need a full revaluation by an outside company.

This result was precisely what the Selectmen had been anticipating when they authorized the process in 1993. That is, by addressing changes in the market each year, assessments are changed incrementally each year as opposed to drastic changes all at once with the taxes shifting suddenly such as occurs with 10-year revaluations.

The State Board was not without criticism however. As a part of the ongoing re-assessment program, 20% of all improved properties are inspected each year on a 'rolling' basis. The Town had excluded condominiums from this process however, reasoning that the condominium associations monitored their permitting process carefully. The State Board ruled that condominiums should be included in the inspection cycle as with any other property type. Accordingly, beginning in the summer of 2002, condominiums are included in the cycled inspection process.

In response to the Sirrell decision addressing the State's obligation to fund an adequate education for each child in the State, the legislature has appointed an Assessing Standards Board (ASB) and an Equalization Standards Board (ESB). These boards have broad authority in determining assessing standards and procedures to be implemented around the State.

Further, the Department of Revenue Administration has been placed into an oversight role, and will be producing 'report cards' on each Town, forcing those municipalities out of sync with the standards to address them. Gilford is slated for 'Recertification' by the DRA in 2004.

In response to these changes we have begun the process of re-certifying taxpayers receiving veterans exemptions and elderly exemptions. This process will continue with reviews of institutional exemptions (churches and benevolent organizations) and lands assessed in the 'current use' program. This process can be bothersome to taxpayers, and we ask for your patience and assistance as we bring our Town into strict compliance with emerging State standards.

The most onerous and costly item requiring attention for Recertification is the need for our assessments to be between 90% and



110% of market value. However, because the Town has kept assessments in pace with the changing market, drastic changes in assessments will not occur, nor will we need to perform a full revaluation by outside agents, thereby avoiding the costs (some half a million dollars) and consternation normally associated with full revaluations.

We must keep our assessing program going however, as it appears that the market is continuing to increase for most properties. We will keep you apprised of any pending changes, as they become known.

We thank all taxpayers for their continuing patience and cooperation as we strive to keep our assessments and technology current with emerging State standards. We ask that you take the time to review your assessment records when you have the opportunity, and inform us of any information that may not be current or accurate.

We are available to discuss any available credits or exemptions you may qualify for, and to answer any questions you have regarding any aspect of our operations and duties.

We extend our sincere thanks to our fellow Town employees for their cheerful assistance, and to the Town Administrator and Selectmen for their continuing support and thoughtful direction of our department's efforts.

Wil Corcoran  
Town Appraiser  
Gilford Appraisal Office.

## **REPORT OF TOWN CLERK-TAX COLLECTOR**

The combined offices of Town Clerk and Tax Collector continue to be very busy meeting the needs of the taxpayers. Many thanks to the voters for returning me to the position of Town Clerk-Tax Collector at the March, 2002 town meeting.

The financial records of the Town Clerk show that for the first time, over ten thousand vehicle registrations were issued this year. The \$2.50 charge to complete the state portion of the registration at town hall resulted in \$22,440.00 in extra revenue to the town and over two thousand new titles were processed. There were three busy elections in 2002 that require much planning and preparation. I wish to thank the election officials for working so hard to uphold the purity of elections and for their many hours of service, even when temperatures soared to above 90 degrees in September and when paper ballots had to be hand counted. In addition, I want to thank the DPW crews for their dedication in being sure the polling place is adequately prepared and stocked. We will certainly miss the leadership of Alan Whitney who retired this Fall.

Semi-annual property tax billing, quarterly sewer use billing, capital cost bills, Gunstock Acres water bills and issuance of taxpayer decals, boat decals and guest cards annually keep the office very busy with an average of 75 people per day being served in person. In addition, this office received an average of 50 telephone calls per day. Thanks to my staff for all their hard work and dedication and welcome to Melanie Brierly and Barbara Dewhirst.

Respectfully submitted,

Debra E. Eastman  
Town Clerk-Tax Collector

## 2002 ANNUAL REPORT

### DEPARTMENT OF PLANNING AND LAND USE

The Department of Planning and Land Use saw a lot of activity in 2002. Two primary ongoing issues kept the staff busy: the Gilford Master Plan update, and the large number of homes built during the year.

2002 saw a sudden increase in residential building permits issued with 121 issued during the year. This is nearly double the 66 residential building permits issued in 2001. In 2000, 60 residential building permits were issued, but through the 1990's there were only roughly 30 building permits issued annually.

The 2002 update of the Gilford Master Plan had its kickoff event on April 5th and 6th with "G.A.L.A. - Gilford: A Look Ahead". G.A.L.A. was a community visioning event - termed a vision-to-action forum - where the public was invited to attend and give its opinion about where Gilford has been, where it is going, and how it wants to get there. There was a remarkably diverse cross section of residents in attendance which helped make the event productive and valuable. The Master Plan Update progressed well through the end of the year, but Planning Board members opted to continue the update into 2003 to ensure that the final product is as the Board would like it and the public has ample opportunity to weigh in on it.

Significant issues during 2002 included a discussion of the exact location and nature of Meadow Brook in the area of Airport Road, a request for expanded seating at the former Gretchen's Restaurant in Glendale, completion of the pavilion roof and fixed seating at Meadowbrook Farm Musical Arts Center, approval of subdivision plans for the Lakes Business Park, and expansion of the Gilford Middle High School. Also of significance in 2002 was the first confirmation in Gilford of a bird infected with West Nile Virus. If you would like to learn more about West Nile Virus, you may pick up a brochure produced by the NH Department of Health and Human Services (NHDHHS) regarding it. The brochure is available at the Department of Planning and Land Use. You may also call NHDHHS at (603) 866-NILE (866-6453) or visit the NHDHHS web site at [www.dhhs.state.nh.us](http://www.dhhs.state.nh.us).

The following table illustrates the work performed during 2002 by the office staff and the boards and commissions for which the department provides staff support:

#### **I. OFFICE STAFF**

##### **1. Office Contacts**

	1998	1999	2000	2001	2002
Phone Calls Received	6,065	5,739	6,491	5,952	6,813
In-Person Visits	3,668	3,821	3,822	4,136	4,287
<b>TOTAL CONTACTS:</b>	<b>9,733</b>	<b>9,560</b>	<b>10,313</b>	<b>10,088</b>	<b>11,100</b>

### 2. Building Code Administration

	1998	1999	2000	2001	2002
Building Permits	257	262	280	321	390
Plumb. / Elect. Perm.	190	182	209	241	381
Sign Permits	28	29	14	22	7
Demolition Permits	16	12	20	28	33
Misc. Permits	6	4	8	6	1
Driveway Permits	52	66	73	87	*
<b>TOTAL PERMITS:</b>	<b>549</b>	<b>555</b>	<b>604</b>	<b>705</b>	<b>812</b>

Of the 390 building permits issued, 13 were commercial building permits, 89 were for detached, single-family homes, and 32 were for condominiums. (\* = Driveway permits are now issued by DPW, not DPLU.)

### 3. Declared Value Of All Construction

	1998	1999	2000	2001	2002
<b>TOTAL VALUE:</b>	<b>\$11,634,278</b>	<b>\$14,956,422</b>	<b>\$14,573,331</b>	<b>\$17,082,702</b>	<b>\$27,000,139</b>

### 4. Code Enforcement/Health Inspection Activity

	1998	1999	2000	2001	2002
Building Inspections	436	463	564	468	671
Electrical (Rough/Fin.)	301	356	396	334	539
Plumbing (Rough/Fin.)	231	266	276	255	407
Zoning Enforcement	141	101	144	165	132
Health Officer Responses	55	66	96	105	48
<b>TOTAL INSPECTIONS:</b>	<b>1,164</b>	<b>1,252</b>	<b>1,476</b>	<b>1,327</b>	<b>1,797</b>

## II. PLANNING BOARD

### Membership

### Term Expires

Chair	Polly Sanfacon	4/03
Co Vice-Chairs	Carolyn Scattergood	4/05
	Richard Waitt	4/03
	Dennis Doten	3/04
Regular Members	Jerry Gagnon	4/05
	Richard Vaillancourt	4/03
	Richard Sonia	4/04
Alternate Members	Lisa Marie Morin	4/04
	William Johnson	4/03
	Dale Dormody	4/05

<u>Board Action</u>	1998	1999	2000	2001	2002
Site Plan Reviews	47	38	30	33	22
Subdivision Reviews	9	20	12	25	15
Master Sign Plans	0	0	0	1	1
<b>TOTAL CASES:</b>	<b>56</b>	<b>58</b>	<b>42</b>	<b>59</b>	<b>38</b>

**III. BOARD OF ADJUSTMENT**

<b><u>Membership</u></b>		<b><u>Term Expires</u></b>
Chair	Andrew Howe	4/05
Vice-Chair	Donald Cheseborough	4/03
Regular Members	Richard Weaver	4/04
	Richard Foley	4/04
	Scott Davis	4/03
	Philip Labonte	4/03
	Charles Boucher	4/03
Alternate Members		

<b><u>Board Action</u></b>	<b>1998</b>	<b>1999</b>	<b>2000</b>	<b>2001</b>	<b>2002</b>
Special Exceptions					
<i>Granted/Denied</i>	10/0	6/0	7/0	5/0	10/0
Variances					
<i>Granted/Denied</i>	2/6	5/6	3/6	6/1	1/0
Appeal of Admin. Decision					
<i>Granted/Denied</i>	0/2	0/1	1/1	0/1	0/0
Rehearings					
<i>Granted/Denied</i>	0/0	0/0	0/0	0/0	0/0
Equitable Waiver					
<i>Granted/Denied</i>	5/0	3/0	2/0	0/0	2/0
<b>TOTAL CASES:</b>	<b>25</b>	<b>21</b>	<b>20</b>	<b>13</b>	<b>13</b>

**IV. HISTORIC DISTRICT AND HERITAGE COMMISSION**

<b><u>Membership</u></b>		<b><u>Term Expires</u></b>
Chair	Ruth McLaughlin	4/05
Selectmen Rep.	Lawrence M. Routhier	3/03
Planning Board Rep.	Richard Vaillancourt	4/03
Regular Members	Elaine Gagnon	4/05
	Julianne McConnell	4/04
	Steve Russell	4/04
	Diane Mitton	4/04
	Gail Wood	4/05
Alternate Member		

<b><u>Commission Action</u></b>	<b>1998</b>	<b>1999</b>	<b>2000</b>	<b>2001</b>	<b>2002</b>
Cases Reviewed	6	8	7	6	7

**V. CONSERVATION COMMISSION**

<b><u>Membership</u></b>		<b><u>Term Expires</u></b>
Chair	John Goodhue	4/03
Planning Board Rep.	Lisa Marie Morin	4/04
Regular Members	Douglas Hill	4/04
	Lee Duncan	4/04

	Tom Drouin	4/05
	David Buckman	4/05
Alternate Members	Paula MacDonald	4/04
	Marjorie Hillman	4/05
	Rudy Lehr	4/05
	Donald Sibson	4/05

<u>Commission Action</u>	1998	1999	2000	2001	2002
Cases Reviewed	23	39	36	14	32

The commission also performed numerous field inspections and participated in investigations relative to the protection of wet and environmentally sensitive lands.

A special thanks is extended to all those serving on the Town’s boards and commissions whose work is often inconvenient, unpleasant, and underappreciated, but whose service is also always invaluable. These people volunteer their time and serve tirelessly in positions requiring regular attendance at night meetings that may run late, and put their good names on the line as they weigh the issues and make decisions on difficult matters. They also volunteer additional time to attend training seminars, serve on subcommittees, and hold on-site meetings in the middle of a rainstorm or a boggy wetland. Thank you for your many hours of diligent service to the residents of the Town of Gilford!

As always, the department’s secretary, administrative assistant, and building inspector have been outstanding as they have waded through a mountain of work that continues to keep us all busy. As we continue to work together, we hope that our productivity and service to the community improve also. Department secretary Carol Welch has been with the Town for 14 years, administrative assistant Marsha McGinley 9 years, building inspector Dave Andrade 7 years, and planning director John Ayer just over 1 year. We look forward to continued service together through the coming year.

Respectfully submitted,

John B. Ayer, AICP  
 Director of Planning and Land Use



## **GILFORD POLICE DEPARTMENT ANNUAL REPORT 2002**

In this my fifteenth annual report as the Chief of Police for our community, I report the following.

The year 2002 has shown an increase of 19% in Calls for Police Services.

Additionally, of significant concern is a 66% increase in arrests for Driving While Intoxicated.

The department was awarded two (2) Federal Grants. Both were awarded through the U.S. Department of Justice - Bureau of Justice Assistance. One was based on Criminal Statistics as related to our reporting and the other is a Bullet-Resistant Vest Program.

The Department was issued a Grant by the N.H. Department of Justice, which provided monies to both the Police and Fire Departments to provide equipment to first responders in the nations war on terrorism.

The School Resource Officer position continues to make great strides in forming a bond between law enforcement and youth of our community. It is the hope of the department to add a second School Resource Officer in 2003, which would be primarily assigned to the Elementary School.

Promotions or assignment changes in the past year include Corporal Dana Farley to Sergeant, Field Training Officer Dennis Rector II to Patrol Officer First Class; Eric Bredbury from Patrol Officer to School Resource Officer and Communication Specialist Tessa Stevens to Communications Training Officer.

The D.A.R.E. Program (Drug Awareness Resistance Education) entered its fourteenth (14th) year under the direction of Detective Kristian Kelley.

The Board of Selectmen recognized several officers during 2002. They were as follows: Meritorious Service - Sgt. Dana Farley, Officer Kelly Seager, Officer Kainen Flynn and Officer Christopher Jacques; Unit Action Awards were presented to: Lt. Edison Cowing, Sgt. James Leach, Sgt. Dana Farley, Detective Sergeant Kevin Keenan, Officer First Class Dennis Rector II, Officer Douglas Wall, Officer Kristian Kelley, Officer Kelly Seager and Officer Kainen Flynn. Honorable Service Awards were issued to: Chief Evans Juris, Deputy Chief John Markland, Lt. Edison Cowing, Sgt. James Leach, Sgt. Dana Farley, Detective Sergeant Kevin Keenan, Officers Dennis Rector, Douglas Wall, Kelly Seager, Detective Kristian Kelley, Officers Dean Eastman, Charles Hopkins, Robert Crossley; Communication Specialist-Special Officer Karen Craver, Communication Specialist Tessa Stevens, Clerk-

Communication Specialist Kim Horan and Executive Secretary Judith Morgan.

I would like to thank members of the Gilford Police Department for their dedication and service to our community.

I would also like to thank the other Town Departments and the Gilford School District for their support.

In closing, I would like to thank the citizens of Gilford for their support of the Gilford Police Department.

Respectfully submitted,

Evans E. Juris  
Chief of Police

**Activity Report - December 31, 2002**

	<u><b>2000</b></u>	<u><b>2001</b></u>	<u><b>2002</b></u>
Telephone Calls Received (Dispatch)	25400	22907	22100
Outgoing Telephone Calls (Dispatch)	5924	5084	4759
Calls For Service	13938	13818	16497
Cruiser Mileage	150665	168211	170249
Criminal Homicide	0	0	0
Forcible Rape	5	4	5
Robbery	1	3	3
Aggravated Assault	14	6	2
Burglary	27	20	30
Larceny	215	225	221
Auto Theft	18	22	9
Simple Assault	127	133	97
Arson	0	0	0
Embezzlement	1	0	0
Criminal Mischief	122	119	104
Prostitution	0	0	0
Drug Offenses	42	29	46
Gambling	0	0	0
Driving While Intoxicated	44	42	70
Intoxications	80	90	78
Parking Tickets	124	108	76
Accidents (Motor Vehicle)	341*	328*	341
Traffic Tickets	1621	1542	3237

\*includes (1) Fatal Accident



## **ANNUAL REPORT OF THE DEPARTMENT OF PUBLIC WORKS**

2002 was a very busy year for Public Works. With major sewer installation in the Route 11B and Village area, construction of a new sidewalk and drainage system in the Village, major rehabilitation work on some of our major roadway and the untimely passing of two (2) of our brother employees. This report is respectfully dedicated to Light Equipment Operator Joseph Levasseur, who worked for us from January 2002 to September of 2002. Joe also had worked for the department from 1983 to 1996. And to Truck Driver Robert Mahoney who worked for the department from December of 2000 to October of 2002. Both worked faithfully for the Town and will be missed.

The Highway Division continued to maintain an active role in 2002 with aggressive road rehabilitation projects. Roads that were rehabilitated this past year were: the lower portion of Old Lakeshore Road, Skyline Drive, Pinecrest Drive, Schoolhouse Hill Road, the hill on Linda Lane, the upper portion of Stark Street, a small portion of Morrill Street, the upper portion of Swain Road, Gilford East Drive and added were overlays on a portion of Silver Street and Rocky Road. On top of this work, the highway division also did some major drainage and road work on drainage system on Marine Drive. Working short handed most of the season, Richard Petell, Highway Superintendent and his crew did an outstanding job of getting things done, on time and within budget. They are to be congratulated for the quantity and quality of their work.

The Sewer Division has been busy also, with much of the new Village Sewer system coming on line and the installation of meters and connections at the various homes that can now tie into this new system. Brian DeNutte was hired as our new Sewer Technician to replace Marshall Bishop who left to go into semi-retirement. As more and more sewer line is installed ( a portion of Greenleaf Trail was added as will be the new Lakes Business Park) this division will have their work cut out for them. We do wish to thank the public for their patience and understanding during the disruption while new line was being installed through the village, H's and Ox-Bow lane areas.

The Recycling Center continues to be a bustle of activity as more and more people get into the recycling habit. 11,687 visits were recorded this past year. The following is a summary of this past years activity:

	<u>1999</u>	<u>2000</u>	<u>2001</u>	<u>2002</u>
		(ALL FIGURES IN TONS)		
<b>Aluminum/tin cans recycled</b>	<b>5.67</b>	<b>6.44</b>	<b>5.54</b>	<b>4.47</b>
<b>Newspaper/magazines recycled</b>	<b>104.33</b>	<b>109.88</b>	<b>99.31</b>	<b>67.53</b>
<b>Combined glass recycled</b>	<b><u>40.50</u></b>	<b><u>35.50</u></b>	<b><u>36.00</u></b>	<b><u>35.50</u></b>
<b>Total tonnage recycled</b>	<b>150.50</b>	<b>151.82</b>	<b>140.85</b>	<b>107.50</b>
<b>Brush incinerated</b>	<b>325,000</b>	<b>174,000</b>	<b>215,000</b>	<b>170,000</b>
		(figures are in cubic feet)		

There has been much discussion this past year regarding Glendale Docks and Parking. With Officer Crossley unable to be at his post for much of the summer season, folks were left to monitor themselves. The areas of concern to Public Works is the misuse of the dumpsters by those not associated with island living. While not a large cost as it relates to the town's total solid waste budget it did require many additional man hours of cleanup, by both department employees and our dumpster contractor, with many items not being picked up by the contractor but by employees of the town. We ask that if you do not have island property, that you not use these dumpsters as they are for island dwellers only! This past season did see the town complete work on repairing and improving the main launch ramp between docks 1 & 2. We also were able to dredge out some long term sediment buildup to allow better drafting of boats coming into the launch ramp area. We wish to make the Glendale area as user friendly as possible, so please do your part in minimizing your parking time for both boats and vehicles so others can use the facility also.

The following chart reflects the activity generated through the administration portion of Public Works this past year:

	<u>1999</u>	<u>2000</u>	<u>2001</u>	<u>2002</u>
<b>Public Sewer hookups</b>	<b>18</b>	<b>30</b>	<b>36</b>	<b>103</b>
<b>Driveway permits issued</b>	<b>47</b>	<b>80</b>	<b>95</b>	<b>120</b>
<b>Dig / Trench permits issued</b>	<b>12</b>	<b>17</b>	<b>16</b>	<b>28</b>
<b>Request for Action forms processed</b>	<b>148</b>	<b>159</b>	<b>149</b>	<b>114</b>

For the first time in recent memory, Gilford once again has a sidewalk through the village area (rather than a dirt path as many old pictures show). This was accomplished in conjunction with the sewer installation. We were able to acquire a Transportation Enhancement grant from the State of New Hampshire utilizing federal monies, which in 2004, will reimburse the town 80% of the cost of construction of this

sidewalk. This coming Spring will see the final work done, that being the a final top paving of Belknap Mountain Road, a faux brick appearance to the sidewalk and final work on the drainage to ensure that all water gets into the new stormwater collection system. In anticipation of future environmental concerns, there was a stormwater retention area constructed towards the end of the discharge pipe, before going into Gunstock Brook, as a means to pre-treat stormwater runoff with vegetation, and to allow some infiltration into surrounding soils rather than dumping all of the water back into the brook. This is similar to a retention basin that was constructed by highway personnel on Stark Street, several years ago, as a means to reduce the amount of stormwater that typically ran downhill and into the backyard of homes off Union Avenue.

Work began in 1995 to assist homeowners living adjacent to Gunstock Brook in improving the brook by repairing damage done by high water concentrations during storm events. It took several years, many meetings, State and local grants, the tremendous efforts of staff at the Lake Winnepesaukee Association (Lake Winnepesaukee Watershed Partnership) sponsored by the North Country Resource Conservation and Development Area Council, the Americorp team, town staff and area homeowners to bring this project to a close and without who's help, this project could not have been done. This past year saw a rehabilitation of three (3) areas along Gunstock Brook to stop and control erosion and future sediment wash into the lower reaches of the Brook. It also saw the regeneration of a tributary that feeds the Brook from areas high up towards Route 11A, thus reducing the ability to flood surrounding homes. It's been a long project, but now substantially complete, those associated with the hands on work must be recognized with appreciation for a job well done.

In closing 2002, I wish to thank all those that made this past year so productive: all the Boards and Commissions, the Selectmen, Town Administrator, but most of all the men and women of the Public Works Department, because without them none of the above would have been possible. And you the citizens of Gilford, we thank you for your continued support.

Respectfully submitted,  
Sheldon C. Morgan, Director

## REPORT OF THE GILFORD FIRE-RESCUE DEPARTMENT

The Gilford Fire-Rescue Department is committed to serving the residents and visitors of the Town of Gilford in the best manner possible. As such, the men and women of the Gilford Fire-Rescue Department would like to thank you for the continuing support that you give us.

While the total statistical numbers do not show an increase in activity from the previous year, there was an actual increase in the emergency services provided. The number of responses made to neighboring communities decreased during 2002, which translates to an increase in the number of incidents within the Town of Gilford. Emergency medical calls account for 61% of all incidents responded to.

The department continues to work at ways of providing a high quality service with the resources available. One way the department has historically tried to maintain an even level of service is to have firefighters respond to the station whenever the on duty shift responds to an emergency. This provides available personnel for another incident should one occur prior to the duty shift clearing the initial emergency. This also ensures additional support if the initial incident requires. Providing this coverage is a problem due to the dwindling availability of call firefighters. Approximately 30% of the time when the duty shift is committed to an incident, there is no one available at the station to respond to a second call. This means there may be a delay in the response of emergency services if an incident occurs at that time. During 2002 there were 76 occasions when there was no one available at the station for coverage when a second emergency occurred, with the majority of these being a medical emergency.

Many non-emergency activities are continuing, such as school education programs, commercial and residential fire safety inspections and general public education. As a result of your participation, these programs are very successful in making the Town of Gilford a more fire safe community.

### 2002 ACTIVITY SUMMARY

Structure Fires	21	Medical Emergencies	556
Grass/Brush Fires	21	Motor Vehicle Accidents	90
Vehicle Fires	10	Misc. Medical/Rescue Calls	40
Hazardous Conditions	50		
Miscellaneous Fire Conditions	46	Total Medical Incidents	<u>686</u>
Total Fire Incidents	<u>148</u>	Mutual Aid to Other Towns (medical)	84
		Mutual Aid to Other Towns (fire)	18

System Malfunctions	41	Service Calls	76
Malicious False Alarms	3	Miscellaneous Incidents	84
Unintentional False Alarms	66	Total Miscellaneous Incidents	<u>160</u>
Miscellaneous False Alarms	27		
Total Alarm Activations	<u>137</u>		

TOTAL INCIDENTS FOR 2002 1131

Respectfully submitted,

Michael D. Mooney  
Chief of Department

Board of Fire Engineers  
William Akerley, Chairman  
Phillip Brouillard  
Kenneth Kneuer



# REPORT OF TOWN FOREST FIRE WARDEN AND STATE FOREST RANGER

Your local Forest Fire Warden, Fire Department, and the State of New Hampshire Division of Forests and Lands cooperate and coordinate to reduce the risk of wildland fires in New Hampshire. To help us assist you, contact your local Forest Fire Warden or Fire Department to find out if a permit is required before doing ALL outside burning. Fire permits are mandatory for all outside burning unless the ground where the burning is to be done (and surrounding areas) is completely covered with snow. Violations of RSA 227-L:17, the fire permit law and the other burning laws of the State of New Hampshire are misdemeanors punishable by fines up to \$2,000 and/or a year in jail, plus suppression cost.

A new law effective January 1, 2003 prohibits residential trash burning (RSA 125-N). Contact New Hampshire Department of Environmental Services at (800) 498-6868 or [www.des.state.nh.us](http://www.des.state.nh.us) for more information.

Help us to protect you and our forest resources. Most New Hampshire wildfires are human caused. Homeowners can help protect their homes by maintaining adequate green space around the house and make sure that the house number is correct and visible. Contact you fire department or the New Hampshire Division of Forests and Lands at [www.nhdf.org](http://www.nhdf.org) or 271-2217 for wildland fire safety information.

## ***ONLY YOU CAN PREVENT WILDLAND FIRES***

### **2002 FIRE STATISTICS**

(All Fires Reported thru November 10, 2002)

#### **TOTALS BY COUNTY**

	<u><b># of Fires</b></u>	<u><b>Acres</b></u>
Belknap	52	13.5
Carroll	80	10.5
Cheshire	39	17
Coos	3	2.5
Grafton	53	21
Hillsborough	108	54.5
Merrimack	94	13.5
Rockingham	60	25.5
Strafford	31	23
Sullivan	20	6

#### **CAUSES OF FIRES REPORTED**

Arson/Suspicious	43
Campfire	31
Children	32
Smoking	32
Rekindle of Permit	3
Illegal	7
Lightning	36
Misc*	356

(\*Misc: powerlines, fireworks, railroad, ashes, debris, structures, equipment)

	<u><b>Total Fires</b></u>	<u><b>Total Acres</b></u>
<b>2002</b>	540	187
<b>2001</b>	942	428
<b>2000</b>	516	149

## **REPORT OF THE PARKS AND RECREATION DEPARTMENT**

The Parks and Recreation Department is pleased to report on our facilities, programs, activities, and services offered in 2002. All in all, it was a good year, as we continued with the on-going challenge of providing quality recreational opportunities, experiences, and facilities for the resident/taxpayers of Gilford.

As for our youth programs in 2002, our fall soccer program experienced a dramatic increase in participation, increasing to 17 teams with 177 boys and girls in grades 2 - 5 playing. Eleven teams with 101 hoopsters in grades 3 - 6 competed in our youth basketball program. In March, we once again sponsored the Ninth Annual Aaron T. Francoeur Memorial Basketball Tournament. Twelve area teams from Gilford, Sanbornton, Gilmanton, Laconia, Franklin, New Durham, and Bristol competed, with the proceeds going to scholarships for deserving GMHS graduating seniors. In July, we again brought the Major League Soccer Camp program to Gilford. The group of English coaches ran the weeklong instructional camp for 60 children ages 6 - 12. Then in August, we again offered the Play Soccer Camp program. We made a slight change to the program this summer by offering a shorter, early evening session for the younger children (ages 4 - 6) while still running the longer morning session for the older children (ages 7 - 12). Between the two sessions, we had 84 children playing soccer for the week with the 7 English and American coaches. During the last week of June, we had approximately 80 children take part in our popular Shooter's Gold Youth Basketball Camp, under the direction of Coach Paul Hogan and his crew. This was our eleventh season of being able to offer this hoop camp to our kids in grades 2 - 8. Unfortunately, due to the start of the construction at the Gilford Middle/High School in early July, we were unable to offer our girls and boys summer basketball programs. We hope to be able to play again in the 2003 summer season. The after-school sports program, co-sponsored with the Gilford Elementary School, continued to grow in popularity with 25 - 35 fourth and fifth graders enjoying four sessions/activities throughout the school year. Offered in cooperation with Gunstock, our cross-country ski program allowed us to get 18 kids in grades 1 - 5 out enjoying the snow and nature. Unfortunately, however, the lack of snow in the 2002 winter season prevented us from getting in all of the scheduled sessions. On the slopes and under the lights at Gunstock, we had 49 boys and girls in grades 3 - 6 take part in our downhill ski/snowboard program. In May and June, we once again offered an introductory golf lesson program for both youth and adults, in cooperation with Bolduc Park and Laconia Parks and Recreation Department. Also, in May and June, we ran a golf clinic for youth and

adults, in cooperation with Pheasant Ridge Country Club. Combined, we were able to offer a golfing instruction opportunity to 23 children and 17 adults. Watch out, Tiger Woods! Approximately 90 - 100 children got to show off their creativity in our summer arts and crafts program at Gilford Beach. Swim lesson instruction was given to approximately 245 kids over the course of two 3-week sessions. Due to the lack of a qualified instructor on staff, we were unable to offer the American Red Cross Lifeguard Training Program this past summer. The shortage of available, certified lifeguards continues to make hiring difficult for all aquatic facilities around the lake and the state. Therefore, we must continue to pay our staff at comparable rates with other communities in the area if we are to be able to keep our beach open with qualified supervision. Sixty-four children (ages 6 and up) and twelve adults hit the courts for our summer tennis lesson program. Head instructor Curt Chesley and his crew did another outstanding job putting both the kids and adults through the paces during the four-week program. In August, we again offered a Sciensational Workshop for Kids - this one involved model airplanes, bridge building, and electronics gadgets. Twenty-two children ages 7 - 12 participated in the popular 2-day workshop.

As for other adult programs, the coed adult volleyball program held on Tuesday evenings at the Gilford Elementary School gym continued to be very popular, averaging 12 - 20 participants each week. Our men's drop-in basketball program on Sunday mornings at the GMHS gym also showed steady attendance. During June, July, and August, we again offered a coed over 30 softball program. In spite of busy summer schedules, eighteen players were signed up, and bodies managed to show up to the field every Sunday evening. We even played a couple of games against a group from Moultonboro. The Gilford Pairs and Spares, the senior adult group, continued to be active throughout the year, meeting regularly twice a month at the Weeks Parish Hall at the Gilford Community Church. Our activities in 2002 included a bus trip around Lake Winnepesaukee with stops at the Boathouse Grille for lunch, shopping at the Moultonboro Country Store, and a tour of the Wright Museum in Wolfeboro; a boat ride on the Sophie C. - U.S. Mail Boat and lunch at Sawyer's; a cookout at Gilford Beach; a Valentine's Day pizza party; a catered Christmas Party, by Mike's ala Carte; craft activities; and a few potluck gatherings. Sadly, over time, we have lost a few of our most faithful group members, but we welcome and encourage new members to become a part of this fun, social group - so come join us!

A variety of annual special events and activities were sponsored throughout the year. At our annual Easter Celebration in March, approximately 75 - 80 boys and girls came to see the Easter Bunny and to be entertained with a performance by Lesley Smith and the Magic Music Puppet Theatre. Approximately 275 costumed children showed up at the



GMHS gym to enjoy a variety of games and activities during our annual Halloween Party. The Vacation Fun Days, co-sponsored with the Laconia Parks and Recreation Department, were well attended during the February and April school vacation weeks. Activities included ice skating at the Laconia Ice Rink, swimming at the Gunstock Inn, and hiking on the Lockes Hill Trail. The Bicycle Safety Rodeo in May, co-sponsored with the Police Department, saw approximately 43 children come out to get their bikes inspected and licensed and to test their riding abilities on the bicycle skills course we set up.

Gilford Beach continues to be a center of activity during the summer months. The 2002 season proved to be a very busy, hot one, with a steady flow of vehicles passing through the gate daily. We had a lot of new faces amongst our staff of lifeguards/swim instructors, gatekeepers, and maintenance employees. Hiring for all of our summer positions continues to be a struggle, as we compete with all the communities in the area as well as the businesses. We hope to be able to continue the services that the taxpayers have come to expect at the beach, but it is not always an easy task. We had a very young crew overall this past summer - often they performed their duties in a mature, professional manner, and at other times, they truly showed their young age and lack of experience and maturity. With time, we know this will improve. The Water Carnival at Gilford Beach was a great way as always to wrap up our summer beach activities - the "Hawaiian" theme proved to be a big hit and certainly fell in line with the summer's weather. Willard Drew and Darlene Sherman took over the reins of operating the beach concession stand, and they worked hard, renovating the inside of the stand and adding a lot of variety to the menu.

The ice-making process at the Arthur A. Tilton Gilford Ice Rink proved to be more than challenging during the 2001 - 02 winter months. Considering that it was practically the "winter that wasn't," it should be no surprise to anyone that we had the worst season on record. The rink opened officially for the season on January 5, 2002 and closed due to poor ice conditions on February 24, 2002. Revenues from the supervised skating and rentals totaled only \$494.00. The extreme fluctuating temperatures and the lack of consistent cold weather hurt our ice-making capabilities tremendously. As always, we are hoping for more cooperation from Mother Nature and plenty of stable, cold weather for the 2002 - 03 skating season.

The general upkeep and maintenance of all of our facilities - Gilford Beach, the Gilford Ice Rink, the Village Field, Stonewall Park, and Lincoln Park - continues to keep us busy. While it is a pleasure to see the heavy use that all of our facilities receive, it often makes the tasks of mowing, trash pick up and disposal, repairs, and just the day-to-day upkeep seem like a never ending battle. In the early summer, we installed two new pieces of

playground equipment at the Village Field - a typhoon slide and a "Flippo" spring rider. Both complimented the already existing equipment quite nicely and saw a lot of use over the course of the summer. We also placed a new, heavy-duty picnic table in this area, to give parents a place to sit close by while their children played on the equipment. Vandalism continues to plague all of our facilities, but we carry on with repairs and replacements as best we can. Please be sure to report immediately anything that you see at any time that could or does fall into the area of damage and/or destruction. We take great pride in our community and its people, and with your cooperation, we wish to continue to keep Gilford a great place to live.

Ongoing issues that we continue to keep on the burner are an interest and need in expanding our youth/teen programs, expanding our athletic field facilities, pursuing the development of a recreation path/lane connecting Gilford Village to the beach, exploring other potential uses for the ice rink, and developing/constructing a community center. As we proceed into the future, we will continue to reevaluate these issues and to update our goals and objectives.

We once again sponsored the series of summer concerts at the Village Field by our very own Gilford Community Band. A big "thank you" to the band for another great season of music and entertainment!

The Parks and Recreation Commission meets monthly at the Town Hall and the meetings are open to the public. We welcome your comments and suggestions regarding programs, activities, and facilities. We also offer sincere and heartfelt thanks to all of the volunteers who give so generously of their time, talents, and energies to help with our endeavors throughout the year. Also, thanks to all of the local businesses that sponsor and/or donate to many of our programs and activities. We could never accomplish what we do without all of you!

In closing, special thanks to the other Town Departments and to the schools for all their help and cooperation throughout the year. We are very pleased to have served the people of Gilford in 2002. At this time, we would like to thank you for your continued support, and we look forward to the challenges that 2003 will bring as we continue to strive to provide safe, quality programs, activities, and facilities for our community.

Respectfully submitted,

Sue King  
Parks and Recreation Director

Parks and Recreation Commission:

Cory Demko, Chair	Rick Nelson, Vice-Chair
Thom Francoeur	Sean Murphy, Secretary
Jim Babcock	

## **REPORT OF THE LIBRARIAN GILFORD PUBLIC LIBRARY**

Thanks to many and all who supported the library this past year. We are pleased to report record-breaking numbers with a whopping 78708 items circulated from the library in 2002. That translates to almost 30 items for every household in Gilford. The library continues to serve the growing informational and recreational needs of our community.

Many individuals and groups have donated their time and energy to make the library a true community organization- the Library Board of Trustees, The Friends of the Library, The Gilford Library Advisory Committee, Library Volunteers, and of course our customers! We appreciate the feedback as we continually strive to meet the ever-changing needs of our community.

We had positive feedback especially from the summer residents on being open on Saturdays year-round. July was a record breaking month in terms of circulation with over 10,000 items circulated. We will continue Saturday library service into the summer of 2003.

Our programs this year were varied and diverse, encouraging reading, lifelong learning, and community building. We attempted to appeal to all age groups in the community from preschool to seniors. Adult programs ranged from our monthly book discussions to learning about beekeeping and building stone walls to craft instruction classes.

Children were invited to a myriad of programs from our annual groundhog hunt in February to creating 50 gingerbread houses in December. They built beautiful castles, decorated pumpkins, danced around a maypole, had a lovely Mother's Day tea and were entertained by a live turkey as well. We added a special baby storytime to our other four weekly storytimes. Over 300 youngsters participated in our Summer Reading Program which culminated with our winning a blue ribbon in the Old Home Day Parade!

Young adults participated in two book discussions over the summer. In October the group had a great time participating in a "mummy wrap" contest. Another meeting found attendees diligently composing letters to their favorite celebrities in order to obtain 2 autographed photos. One photo of each celebrity will be hung in the Young Adult area and the other photo auctioned off to raise funds to enhance the young adult programs.

A major goal that was met this year was the launching of our catalog online. Now available through our website at [www.gilfordlibrary.org](http://www.gilfordlibrary.org), one may search our catalog to find what materials the library holds. In addition, holds and renewals can be completed through email on our site. The site is updated on a weekly basis with library news and programs.

We are hoping to expand our website this year to include Gilford community news and information.

Thanks to the Friends of the Library for their continued support. This year the Friends of the Library purchased our popular Children's Literacy bags. They also supplemented our audiovisual materials budget, purchased passes to area attractions, and sponsored several programs including the Squam Lakes Science Center live animal presentation and the annual Summer Reading Program.

We had many volunteers in 2002 giving over 1100 hours! They helped us manage our shelves, cover books, get materials ready for the shelf and complete various other jobs and duties. The staff of the library organized a Volunteer Tea and recognized those who help us out. Mary Carter was named Library Volunteer of 2002.

The Gilford Library Advisory Committee has been busy the last year reviewing options for addressing the Library's space needs. They recommended construction of a new building to the trustees, and are currently investigating possible sites. The group meets once a month with the meetings times posted at the library, on our website and at Town Hall.

As part of the New Hampshire Local Records Education Project, The Library, the Thompson Ames Historical Society, and the Town Clerk's were surveyed and had their historical records assessed. A Historic Document Committee has been formed with the collaborative goal of all involved to keep thorough documentation of our collective past.

The Gilford Public Library is dedicated to serving the Gilford Community in providing a place for opportunity and materials to encourage lifelong learning and community building. We work as a team with input from all.

Katherine Dormody, Director

Staff:

Judi Knowles, Children's Librarian

Anita Hewitt, Circulation

Tina Randall, Technical Services

Betty Tidd, Library Assistant, Volunteer Coordinator

Lisa DiMartino, Children's Library Assistant, Young Adult Services

Trustees:

Polly Sanfacon, Chair

Tracey Petrozzi, Treasurer

Jean Clarke, Secretary

David Buckman

Mary Carter

## LIBRARY RECORDS FOR NON-APPROPRIATED FUNDS

Category	Balance 12/31/01	Receipts	Expenses	Balance 12/31/02
Children's Fund	\$34.42	\$1952.27	\$1706.53	\$280.16
Copier	719.83	1328.98	525.80	1523.01
Fines	2280.78	4339.43	1214.73	5405.48
Gifts	1994.26	8292.44	5754.17	4532.53
Grants	2.94	546.80	559.27	(9.53)
Interest	210.45	18.86	46.16	183.15
Misc./fees	526.86	2367.95	1250.79	1644.02
Remick Trust	5.01	275.00	356.50	(76.49)
Smith Trust	(3.69)	1048.75	1549.93	(504.87)
Town-Reimbursed Expenses	0	2374.42	2300.42	74.00
Calendar Project	0	1420.00	825.76	594.24
<b>Totals</b>	<b>\$5770.86</b>	<b>\$23964.90</b>	<b>\$16090.06</b>	<b>\$13645.70</b>
Total Transfers				\$5150.00
Checkbook Balance 12/31/02				\$8545.70
Helen Howe Memorial CD			\$7856.23	
Lucille Allen Memorial CDs			\$23438.48	
Friends CD			\$8190.16	
Library CD			\$5039.90	



**GILFORD PUBLIC LIBRARY  
CIRCULATION STATISTICS 2002**

Number of Adult Materials Loaned	38733
Number of Children's Materials Loaned	39975
Total Number of Materials Circulated	78708
Number of Interlibrary Loans Lent to Other Libraries	823
Number of Interlibrary Loans Borrowed From Other Libraries	520
Number of Persons Attending or Participating in Adult Programs	587
Number of Persons Attending or Participating in Children's Programs	4729
Number of Volunteer Hours	1138
Number of New Cards Issued in 2002	639

## **REPORT OF THE TRUSTEES OF THE TRUST FUND**

The Trustees of the Trust Funds are responsible for the investment and disbursement of Cemetery Funds, Capital Reserve funds and various other Trust Funds. Disbursements from the Capital Reserve Fund can be made only as a result of a Town Meeting vote.

The interest earned from the various Cemetery Trust funds is applied to individual Trusts. Of the income, 75% is allocated to pay for maintenance of the Cemeteries (Pine Grove and McCoy) while the balance of the income remains in the Trust Funds to insure that there will be sufficient funds to maintain the cemeteries in good condition in the future. This year, \$5,700.00 of that accrued income was spent on Capital Improvements at the Pine Grove and McCoy Cemeteries.

Capital Reserve Funds are invested in separate Funds (by law) according to the purpose for which the Reserve Fund was established.

Any person wishing to receive further information may contact the Trustees through the Town Administrator's Office.

Respectfully submitted,

George Sawyer, Chairperson  
Gregory Dickinson  
Carolyn Smith

## **REPORT OF THE OVERSEER OF PUBLIC WELFARE**

During 2002, 20 single folks and 60 families, representing another 198 persons were directly assisted by financial relief, counseling, or information and referral services. Hardship and problems this year have continued to include no health insurance, illnesses, and a number of underemployed families, many of whom have never before had to seek assistance.

Most of these folks have also been eligible to receive State-Federal Welfare Assistance in the form of checks, medicaid, debit cards and social services (524-4485). Federal Supplemental Security Income checks also help some persons with handicaps and others in low-income families (224-1938). The Julia Ladd Fund “for the worthy poor” is administered by the Trustees of the Trust Funds.

There is an Energy Assistance Program at the Belknap County Community Action Center where money is also available (524-5512). It also facilitates a PSNH electricity discount program and maintains a food pantry for emergencies. The St. Vincent de Paul Society operates a food pantry along with its thrift store on 1269 Union Avenue (524-5470).

The Model Welfare Guideline, updated 1992 Edition, of the New Hampshire Municipal Association is the example for our own Gilford Welfare Guidelines earlier adopted by the Selectmen. These, used with understanding and discretion, best express our concern of “helping neighbors to help themselves.”

For any questions, or for a neighbor who might need assistance, please get in touch through the Town Office (527-4700) or at home (293-4990). Let us all continue to share our blessings through this year.

Thank you.

William M. Connelly, II, A.C.S.W.  
Clinical Social Worker



## **REPORT OF THE GILFORD OLD HOME DAY COMMITTEE**

Does everyone remember where they were on Saturday, August 24, 2002? Well, hopefully, it was at the 83rd Annual Gilford Old Home Day celebration! We had had about .00001 inches of rain all summer - but the forecast for this day was...rain! The theme for this year's event was a fun, relaxing one: "GONE FISHIN!" The Parade Grand Marshals were Jack and Liz Lyman & Family, and the day itself was dedicated to all first responders everywhere. The traditional Gilford Rotary Club pancake breakfast at the Community Church and the parade in the morning were held under cloudy skies. In the parade, there were some outstanding floats, bands, color guards, mini-bikes and motorcycles, lots of "fishermen" - big and small, marchers, scouts, kids on bikes, makeshift boats, oxen, antique and classic vehicles, politicians, and of course,...fish! As the day progressed, the sky continued to darken, but this did not curtail the crowd from packing the entire Village area, from the Library all the way up to the Benjamin Rowe House. Once again, the Holy Cow Duo of Jeff Lines and Paul Warnick filled the Village Field with some great music from the bandstand. Bob Pomeroy, our ever-faithful Master of Ceremonies, kept things rolling with announcements, presentations, and his own special brand of humor. The Opening Ceremony featured the singing of the National Anthem by resident Marlene Makowski. Both kids and adults once again enjoyed getting "up close and personal" with the animals from the Beige Acres traveling petting farm. The Pole Vault Exhibition, sponsored by the International Pole Vault Consortium, attracted a big crowd as well. As the games and field events for the kids were taking place, a few raindrops started to fall. As the afternoon progressed, the crowd enjoyed an entertaining performance of songs and stories by Marcus Gale and a dance performance by the students from the Edgewater Academy of Dance. The pie-eating contest was a big hit as always, and during the egg toss, the raindrops began to get a bit more serious. The rain did not scare away any of the participants in the Piche's 4th Annual Kids' Fun Run Race and Piche's 25th Annual Road Race, and both events went off without a hitch. Unfortunately, the rain did prohibit the RE/MAX Lakes and Mountains group from being able to offer their hot air balloon tether rides. At this point, the members of the Old Home Day Committee collectively hoped and prayed for the rain to stop - and stop it did! By 7:00 PM, the crowd began to return, enjoying both a musical performance by the trio "Our Life" and the traditional concert by our own Gilford Community Band. At the conclusion of the concert, the overcast skies over the Village Field exploded with our biggest fireworks

display ever - to the tune of \$12,000! The evening was capped off with a dance for all ages, featuring Warren Bailey as DJ. At about 11:45 PM, we shut out all the lights and dragged our tired, wet bodies home to sleep! On Sunday morning, with outstanding assistance from the Gunstock Nordic Association, the entire clean-up process went quickly and smoothly.

We wish to extend a sincere and heartfelt thank you to all the advertisers, Town Departments, sponsors, and friends who once again helped to make this very special annual event happen. Plans are already underway for the 2003 celebration, scheduled for Saturday, August 23, 2003. If you would like to be on the Committee or to volunteer in any way, please call the Parks and Recreation Department Office at 527-4722. Helpers are always needed, and ideas and suggestions are always welcome. Be sure to mark your summer calendars now for August 23rd!!

Respectfully submitted,

Gilford Old Home Day Committee

## **REPORT OF THE TASK FORCE ON DRUG/ALCOHOL ABUSE PREVENTION**

The Gilford Task Force on Drug/Alcohol Abuse Prevention was organized in 1989 to address the issues of drugs and alcohol use in our community. The Task Force is comprised of town officials, the Gilford Rotary Club, community leaders, educators, parents, students, representatives of social service agencies, and members of the general public. The meetings are held at Gilford Town Hall on the last Wednesday of each month at 4:00 PM.

The mission of the Task Force is to unify community agencies and professional resources in order to provide community based, early prevention programs, and intervene for individuals at risk.

During 2002, the Task Force continued to work closely with parents, students, and community agencies to create awareness about the issues of drug/alcohol abuse prevention. Representatives from the Gilford Middle High School Student Council, Students Against Drunk Driving, and the Interact Club regularly attend meetings and report on club activities. The Task Force was granted the amount of \$500 from the Gilford Police Department as part of a Local Law Enforcement Grant received from the U.S. Department of Justice.

The Task Force, in cooperation with the Gilford Parent Teachers Association, endorses "Safe Homes", a pledge by parents to provide a safe home, free from alcohol and drugs for youth. Over 130 families in Gilford have signed the "Safe Homes" pledge. The Task Force regularly publishes a newsletter for citizens.

Included here is a pledge form. Please join in our efforts to maintain a drug-free community by participating in "Safe Homes". The pledge form may be returned to the Gilford Elementary School, Gilford Middle High School, or the Selectmen's Office

If you are interested in working with the Task Force, or would like to receive mailings of the quarterly newsletter, please contact the Gilford Board of Selectmen at 527-4700.

Respectfully submitted,  
Sandra T. McGonagle, Chair

## SAFE HOME PLEDGE

**I PLEDGE** to provide a safe home...

- I will not allow parties or gatherings in my home when I'm not there.
- I will not serve, nor will I allow youth under the legal drinking age to consume alcohol in my home or on my property.
- I will not allow the use of illegal drugs in my home or on my property.
- I agree to have my name appear on a Safe Homes list for distribution and publication in area newspapers.
- I will not allow the use of tobacco products under the age of 18 in my home.

Name (please print) \_\_\_\_\_

Address \_\_\_\_\_

Telephone \_\_\_\_\_

Children's grade levels \_\_\_\_\_ Date \_\_\_\_\_

Signature \_\_\_\_\_

Return this form to:

Gilford Elementary School  
Gilford Middle High School  
Gilford Town Hall

\_\_\_\_\_ Please send me a list of others in our area who have signed the Safe Homes Pledge.

## **GILFORD LAND CONSERVATION TASK FORCE**

The Land Conservation Task Force was authorized by the Gilford Town Meeting and charged by the Board of Selectmen to inventory and identify areas of the community, which, by preservation, would maintain Gilford's rural character and scenic beauty, while simultaneously protecting our natural resources.

Many acres have been preserved in Gilford through the NH Land Conservation Program and the generous donations of conservation easements from local residents.

On behalf of the citizens of Gilford, we express our thanks to the families who have generously donated conservation easements. We encourage citizens to consider a conservation easement as a way to assure that land will be preserved for years to come.

Please contact the Task Force or the Gilford Board of Selectmen to discuss tax advantages in the donation of land for conservation purposes.

Respectfully submitted,

Sandra T. McGonagle, Chair  
Douglas Hill, Esq.  
Arthur Tilton  
David Witham  
Nathan Smith

## KIMBALL WILDLIFE FOREST COMMITTEE

The Kimball Wildlife Forest Committee was established by the Board of Selectmen in May, 1990, with the charge to address the "remaining land" at Kimball Castle, which includes all the land of the Kimball Forest Property, excluding 20 acres surrounding the Castle. Two miles of trails have been completed on the property and were formally opened to the public in the Spring of 1992.

The trail system starts approximately 100 feet from the entrance to the parking area off Route 11. The trail is marked by blue rectangles with interpretive stations indicated by numbers. It is estimated that nearly 700 hikers a week make the trek to the top of Lockes Hill during the hiking seasons. Schools in the area make use of the trails for science and ecological studies, as well as the study of local and regional history.

During the past year, The Committee installed new demonstration signs at 16 interpretive stations on the trails. A new trail map is available at the Gilford Public Library, Gilford Town Hall, and in the mailbox at the Lockes Hill Trails parking area. Over 1000 trail maps are distributed each year to hikers and students in our schools.

The Committee continues to be vigilant in the management of the land in the Kimball Wildlife Forest through timber harvesting and selective cutting.

Anyone interested in working with the Kimball Wildlife Forest Committee, please contact the Board of Selectmen at 527-4700.

Respectfully submitted,

Sandra T. McGonagle  
Arthur Tilton  
Sumner Dole  
William Veazey  
Joan Veazey  
Bob Dean  
Jan Dean  
George LaBonte  
Joel Sonnabend  
Gail Tebbetts  
Mary Jodoin  
David Jodoin



**TOWN OF GILFORD, NEW HAMPSHIRE**  
**ANNUAL TOWN MEETING**  
**MARCH 12, 2002**

The polling place was readied with instructions in the booths. Copies of sample ballots, instructions and a copy of the town warrant were posted. Inspectors of Elections were Betty Helfrich, Ann Lacroix, Shirley Snow, Barbara Carey and Allan Whitney and were given the oath of office by Town Clerk – Tax Collector Debra Eastman. The Assistant Moderator, Wayne Snow was also given the oath. The Police Officer on duty was Charles Hopkins. Supervisors of the Checklist Carolyn Smith and Mary Lou Grevatt were present.

The Accuvote tabulator had been previously tested by Town Clerk, Debra Eastman and Wayne Snow and found to be accurate. Moderator, Peter Millham signed a receipt for 2,980 town ballots and school district ballots. He inspected the ballot box and found it to be empty and observed that the vote tabulator had printed a zero tape. At 8 a.m. he began to read the town warrant as follows:

“To the inhabitants of the Town of Gilford in the County of Belknap in said State, qualified to vote in Town affairs: You are hereby notified to meet in the Gilford Middle High School in said Gilford, on Tuesday, the 12<sup>th</sup> of March, 2002 at eight of the clock in the forenoon (polls open from 8:00 a.m. to 7:00 p.m.) to act upon the following articles appearing on the official town ballot; and on Wednesday, the 13<sup>th</sup> of March 2002 at 7:00 p.m. for the second session to act upon the remainder of the following subjects:

Article 1. To choose the necessary Town Officers for the following year.

Article 2. To see if the Town will vote to approve amendments to the Town’s Zoning Ordinance, and Zoning Map...”

Wayne Snow, Assistant Moderator interrupted him and moved that he dispense with the reading of the warrant and open the polls for voting. It was seconded by Allan Whitney. There was no discussion. The Moderator called for the vote. It was in the affirmative and the Modertor declared the polls open for voting.

There were 74 absentee ballots processed. There were 4341 names on the checklist. The polls were open until 7 p.m. Town Clerk-Tax Collector, Debra Eastman was excused at that time. At that time Joyce Papps, Deputy Town Clerk-Tax Collector, Dennis Doten, Larry Routhier, Peter Millham, and Allan Whitney assisted with the tally of votes.

The Moderator announced the following results:

## **Selectman**

**Robert A. Walters 1048 (Elected)**

Joseph F. Hoffman 223

Write-ins:

Andy Howe 4

Michael Eastman 2

Sandy McGonagle 2

Bob Jordan 1

Stefano Coppola 1

Dick Hickock 1

George Hurt 1

Dick Waite 1

Tom Francour 1

Bill McNamara 1

Wayne Snow 1

Bill McLean 1

Wm. Connley 1

Edward Rohr 1

## **Town Treasurer**

**Gregory M. Dickinson 1,254 (Elected)**

Write-ins:

Phil Arel 1

J. Hoffman 1

Stefano Coppola 1

## **Overseer of Public Welfare**

**William M. Connelly 1,162 (Elected)**

Write-ins:

Joe Hoffman 1

Wayne Snow 1

Erica Johnson 1

## **Town Clerk – Tax Collector**

**Debra E. Eastman 1,037 (Elected)**

**Evans E. Juris 320**

Write-ins: None

**Moderator**  
**Peter V. Millham** 1,220 (Elected)  
Write-ins:  
Andy Howe 1  
Pat Labonte 1  
Joe Hoffman 1  
Ray Vigue 1  
Stefano Coppola 1  
Marge Muelhe 1

**Supervisor of the Checklist**  
**Carolyn R. Smith** 1,206 (Elected)  
Write-ins: None

**Trustee of Trust Funds**  
**Carolyn R. Smith** 1,196 (Elected)  
Write-ins:  
Pete Sawyer 1  
Grace Hurbert

**Fire Engineer**  
**Kenneth Kneuer** 1,181 (Elected)  
Write-ins:  
Joe Hoffman 1  
Jay Clough 1  
Philip Labonte 1

**Trustee of Public Library – Three Year Term**  
**David Buckman** 1,189 (Elected)  
Write-ins:  
Judy Cott 1  
Doug Lambert 1

**Trustee of Public Library – Two Year Term**  
**Tracy Petrozzi** 1,183 (Elected)  
Write-ins:  
Doug Lambert 2  
Judy Cott 1  
Nancy Lewis 1

## **Trustee of Public Library – One Year Term**

**Mary L. Carter** 1,194 (Elected)

Write-ins:

Doug Lambert 1

Beth Devivo 1

Corey Nazer 1

Karen Bianco 1

Corey Demco 1

## **Budget Committee – Three Year Term**

**Susan C. Greene** 961 (Elected)

**J. Kinney O'Rourke** 950 (Elected)

Write-ins:

**Phyllis Corrigan** 22 (Elected)

**Joanne McNulty** 6

Joe Hoffman 5

Evans Juris 4

Merrill Fay 4

Doug Lambert 3

Bill Cott 3

John Goodhue 2

Philip Labonte 2

Robert Walter 2

Elaine Gagnon 2

Rick Fernholz 2

Donald Sibson 2

Richard Campbell 2

George Hurt 1

Dick Hickok 1

Jeff Ruggles 1

Al Demko 1

Bob Pomeroy 1

Bob Jordan 1

Derick Tomlinson 1

Peter Karagianis 1

Josephine MacElroy 1

Steve Wainwright 1

Patrick McKenna	1
Allen Demko	1
Jack Boyd	1
Jack Stephenson	1
Jim Cookman	1
Doug Dade	1
George Sawyer	1
Don Ames	1
John Tramontano	1
Ed Wilson	1
Nancy Clark	1
Susan D. Allen	1
Corey Demco	1
Bill McLean	1
Russ Dumais	1
Fred Wernig Jr.	1
Ken Wilson	1
Kent Baron	1
R. Pelland	1
Kevin Hayes	1
Patrice McNulty	1
Sean Murphy	1
George Whalley	1
Donald Curtis	1
Robert Merwin	1
S. Labonte	1
Carol Gronenke	1
Patricia Smith	1
Leo Sanfacon	1
Wayne Snow	1
Al Whitney	1
Carolyn Scattergood	1
Alice Boucher	1
Cecily Quimby	1
Bill Konrad	1
Kevin Hayes	1
Doug Scott	1
John Morris	1
Laurel Greenlaw	1
Terry Wilson	1

**1,113 (Elected)**

Dick Hickok	1
Patricia Smith	1
Joe Hoffman	1
Bill Cott	1
Sue Green	1
Gurna Magneson	1
Jeff Bonan	1
Doug Lambert	1
Merrill Fay	1

**971 (Elected)**

897 (Elected)

Phyllis Corrigan	3
Merrill Fay	2
Doug Lambert	2
Dick Hickok	1
Joe Hoffman	1
Richard Campbell	1
Evans Juris	1
Bill Cott	1
Allen Demco	1
Jay Clough	1

“(a)” adding Dormitory, Cottage Colony/Seasonal Occupancy, Burial Ground, Cluster Development (as an Industrial Zone use), and Drive-Through Window as new uses and identifying in which zones they are permitted, not permitted, or permitted by special exception;



- “(b)” adding language describing the new uses and how they may be developed;
- “(c)” adding language to distinguish between light industrial uses and medium industrial uses including distinguishing between and adding each use to the list of permitted uses;
- “(d)” modify the regulations for home occupations to reduce the number of children allowed in a home day care and modifying other aspects of home occupations; and
- “(e)” changing several uses from being permitted and not permitted in various zones, to being permitted by special exception in those zones.”?

<b>Yes</b>	<b>801 (Passed)</b>	<b>No</b>	<b>303</b>
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**Amendment #2.** Are you in favor of the adoption of Amendment 2, as proposed by the Town of Gilford Planning Board, which is generally as follows:

“Amend the Gilford Zoning Ordinance to add and include a new Section 5.4, ‘Exceptions – Industrial Zone’ to provide for regulations to permit, guide, and restrict cluster development in the Industrial zone.”?

<b>Yes</b>	<b>952 (Passed)</b>	<b>No</b>	<b>218</b>
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**Amendment #3.** Are you in favor of the adoption of Amendment 3, as proposed by the Town of Gilford Planning Board, which is generally as follows:

“Amend Article 9, ‘Non-Conforming Structures, Lots, and Uses’, of the Gilford Zoning Ordinance, in various ways including the following:

- “(a)” clarifying the language regarding the requirement to merge adjoining lots under the same ownership;
- “(b)” allowing reconstruction of non-conforming structures that are intentionally demolished or destroyed no matter what percentage of the building’s replacement value is affected; and
- “(c)” allowing certain additions to non-conforming structures.”?

<b>Yes</b>	<b>846 (Passed)</b>	<b>No</b>	<b>312</b>
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**Amendment #4.** Are you in favor of the adoption of Amendment 4, as proposed by the Town of Gilford Planning Board which is generally as follows:

“Amend Section 10.4, ‘Rehearings’, of the Gilford Zoning Ordinance, so the town’s rehearing and appeal procedures for the Zoning Board of Adjustment are the same as those set forth in RSA 677.”?

**Yes      903 (Passed)**

**No      127**

**Article 3.** “Shall we modify the elderly exemptions from property tax in the Town (city) of Gilford, based on assessed value, for qualified taxpayers, to be as follows: for a person 65 years of age up to 75 years, \$45,000; for a person 75 years of age up to 80 years, \$60,000; for a person 80 years of age or older \$75,000. To qualify, the person must have been a New Hampshire resident for at least 5 years, own the real estate individually or jointly, or if the real estate is owned by such person’s spouse, they must have been married for at least 5 years. In addition, the taxpayer must have a net income of not more than \$18,500 or, if married, a combined net income of less than \$26,500; and own net assets not in excess of \$90,000 excluding the value of the person’s residence.”

**Yes      1,078 (Passed)**

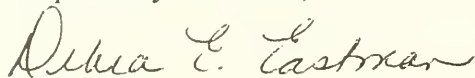
**No      137**

**Article r.** “Shall we adopt the August 1 prior to the setting of the tax rate as the date for filing for an elderly exemption from the property tax?”

**Yes      933 (Passed)**

**No      141**

Respectfully submitted,



Debra E. Eastman

Town Clerk – Tax Collector

**TOWN OF GILFORD, NEW HAMPSHIRE**  
**RECESSED TOWN MEETING**  
**MARCH 13, 2002**

The recessed town meeting began with Moderator, Peter Millham in the chair at 7 p.m. at the Gilford Middle High School auditorium. The Moderator introduced himself and those on the stage as follows: Town Clerk-Tax Collector, Debra Eastman, Budget Committee Chairman, Kinney O'Rourke, Selectmen Robert Walter, Dennis Doten, Larry Routhier and Town Administrator, Phil Arel.

The Moderator explained the ground rules of the meeting and requested that all non-voters be seated behind the roped area. He explained that the body has the power to over rule the Moderator. He explained that the first article of the night is a bond issue, requires a 2/3 vote, and that the polls would be open for at least one hour. He explained the voting procedure.

The Moderator explained that he had received a written request for a ballot vote on Article 15 as well and that the polls would not have to be open for an hour for that article, as it does not require a 2/3 vote.

He requested that amendments be provided in writing and that he would not accept amendments to an amendment. He introduced the student microphone runners and student technician. He then gave a few community announcements regarding the upcoming play, GALA and School District Meeting.

The Moderator announced the results of the voting from the prior day.

The Moderator read article 5 as follows:

**ARTICLE 5.** To see if the Town will vote to raise and appropriate the sum of \$1,464,682 for the purpose of construction of Phase II of the Lakes Business Park, to be raised by the issuance of bonds or notes, and to authorize the Selectmen to issue and negotiate such bonds or notes and to determine the terms and conditions thereof, in compliance with the provisions of the Municipal Finance Act, and to allow the Selectmen to expend such monies as become available from the federal and state governments and pass any vote relating thereto. (Requires 2/3 vote and written ballot, polls to remain open at least 1 hour after discussion has ended.) (Recommended by Selectmen and Budget Committee.)  
Selectman, Robert Walter moved article 5 as read. Selectman, Larry

Routhier seconded the motion. Kinney O'Rourke, Budget Committee Chairman explained that the Budget Committee approved this article with a 7 to 7 vote.

John Vorel of the Economic Development Committee read a report, which included a historical overview. The Economic Development Committee consists of John Vorel, Rod Dyer and Chuck Clark. Selectman, Robert Walter spoke in favor of the article. Town Administrator, Phil Arel gave some background on the project and spoke in favor.

Robert Jordan spoke in favor. Doug Lambert said he had mixed feeling regarding the project and spoke in opposition. Moderator Millham asked several questions, answered by Town Administrator, Phil Arel.

Bill Johnson spoke in support of the article. Joe Hoffman spoke in opposition. Liz Morin spoke in favor. Jack Stephenson questioned the math used. Russ Thibeault of Applied Economic Research was asked to further explain which he did.

Bill Seed spoke in favor. Ted Ritson spoke to the article. Dick Hickok spoke in opposition. Joe Hoffman spoke regarding the legal staff involved and was corrected by the Moderator. Leo Sanfacon spoke in favor. Wayne Domin spoke in support.

At this point the Moderator asked the body if they were ready to vote and they responded with a voice in the affirmative.

The Inspectors of the Checklists, Barbara Carey, Shirley Snow, Ann Lacroix and Betty Helfrich were assisted by voters, Joyce Papps, Denise Morrisette, Bruce Papps and Jennifer Mooney to check voters on the checklist and issue ballots. Assistant Moderator, Wayne Snow as at the ballot box. The Moderator declared the polls open at 8:20 p.m.

When everyone in the house had voted, the polls remained open and the Moderator continued with the meeting. Mr. Millham explained that he had overlooked the Pledge of Allegiance and it was done at this time. Moderator Millham also thanked the election workers at this time for all their work the previous day and this evening.

The Moderator read article 6 as follows:

**ARTICLE 6.** To see if the Town will vote to raise and appropriate the sum of \$2,583,797 for the following General Government expenses:

Account	No.Purpose	Recommended Approp.
	Executive Expenses (Selectmen, Town	
4130	Officers' & Budget Comm. Expenses)	\$ 383,009
4140	Election, Registration & Vital Stats	170,281
4150	Financial Administration	243,577
4152	Appraisal Expenses	76,840
4153	Legal Expenses	50,000
4155	Personnel Administration	1,124,205
4191	Planning & Zoning	200,241
4194	General Government Buildings (includes Island Support)	251,874
4195	Cemeteries	3,960
4196	Insurance	72,240
4197	Lakes Region Planning Commission	7,570

Selectman, Larry Routhier moved article 6 and it was seconded by Selectman, Dennis Doten.

Budget Committee Chairman, Kinney O'Rourke explained that the Budget Committee voted in favor of this article unanimously. He explained the adjustments that the Budget Committee had made during their deliberations.

Joe Hoffman was recognized by the Moderator to speak and gave an oration regarding the Appraiser, Governors Island Club and Fays Boat Yard.

Dick Campbell explained the difference between the function of the Selectmen as an Assessor and their hired Appraiser. Town Administrator, Phil Arel concurred and stated that a licensed Appraiser is primarily for banking functions.

Joe Hoffman began to speak and the Moderator granted him two more minutes in keeping with his previously explained rules.

There being no further discussion, the Moderator read the article and called for the vote. It was in the affirmative and the Moderator declared the article carried.



The Moderator read article 7 as follows:

**ARTICLE 7.** To see if the Town will vote to raise and appropriate the sum of \$1,957,935 for the following Public Safety expenses:

Account No.	Purpose	Recommended Approp.
4210	General Operations - Police	\$1,067,145
4215	General Operations - Ambulance Service	67,959
4220	General Operations - Fire	759,364
4290.1	Emergency Management	24,021
4299.2	Youth Services Bureau	39,446

Selectman, Robert Walter moved article 7 as read. Selectman, Dennis Doten seconded the motion. Budget Committee Chairman, Kinney O'Rourke stated that the Budget Committee unanimously supported the Selectmen's recommendation on this article. He pointed out that increases are in salary adjustments and to set up an emergency backup in the Fire Department.

There being no discussion, the Moderator called for the vote. It was in the affirmative and the Moderator declared the motion carried.

The Moderator read article 8 as follows:

**ARTICLE 8.** To see if the Town will vote to raise and appropriate the sum of \$1,933,953 for the following Public Works expenses:

Account No.	Purpose	Recommended Approp.
4311	DPW Administration	\$ 99,742
4312	Highways & Streets	727,013
4313	Bridges	15,000
4316	Street Lighting	17,000
4319	Vehicle Maintenance	143,366
4324	Solid Waste Management	408,452
4326	Sewer Department	506,326
4330	Laconia Water Works	17,054

Selectman, Robert Walter moved article 8 as read by the Moderator. Selectman, Larry Routhier seconded the motion. Budget Committee Chairman, Kinney O'Rourke explained that the article is supported by the Budget Committee and that it includes increases in salaries, bridge maintenance and solid waste tipping fees. There being no discussion, the Moderator called for the vote. It was in the affirmative and the Moderator declared the article carried.



The Moderator read article 9 as follows:

**ARTICLE 9.** To see if the Town will vote to raise and appropriate the sum of \$ 98,434 for the following Health & Welfare expenses:

Account No.	Purpose	Recommended Approp.
4414	Animal Control	\$ 4,700
4419	Health Agencies	33,234
4441	Welfare Administration & General Assistance	60,500

Selectman, Larry Routhier moved article 9 as read by the Moderator. Selectman, Dennis Doten seconded the motion. Budget Committee Chairman, Kinney O'Rourke stated that the Budget Committee supports this article.

Barry Grevatt questioned the numbers in the handout. The Moderator clarified.

There being no further discussion, the Moderator called for the vote. It was in the affirmative and the Moderator declared the article carried.

The Moderator read article 10 as follows:

**ARTICLE 10.** To see if the Town will vote to raise and appropriate the sum of \$373,585 for the following Culture, Recreation & Conservation expenses:

Account No.	Purpose	Recommended Approp.
4520.1	Parks & Recreation	\$ 147,439
4520.6	Skating Rink	7,765
4550	Library	194,604
4583	Patriotic Purposes	6,075
4589	Thompson Ames Historic Society	10,000
4611	Conservation Commission	7,702

Selectman, Dennis Doten moved article 10 as read by the Moderator. It was seconded by Selectman, Robert Walter. Budget Committee Chairman, Kinney O'Rourke explained that the Budget Committee supports the Selectmen's recommendation and that the article included salary adjustments and the Americorp volunteer.

Doug Lambert questioned the increase in the library budget. Katherine Dormody explained that the budget includes salary increases and Saturday hours for the summer.

Betsy Domin asked for an explanation of Patriotic Purposes. Kinney O'Rourke explained it is for Old Home Day and Memorial Day celebrations.

There being no further discussion, the Moderator called for the vote. It was in the affirmative and the Moderator declared the article carried.

The Moderator read article 11 as follows:

**ARTICLE 11.** To see if the Town will vote to raise and appropriate the sum of \$ 322,988 for the following Debt Service and other miscellaneous expenses:

Account No.	Purpose	Recommended Approp.
4711.2	Principal - Long-term Bonds	\$ 256,789
4721.2	Interest - Long-term Bonds	66,197
4723.2	Interest - Tax Anticipation Notes	1
4939.2	Laconia Airport Authority	1

Selectman, Robert Walter moved article 11 as read by the Moderator. It was seconded by Selectman, Larry Routhier. Budget Committee Chairman, Kinney O'Rourke explained that the Budget Committee reduced interest on tax anticipation notes from \$25,000 to \$1 since the town has not borrowed any money in anticipation of taxes for the last few years.

There was no discussion. The Moderator called for the vote. It was in the affirmative and the Moderator declared the article carried.

The Moderator read article 12 as follows:

**ARTICLE 12.** To see if the Town will vote to raise and appropriate the sum of \$889,067 for the following Capital Purchases:

Account No.	Purpose	Recommended Approp.
4902	Machinery, Vehicles & Equipment	
	Capital Improvements – Library	\$ 2,800
	Capital Improvements – Police	114,000
	Capital Improvements – Fire	79,667
	Capital Improvements – Highway	51,000
4901	Land & Improvement	
	Lake Access Fund	50,000
4909	Improvements Other Than Buildings	
	Highway Reconstruction	555,600
	Traffic Signal – Rte 11-A/ Country Club Rd.	36,000

Selectman, Larry Routhier moved article 12 as read by the Moderator. Selectman, Dennis Doten seconded the motion. Budget Committee Chairman, Kinney O'Rourke explained the expenditures with the article such as police cruisers, space needs analysis, Fire Department vehicle, Village drainage and sidewalk, traffic signal and lake access.

Moderator Millham questioned if there is an existing Capital Reserve Fund for the lake access. Town Administrator, Phil Arel explained there is not and explained the purpose of appropriating this sum of money.

Robert Jordan spoke about improvements that had been made to the Town Hall and asked about the appropriation for the Town Hall improvements. Police Chief, Evans Juris explained the study, the findings and the plans.

Robert Jordan spoke about the Lakes Access Fund and quoted Selectman Walter as wanting to work with the State to obtain land for visitors. Robert Jordan made a motion to amend the article 12 to reduce the appropriation by \$50,000 to eliminate the appropriation for the Lake Access fund. The motion was seconded by Dick Campbell.

Joe Hoffman asked about Capital Reserve Funds and Equity Funds. The Moderator inquired of the Town Administrator regarding Capital Reserve Funds and it was established that there are already many Capital Reserve Funds.

Selectman, Robert Walter spoke in favor of the Lake Access Fund.

Bill Johnson explained recent law changes which would allow Selectmen to purchase property without coming back to a special town meeting and asked if this was in the CIP.

Andy Howe, Budget Committee member explained that he supported the expenditure in the Budget Committee deliberations, but did not understand that the Selectmen would be able to purchase without town meeting approval, or he might have voted otherwise.

The Moderator asked the Selectmen about what had been represented. Selectman, Robert Walter stated that the Board would not purchase land without town meeting approval.

At this point, the Moderator declared the polls closed on Article 5, having been open for one hour and five minutes. He instructed the Assistant Moderator to tally the count.

There being no further discussion on the amendment, the Moderator read it again. He called for a voice vote. The vote was unclear and he called for a standing vote. It, too, was unclear. He then appointed tellers for the different sections of the auditorium, asked for a show of hands in the affirmative and a show of hands in the negative. The tally showed the following results: Yes 80, No 69. The Moderator declared the amendment carried.

The Moderator read the article as amended.

Doug Lambert spoke in opposition to the \$40,000 space needs study for the Town Hall. He moved to amend the article to reduce the appropriation in article 12 by \$40,000 to eliminate the space needs study. It was seconded by Robert Jordan. The Moderator clarified the wording of the amendment and read it.

There was a point of order. Dennis Corrigan was recognized and questioned about the design and needs. The Moderator clarified with the Selectmen the need for the space needs study.

Joe Hoffman spoke regarding square footage per employee.

Chief Juris stated he would wait for the mover of the motion to ask his questions and he will then explain the request.

At this point, the Moderator announced the results of the voting on Article 5. There were 204 ballots cast. There were 136 needed for a 2/3 passage. The results were Yes 145, No 59. The Moderator declared Article 5 carried.

Doug Lambert spoke in favor of his amendment to reduce article 12 by \$40,000. Police Chief, Evans Juris explained the plan in detail and the needs of his department.

Everett McLaughlin asked if a new library is built, would the old library be of any help to the Police Department. Chief Juris further explained.

Bill Johnson spoke in opposition to the amendment.

There being no further discussion on the amendment, the Moderator called for the vote. It was in the negative and the Moderator declared the amendment failed.

The Moderator read the article as amended. There was no further discussion. The Moderator called for the vote on the amended article. It is was in the affirmative and the Moderator declared the article carried as amended.

The Moderator read article 13 as follows:

**ARTICLE 13.** To see if the Town will vote to raise and appropriate the sum of \$125,000 to purchase a new backhoe for the Highway Department, to be financed in the following manner:

Withdrawal from New Highway Equipment	
Capital Reserve Fund -	\$ 61,000
To be raised by taxation -	\$ 64,000

(Recommended by the Selectmen and the Budget Committee)

Selectman, Dennis Doten moved article 13 as read by the Moderator. It was seconded by Selectman, Robert Walter. Budget Committee Chairman, Kinney O'Rourke stated that the Budget Committee recommends approval of the article. There being no discussion, the Moderator called for the vote. It was in the affirmative and the Moderator declared the article carried.

The Moderator read article 14 as follows:

**ARTICLE 14.** To see if the Town will vote to raise and appropriate the sum of \$75,000 to be deposited in the Fire Equipment Capital Reserve Fund. (Recommended by the Selectmen and the Budget Committee)

Selectman, Robert Walter moved article 14 as read by the Moderator. It was seconded by Selectman, Larry Routhier. Budget Committee Chairman, Kinney O'Rourke stated that the Budget Committee recommends approval. There being no discussion, the Moderator called for the vote. It was in the affirmative and the Moderator declared the article carried.



The Moderator read article 15 as follows:

**ARTICLE 15.** To see if the Town will vote to raise and appropriate the sum of \$100,000 for the Library Capital Reserve Fund. (Recommended by the Selectmen. Not recommended by the Budget Committee).

Library Trustee, Polly Sanfacon moved article 15 as read by the Moderator. Katherine Dormody seconded the motion. Budget Committee Chairman, Kinney O'Rourke explained that the Budget Committee voted not to recommend the appropriation.

Polly Sanfacon gave history of Capital Reserve fund and spoke in favor of the article. Dave Buckman spoke in favor of the article. Dick Hickok spoke in opposition to the article. Dick Campbell spoke in opposition. Doug Lambert spoke in opposition. Kinney O'Rourke asked to speak as an individual and not Budget Committee Chairman and spoke in favor of the appropriation. Lisa Morin spoke in favor. Diane Mitton spoke in favor. Betty Tidd spoke in favor. Heidi King spoke in fvaor. Dick Campbell explained his position. Joe Hoffman, once again, questioned the Capital Reserve Funds and Equity fund. Katherine Dormody spoke about the library and in favor of the article. Bill Johnson spoke in favor.

The Moderator explained that there would be a paper ballot and explained the voting procedure.

The Inspectors of Elections and assistants once again used the checklist and issued paper ballots. They were marked by the voters and handed to Assistant Moderator, Wayne Snow for placement in the ballot box. After it appeared that everyone in the room had voted and the Moderator asked for anyone wishing to vote to do so, he declared the polls closed. The votes were tallied and it was announced they had been counted three times for accuracy. There were 158 ballots cast with 79 yes and 79 no. The Moderator explained that the article needs to obtain a majority to pass. He, therefore, declared that the article had failed.

The Moderator asked Mr. Hoffman if he wished to read article 16 as he was the primary petitioner. Mr. Hoffman was unable to obtain the article, so was assisted by the Moderator. The Moderator asked if that was what he wanted to move. Mr. Hoffman indicated that it was.

**ARTICLE 16.** To see if the Town will vote to remove Town Administrator Phillippe Arel

For violating RSA 91-A by suppressing Cole Layer Trumbles final figures after Hoffman's Petition Warrant Article 9 was legally adopted at



the 1997 Town Meeting by 2/3 thirds of the registered voters. And on May 4, by mistake and inadvertently printed and produced by former Town Administrator Caron for Hoffman when Hoffman requested the Tax Assessments Booklet listing assessed values of all proerties within the Town of Gilford effective April 1, 2000. (By petition of Joseph Hoffman and others.)

There was no second. Mr. Hoffman made additional comments and the Moderator explained that in order for the article to come before the body it would be necessary for it to receive a second. There had been no second. There was no further discussion.

The Moderator read article 17 as follows:

**ARTICLE 17.** To see if the Town will vote to authorize the Selectmen to convey a certain tract of land of approximately 13.5 acres, on Alvah Wilson Road, designated on Gilford Tax Maps as Map 27, Lot 125 to the Gilford School District for the purpose of constructing a softball field.

Selectman, Larry Routhier moved article 17 as read by the Moderator. Selectman, Dennis Doten seconded the article. School Board member, Kent Baron explained the need for constructing a softball field. Superintendent of Schools, Stephen Russell showed a map on the overhead projector and explained the area involved in the request.

Doug Lambert moved to amend the article to state as follows: If Article 1, Building Bond Proposal, on the School District Warrant for March 23, 2002, is not approved by the voters, the above tract of land would remain under the town ownership. It was seconded by Bill Phillips.

Joe Hoffman questioned the recording of a survey on the property and requested the book and page number. The Moderator explained that there is no recorded survey. Mr. Hoffman became argumentative with the Moderator about the recording and declared a point of order. He requested that the Moderator disqualify himself as Moderator of the meeting and began a tirade.

When he finished, the Moderator stated he refused to remove himself on the grounds that were stated and declared he would proceed with the meeting.

The Moderator read the amendment and asked for a voice vote. The voice vote was in question and he asked for a show of hands, using the same tellers as before. The vote was 45 yes and 48 no. The Moderator declared the amendment defeated.

The Moderator read article 17 again. There was no further discussion. He called for the vote. It was in the affirmative and the Moderator declared the article carried.

The Moderator announced that Article 18 will not be taken up, as it must be on the ballot.

**ARTICLE 18.** To see if the Town will vote to adopt the following Floodplain Management Ordinance, which is an update of the current ordinance

# **Town of Gilford**

## **Floodplain Management Ordinance**

### Authority

The following regulations shall apply to all lands designated as special flood hazard areas by the Federal Emergency Management Agency in its “Flood Insurance Study for the Town of Gilford, NH dated May 4, 1992”, together with the associated Flood Insurance Rate Maps (FIRM), dated May 4, 1992, which are declared to be a part of this ordinance, and are hereby incorporated by reference.

### Item I – Definition of Terms

Throughout this ordinance, the following definitions shall apply:

“100-Year Flood” – See “Base Flood”.

“Area of Special Flood Hazard” is the land in the floodplain subject to a one (1) percent or greater possibility of flooding in any given year. The area is designated on the FIRM as zone A or zone AE.

“Base Flood” is a flood having a one (1) percent possibility of being equaled or exceeded in any given year.

“Basement” is any area of a building having its floor below grade on all sides.

“Building” is a man-made, occupiable structure having walls, a roof, and a permanent foundation.

“Development” means any man-made change to improved or unimproved real estate, including, but not limited to, buildings or other structures, mining, dredging, filling, grading, paving, excavating, or drilling operations.

“Federal Emergency Management Agency” or “FEMA” is the independent agency created in 1978 to provide a single point of accountability for all Federal activities related to disaster mitigation and emergency preparedness, response, and recovery. FEMA administers the NFIP.

“Flood” or “Flooding” means a general and temporary condition of partial or complete inundation of normally dry land areas from (1) the overflow of inland or tidal waters; or (2) the unusual and rapid accumulation of runoff of surface waters from any source.

“Flood Elevation Study” is a study of the height of flood waters above an elevation datum plane.

“Flood Insurance Rate Map” or “FIRM” is the official map incorporated with this ordinance on which FEMA has delineated both the special flood hazard areas and the risk premium zones applicable to the Town of Gilford.

“Flood Insurance Study” is a study performed by any of a variety of agencies and consultants to delineate the special flood hazard areas, base flood elevations, and risk premium zones. The study is funded by FEMA and is based on detailed site surveys and analysis of the site-specific hydrologic characteristics. The information in the study helps guide updates of floodplain regulations, and further promote sound land use and floodplain development.

“Floodplain” or “Flood-Prone Area” means any land area susceptible to flooding.

“Flood proofing” means any combination of structural and non-structural additions, changes, or adjustments to structures which reduce or eliminate flood damage to real estate or improved real property, water and sanitary facilities, structures and their contents.

“Floodway” – See “Regulatory Floodway”.

“Historic Structure” is a structure registered with the National Historic Place.

“Lowest Floor” means the lowest floor of the lowest enclosed area (including basement). An unfinished or flood resistant enclosure, usable solely for parking of vehicles, building access or storage in an area other than a basement area is not considered a building’s lowest floor; provided, that such an enclosure is not built so as to render the structure in violations of the applicable non-elevation design requirements of this ordinance.

“Manufactured Home” means a structure, transportable in one or more sections, which is built on a permanent chassis and is designed for use with or without a permanent foundation when connected to the required utilities. For floodplain management purposes the term “manufactured home” includes park trailers, travel trailers, and other similar vehicles placed on site for greater than 180 consecutive days.

“Mean Sea Level” means the National Geodetic Vertical Datum (NGVD) of 1929 or other datum, to which base flood elevations shown on the community’s Flood Insurance Rate Map are referenced.

“National Flood Insurance Program” or “NFIP” is the federal program created in 1968 which makes flood insurance available in communities that enact satisfactory flood plain management regulations.

“Recreational Vehicle” means a vehicle which is (a) built on a single chassis; (b) 400 square feet or less when measured at the largest horizontal projection; (c) designed to be self propelled or permanently towable by a light duty truck; and (d) designed primarily not for use as a permanent dwelling but as temporary living quarters for recreational, camping, travel or seasonal use.

“Regulatory Floodway” means the channel of a river or other watercourse and the adjacent land areas that must be reserved in order to discharge the base flood without increasing the water surface elevation.

“Special Flood Hazard Area” means an area having flood, and/or flood-related erosion hazards, and shown on a FIRM as zone A or AE (see “Area of Special Flood Hazard”).

“Structure” means for floodplain management purposes, a walled and roofed building, including a gas or liquid storage tank, that is principally above ground, as well as a manufactured home.

“Start of Construction” includes substantial improvements, and means the date the building permit was issued, provided the actual start of construction, repair, reconstruction, placement, or other improvement was within 180 days of the permit date. The actual start means either the first placement of permanent construction of a structure on site, such as the pouring of slab or footings, the installation of pilings, the construction of columns, or any work beyond the stage of excavation; or the placement of manufactured home on a foundation. Permanent construction does not include land preparation, such as clearing, grading and filling; nor does it include the installation of streets and/or walkways; nor does it include excavation for a basement, footings, piers, or foundations or the erection of temporary buildings, such as garages or sheds not occupied as dwelling units or part of the main structure.

“Substantial Damage” means damage of any origin sustained by a structure whereby the cost of restoring the structure to its before-damaged condition would equal or exceed 50 percent of the market value of the structure before the damage occurred.

“Substantial Improvement” means any combination of repairs, reconstruction, alteration, or improvements to a structure in which the cumulative cost equals or exceeds fifty percent of the market value of the structure. The market value of the structure should equal (1) the appraised value prior to the start of the initial repair or improvements, or (2) in the case of damage, the value of the structure prior to the damage occurring. For the purposes of this definition, “substantial improvements” is considered to occur when the first alteration of any wall, ceiling, floor, or other structural part of the building commences, whether or not that alteration affects the external dimensions of the structure. The term does not, however, include any project for improvement of a structure required to comply with existing health, sanitary, or safety code specifications which are solely necessary to assure safe living conditions or any alteration of a structure listed on the National Register of Historic Places, provided that the alteration will not preclude the structure’s continued designation as a “Historic structure”.

“Water Surface Elevation” means the height, in relation to the National Geodetic Vertical Datum (NGVD) of 1929, (or other datum, where specified) of floods of various magnitudes and frequencies in the floodplains.

## Item II

All proposed development in any special flood hazard areas shall require a permit.

## Item III

1. The building inspector shall review all building permit applications for new construction or substantial improvements to determine whether proposed building



sites will be reasonably safe from flooding. If a proposed building site is in a flood-prone area, all new construction or substantial improvements shall:

- a. be designed (or modified) and adequately anchored to prevent floatation, collapse, or lateral movement of the structure resulting from hydrodynamic and hydrostatic loads, including the effects of buoyancy.
- b. be constructed with materials resistant to flood damage,
- c. be constructed by methods and practices that minimize flood damages,
- d. be constructed with electrical, heating, ventilation, plumbing, and air conditioning equipment, and other service facilities that are designed and/or located so as to prevent water from entering or accumulating within the components during conditions of flooding.

#### Item IV

Where new or replacement water and sewer systems (including on-site systems) are proposed in flood-prone areas the applicant shall provide the Building Inspector with assurance that these systems will be designed to minimize or eliminate infiltration of flood waters into the systems and discharges from the systems into flood waters, and on-site waste disposal systems will be located to avoid impairment to them or contamination from them during periods of flooding.

#### Item V

Applicants shall provide to the building inspector, and the Building Inspector shall maintain for public inspection and furnish upon request, any certification of flood-proofing and the as-built elevation (in relation to mean sea level) of the lowest floor (including basement) of any new or substantially improved structure, whether or not any such structure contains a basement.

#### Item VI

The Building Inspector shall review proposed developments to assure that all necessary permits have been received from those governmental agencies from which approval is required by federal or state law, including Section 404 of the Federal Water Pollution Control Act Amendments of 1972, 33 U.S.C. 1334. It shall be the responsibility of the applicant to provide the Building Inspector evidence that all such permits have been granted prior to the issuance of a building permit.

#### Item VII

1. In riverine situations, prior to the alteration or relocation of a watercourse, an applicant seeking authorization to alter or relocate a watercourse shall notify the Wetlands Board of the New Hampshire Department of Environmental Services and submit copies of such notification to the Building Inspector. Further, the applicant shall be required to submit copies of said notification to those adjacent communities as determined by the Building Inspector, including notice of all scheduled hearings before the Wetlands Board.

2. The applicant shall submit to the Building Inspector certification provided by a



registered professional engineer, assuring that the flood carrying capacity of an altered or relocated watercourse can and will be maintained.

3. In zone A, the Building Inspector shall obtain, review, and reasonably utilize any floodway data available from federal, state and other sources as criteria for requiring that, in regard to any development, there are no encroachments, including fill, new construction, substantial improvements, and other development within the floodway that would result in any increase in flood levels within the community during the base flood discharge.

4. Along watercourses that have not had a Regulatory Floodway designated, no new construction, substantial improvements, or other development (including fill) shall be permitted within zone AE on the FIRM, unless it is demonstrated by the applicant that the cumulative effect of the proposed development, when combined with all existing and anticipated development, will not increase the water surface elevation of the base flood more than one (1) foot at any point within the community.

#### Item VIII

1. In special flood hazard areas, the Building Inspector shall determine the 100 year flood elevation in the following order of precedence according to the data available:

- a. In zone AE refer to the elevation data provided in the community Flood Insurance Study and accompanying the FIRM.
- b. In unnumbered A zones, the Building Inspector shall obtain, review, and reasonably utilize any 100 year flood elevation data available from federal sources, state sources, development proposals submitted to the community (i.e. subdivisions, site plans, etc.), or other sources.

2. The Building Inspector's 100 year flood elevation determination will be used as criteria for requiring in zones A and AE that:

- a. All new construction or substantial improvement of residential structures have the lowest floor (including basement) elevated to or above the 100 year flood elevation;
- b. All new construction or substantial improvement of non-residential structures have the lowest floor (including basement) elevated to or above the 100 year flood level; or together with attendant utility and sanitary facilities, shall:
  - (i) be flood proofed so that below the 100 year flood elevation the structure is watertight with walls substantially impermeable to the passage of water;
  - (ii) have structural components capable of resisting hydrostatic and hydrodynamic loads and the effects of buoyancy; and
  - (iii) be certified by a registered professional engineer or architect that the design and methods of construction are in accordance with accepted standards of practice for meeting the provisions of this section;
- c. all manufacture homes to be placed or substantially improved within special flood hazard areas shall be elevated on a

permanent foundation such that the lowest floor of the manufactured home is at or above the base flood level; and be securely anchored to resist flotation, collapse, or lateral movement. Methods of anchoring may include, but are not limited to, use of over-the-top or frame ties to ground anchors. This requirement is in addition to applicable state and local anchoring requirements for resisting wind forces;

d. All recreational vehicles placed on sites within zones A and AE shall either:

- (i) be on the site for fewer than 180 consecutive days,
- (ii) be fully licensed and ready for highway use, or
- (iii) meet all standards of Section 60.3(b)(1) of the National Flood Insurance Program Regulations and the elevation and anchoring requirements for “manufactured homes” in Section 60.3(c)(6);

e. for all new construction and substantial improvements, fully enclosed areas below the lowest floor that are subject to flooding are permitted provided they meet the following requirements:

- (i) the enclosed area is unfinished or flood resistant, usable solely for the parking of vehicles, building access or storage;
- (ii) the area is not a basement;
- (iii) shall be designed to automatically equalize hydrostatic flood forces on exterior walls by allowing for the entry and exit of floodwaters.

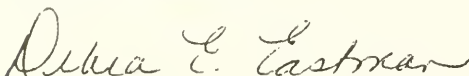
Designs for meeting this requirement must either be certified by a registered professional engineer or architect or must have a minimum of two (2) openings having a total net area of not less than one (1) square inch for every square foot of enclosed area subject to flooding shall be provided. The bottom of all openings shall be no higher than one (1) foot above grade. Openings may be equipped with screens, louvers, or other coverings or devices provided that they permit the automatic entry and exit of floodwaters;

#### Item IX – Variance and Appeals

1. Requests for variances, appeals, or waivers of these regulations may be made to the Town of Gilford Building Code Board of Appeals.
2. Appeals, revisions, and amendments to National Flood Insurance Program Maps may be requested through FEMA.

The Moderator declared the meeting adjourned at 10:46 p.m.

Respectfully submitted,



Debra E. Eastman, CMC  
Town Clerk-Tax Collector

**2002  
Financial  
Reports**

## **FINANCIAL REPORT**

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Of the Town of Gilford, NH in Belknap County  
for the Fiscal Year Ended in December 31, 2002

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### **CERTIFICATE**

This is to certify that the information in this report was taken from official records and is correct to the best of our knowledge and belief.

Lawrence M. Routhier, Chairman

Dennis J. Doten

Alice H. Boucher

Board of Selectmen

Gregory Dickinson

Town Treasurer

**SUMMARY OF REVENUES**  
**Fiscal Year Ending December 31, 2002**

	<u>Estimated</u>	<u>Actual</u>	<u>Difference</u>
<b>TAXES</b>			
Land Use Change Tax	17,000	14,000	3,000
Yield Tax	6,441	7,669	-1,228
Excavation Tax	0	434	-434
Payment in Lieu of Taxes	0	24	-24
Interest on Delinquent Taxes	70,405	146,980	-76,575
<b>LICENSES, PERMITS, &amp; FEES:</b>			
Business Licenses	54,125	56,217	-2,092
Motor Vehicle Permits	1,196,000	1,474,629	-278,629
Building Permits	20,660	34,823	-14,163
Other Licenses and Permits	6,294	7,142	-848
<b>FROM FEDERAL GOVERNMENT:</b>			
Federal Police Grants	50,000	61,650	-11,650
<b>FROM STATE OF NH:</b>			
State Revenue Sharing	38,171	89,615	-51,444
Rooms & Meals Distribution	177,259	197,674	-20,415
Highway Block Grant	161,331	202,461	-41,130
Water Pollution Grant	24,714	24,714	0
Forest Land Reimbursement	1,518	1,518	0
Other State Grant Funds	84,800	0	84,800
<b>INCOME FROM DEPARTMENTS:</b>			
Selectmen's Office	2,750	4,367	-1,617
Town Clerk's Office	5,450	5,949	-499
Police Department	59,400	66,010	-6,610
Fire Department	5,115	10,709	-5,594
Ambulance Service	80,000	124,253	-44,253
Parks & Recreation	19,000	22,591	-3,591
Skating Rink	650	797	-147
Planning & Land Use	5,825	5,738	87
Public Works	2,120	2,875	-755
Solid Waste	88,458	111,844	-23,386
Sewer Department	506,321	463,352	42,969
<b>MISCELLANEOUS REVENUE:</b>			
Special Assessments	11,723	11,723	0
Sale of Town Property	15,000	10,030	4,970
Interest on Investments	85,000	86,243	-1,243
Rents of Town Property	3,418	3,418	0
Insurance Dividends	819	1,270	-451
Reimbursements	2,417	3,229	-812
<b>OPERATING TRANSFERS IN:</b>			
Proceeds from Bond	1,464,682		
From Sewer Assessment Fund	140,000	140,000	0
From Capital Reserve	61,000	61,000	0
From Capital Projects	0	104,000	-104,000
<b>TOTAL REVENUE:</b>	<b>4,467,866</b>	<b>3,558,948</b>	<b>-555,764</b>

**SUMMARY INVENTORY OF VALUATION**  
**APRIL 1, 2002**

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**Land**

Current Use	\$ 903,595
Conservation Assessments	0
Residential	346,214,180
Commercial/Industrial	<u>29,145,000</u>
Total Land:	

\$ 376,262,775

**Buildings**

Residential	\$ 455,697,800
Manufactured Housing	10,674,900
Commercial/Industrial	<u>59,445,700</u>
Total Buildings:	

\$ 525,818,400

**Public Utilities**

Gas	\$ 225,000
Electric	<u>5,222,400</u>
Total Utilities:	

\$ 5,447,400

**TOTAL VALUATION BEFORE EXEMPTIONS: \$ 907,528,575**

Blind Exemption	\$ 75,000
Elderly Exemption	4,233,900
Disabled Exemption	<u>181,900</u>

Less Total Exemptions: \$ 4,490,800

**NET TOWN VALUATION: \$ 900,037,775**



# TAX RATE COMPUTATION 2002

## Town Portion

Appropriations	\$ 9,774,441	
Less: Revenues	5,898,619	
Less: Shared Revenues	38,631	
Add: Overlay	293,604	
Add: War Service Credits	<u>64,100</u>	
New Town Appropriation		\$ 4,194,895
<b>Municipal Tax Rate:</b>		<b>4.65</b>

## School Portion

Net Local School Budget	\$11,399,705	
Less: Adequate Education Grant	243,439	
Less: State Education Taxes	<u>4,573,028</u>	
Approved School Tax Effort		\$ 6,583,238
<b>Local School Tax Rate</b>		<b>7.29</b>

## State Education Taxes

Equalized Valuation (no utilities) X	\$5.80	
\$788,453,105		\$ 4,573,028
Divide by Local Assessed Valuation (no utilities)		897,590,375
<b>State Education Tax Rate</b>		<b>5.09</b>
Excess State Education Taxes to be remitted to State:	0	

## County Portion

Due to County	\$ 1,743,246	
Less: Shared Revenues	<u>9,568</u>	
Approved County Tax Effort		\$ 1,733,678
<b>County Tax Rate</b>		<b>1.92</b>

## Combined Tax Rate

Total Property Taxes Assessed	17,084,839	
Less: War Service Credits	64,100	
Add: Village District Commitment	<u>53,842</u>	
Total Property Tax Commitment		17,074,581
<b>Combined Tax Rate</b>		<b>18.95</b>

**COMPARATIVE STATEMENT OF  
APPROPRIATIONS AND EXPENDITURES  
Fiscal Year Ending December 31, 2002**

	Appropriation	Expended	Balance
4130 EXECUTIVE EXPENSES			
Elected Officials	69,425	68,745	680
Administration	291,527	276,914	14,613
Boards & Commissions	1,250	708	542
Other	20,807	19,404	1,403
<b>Total Executive</b>	<b>383,009</b>	<b>365,770</b>	<b>17,239</b>
4140 ELECTION, REGISTRATION, VITALS			
Town Clerk/Tax Collector	160,880	150,874	10,006
Election & Registration	9,401	9,538	-137
<b>Total Election, Registration, Vitals</b>	<b>170,281</b>	<b>160,412</b>	<b>9,869</b>
4150 FINANCIAL ADMINISTRATION			
Audit	8,500	10,700	-2,200
Information Systems	235,077	170,021	65,056
<b>Total Financial Administration</b>	<b>243,577</b>	<b>180,721</b>	<b>62,856</b>
4152 REVALUATION OF PROPERTY	76,840	107,046	-30,206
4153 LEGAL EXPENSES	50,000	35,274	14,726
4155 PERSONNEL ADMINISTRATION			
Taxes	169,754	154,597	15,157
Retirement	129,972	140,957	-10,985
Employee Insurances	824,479	686,761	137,718
<b>Total Personnel Administration</b>	<b>1,124,205</b>	<b>982,315</b>	<b>141,890</b>
4191 PLANNING & ZONING	200,241	187,502	12,739
4194 GENERAL GOVERNMENT BLDGS	251,874	203,527	48,347
4195 CARE OF CEMETERIES	3,960	4,936	-976
4196 TOWN INSURANCE	72,240	68,979	3,261
4197 REGIONAL ASSOCIATIONS	7,570	7,570	0
<b>TOTAL GENERAL GOVERNMENT</b>	<b>2,583,797</b>	<b>2,304,052</b>	<b>279,745</b>
4200 PUBLIC SAFETY			0
Police Department	1,067,145	1,076,850	-9,705
Fire Department	828,623	773,008	55,615
Emergency Management	22,721	2,721	20,000
Other Public Safety	39,446	39,446	0
<b>TOTAL PUBLIC SAFETY</b>	<b>1,957,935</b>	<b>1,892,025</b>	<b>65,910</b>
4310 HIGHWAYS AND STREETS			0
Administration	99,742	102,690	-2,948
Highway Department	727,013	649,426	77,587
Bridges	15,000	168	14,832
Street Lighting	17,000	14,864	2,136
Vehicle Maintenance	143,366	132,821	10,545
<b>Total Highways &amp; Streets</b>	<b>1,002,121</b>	<b>899,968</b>	<b>102,153</b>
4320 SANITATION			0
Solid Waste	408,452	439,525	-31,073
Sewer Department	506,326	463,352	42,974
<b>Total Sanitation</b>	<b>914,778</b>	<b>902,877</b>	<b>11,901</b>
<b>TOTAL PUBLIC WORKS</b>	<b>1,916,899</b>	<b>1,802,845</b>	<b>114,054</b>

4400	HEALTH AND WELFARE			0
	Animal Control	4,700	4,700	0
	Health & Welfare Services	33,234	33,234	0
	General Assistance	60,500	58,061	2,439
	<b>TOTAL HEALTH AND WELFARE</b>	<b>98,434</b>	<b>95,995</b>	<b>2,439</b>
4520	CULTURE AND RECREATION			0
	Parks & Recreation	147,439	144,579	2,860
	Skating Rink	7,765	5,457	2,308
	Library	194,604	201,734	-7,130
	Patriotic Puposes	6,075	6,063	12
	Other Culture & Recreation	10,000	10,000	0
	<b>TOTAL CULTURE &amp; RECREATION</b>	<b>365,883</b>	<b>367,833</b>	<b>-1,950</b>
4610	CONSERVATION	7,702	7,621	81
4650	ECONOMIC DEVELOPMENT	1,464,682	0	1,464,682
4700	DEBT SERVICE			0
	Principal - Long Term Bonds	256,789	256,788	1
	Winni River Basin	1	13,218	-13,217
	Interest - Long Term Bonds	66,197	56,670	9,527
	Interest - TAN's	1	0	1
	<b>TOTAL DEBT SERVICE</b>	<b>322,988</b>	<b>326,677</b>	<b>-3,689</b>
4900	CAPITAL OUTLAY			
	Building Addition	40,000	1,015	38,985
	Cruisers	56,000	52,426	3,574
	Firearms	5,000	4,348	653
	Vests	3,000	2,945	56
	K-9 Grant	10,000	0	10,000
	Administration Vehicle - Fire	47,626	33,794	13,832
	Ambulance Equipment	17,923	14,943	2,980
	New Equipment - Fire	14,118	11,384	2,734
	Capital Equipment - Library	2,800	2,693	107
	New Highway Equipment	176,000	133,421	42,579
	New Highway Construction	555,600	506,164	49,436
	Signalization Project	36,000	36,000	0
	<b>TOTAL CAPITAL OUTLAY</b>	<b>964,067</b>	<b>799,133</b>	<b>164,935</b>
4915	CAPITAL RESERVE FUNDS			
	Fire Equipment Fund	75,000	75,000	0
4939	OPERATING TRANSFERS OUT			
	Laconia Water Works	17,054	18,483	-1,429
	Laconia Airport Authority	1	0	1
	<b>TOTAL OPERATING TRANSFERS</b>	<b>17,055</b>	<b>18,483</b>	<b>-1,428</b>
				0
	<b>TOTAL APPROPRIATIONS</b>	<b>9,774,442</b>	<b>7,689,663</b>	<b>2,084,779</b>
	OTHER DISBURSEMENTS			
	Gilford School District	10,405,948		
	Belknap County Taxes	1,743,246		
	Gunstock Village Water District	281,428		
	<b>TOTAL</b>	<b>12,430,622</b>		

**TAX COLLECTOR'S REPORT  
TOWN OF GILFORD  
Year Ending December 31, 2002**

<b>CREDITS</b>	<b>Levy of 2002</b>	<b>Levy of 2001</b>	<b>Prior years</b>
<b>Remitted to Treasurer</b>			
Property Tax	\$16,165,806.68	\$935,875.18	\$ 98.00
Current Land Use Tax	14,000.00	19,500.00	
Yield Tax	6,224.70	1,470.74	
Gunstock Acres Water	122,446.73	14,057.94	76.39
Sewer Use	185,288.69	162,566.51	
Capital Cost	96,482.00	28,544.43	
Excavation Tax	434.12		
Cherry Valley Condo Bet		8,272.08	
Lockes Hill Betterment		3,451.00	
 Abatements			
Property Tax	32,682.03	21,250.12	
Gunstock Acres Water	962.00	963.00	241.00
Sewer	2,938.84	11,437.82	14.59*
Current Land Use		200.00	
Capital Cost	864.00	452.92	
 Interest & Costs Collected	42,255.45	76,881.96	28.86
Deeded to Town	6,950.00		
 Uncollected Taxes as of 12-31-02			
Property Tax	889,383.29		2696.00
Gunstock Acres	15,103.27		812.00
Sewer	19,446.72	162.72	53.42
Capital Cost	26,557.00		
Current Use		3,100.00	
Yield Tax	<u>1,444.50</u>	<u></u>	<u></u>
Total Credits	\$17,629,270.02	\$1,288,186.42	\$4020.26

\*abated in 2000

Respectfully submitted,

Debra E. Eastman  
Town Clerk-Tax Collector

**TAX COLLECTOR'S REPORT  
TOWN OF GILFORD  
Year Ending December 31, 2002**

**DEBITS**

<b>Uncollected Taxes</b>	<b>Levy of 2002</b>	<b>Levy of 2001</b>	<b>Prior years</b>
Property Tax		\$ 950,036.30	\$2,794.00
Sewer Use		85,721.17	68.01
Gunstock Acres Water		15,020.94	1,129.39
Current Use		22,800.00	
Capital Cost Recovery		28,997.35	
<b>TAXES COMMITTED</b>			
Property Tax	\$17,094,762.00	7,089.00	
Current Land Use Tax	14,000.00		
Yield Tax	7,669.20	1,470.74	
Gunstock Acres Water	138,572.00		
Sewer Use	207,674.25	88,445.88	
Capital Cost	123,903.00	-	
Excavation Tax	434.12		
Cherry Valley Condo Bet		8,272.08	
Lockes Hill Betterment		3,451.00	
Interest and Costs Collected	<u>42,255.45</u>	<u>76,881.96</u>	<u>28.86</u>
Total Debits	\$17,629,270.02	1,288,186.42	4,020.26

**TAX COLLECTOR'S REPORT**  
**Summary of Tax Lien Accounts**  
**Year Ended December 31, 2002**

<b>DR</b>	<b>2001</b>	<b>2000</b>	<b>PRIOR YEARS</b>
Unredeemed Tax Liens		\$208,862.19	\$131,318.62
Liens Executed	\$303,881.82		
Interest & Costs Collected	<u>2,424.77</u>	<u>12,042.06</u>	<u>37,372.96</u>
<b>TOTAL DEBITS</b>	<b>\$306,306.59</b>	<b>\$220,904.25</b>	<b>\$168,691.58</b>

**CR**

Remitted to Treasurer	\$ 48,990.36	\$ 82,170.53	\$ 97,255.17
Abatements	42.29	2,363.26	930.66
Deeded	4,528.52	2,695.46	5,043.72
Uncollected	250,320.65	121,632.94	28,089.07
Interest & Costs Collected	<u>2,424.77</u>	<u>12,042.06</u>	<u>37,372.96</u>
<b>TOTAL CREDITS</b>	<b>\$306,306.59</b>	<b>\$202,904.25</b>	<b>\$168,691.58</b>

Respectfully submitted,

Debra E. Eastman  
Town Clerk-Tax Collector



**TOWN CLERK'S REPORT**  
**January 1, 2002 to December 31, 2002**

General Revenues Remitted:

10,099	Motor Vehicle Permits Issued	\$1,368,936.00
1,023	Dog Licenses Issued	8,096.50
	Boat Permit Fees & Reports	82,183.74
173	State Boat Fees Collected	4,398.00
609	Copies	626.75
30	Bad Check penalties collected	750.00
44	Town Pins	132.00
88	Pistol Permits Issued	880.00
224	Fines Collected	7,627.00
1,020	Beach Admissions	2,040.00
1	Glendale Commercial Pass	1,000.00
5	Voter Checklists	125.00
12	Postage Reimbursement	337.08
130	Glendale Guest Passes	3,255.00
	Miscellaneous Fees	<u>286.10</u>
		\$1,480,673.17

Town Clerk Fees Remitted

2,035	Motor Vehicle Titles	\$4,134.00
62	Financing & Termination Statements Processed	5,425.00
48	Marriage Licenses Issued	2,205.00
92	Birth, Death & Marriage Certificates Issued	1,120.00
8,976	Municipal Agent Fees Collected	22,440.00
48	Wetland Applications	708.40
11	Filing Fees	<u>14.00</u>
		<u>36,046.40</u>

TOTAL REMITTED TO TOWN TREASURER      \$ 1,516,719.57

Respectfully submitted,

Debra E. Eastman  
Town Clerk-Tax Collector

**TREASURER'S REPORT**  
Fiscal Year End December 31, 2002

**GENERAL FUND**

Cash on Hand 1/1/2002	\$7,701,548
Total Receipts	\$25,259,738
Less Selectmen's Orders Paid	\$25,356,130
	<hr/>
Cash on Hand 12/31/2002	\$7,605,156
	<hr/> <hr/>

**CONSERVATION FUND**

Cash on Hand 1/1/2002	\$108,835.61
Total Receipts	\$1,323.74
Less Selectmen's orders paid	\$0.00
	<hr/>
Cash on Hand 12/31/2002	\$110,159.35
	<hr/> <hr/>

**SEWER CAPITAL COST FUND**

Cash on Hand 1/1/2002	\$201,999.50
Total Receipts	\$2,360.46
Less Selectmen's orders paid	\$0.00
	<hr/>
Cash on Hand 12/31/2002	\$204,359.96
	<hr/> <hr/>

REPORT OF THE TRUSTEES OF TRUST FUNDS  
For the Fiscal Year Ended December 31, 2002

Created Name of Trusts		Invested	New Trusts	Principal	Bal. Income End 2001	Income in 2002	Expended in 2002	Bal. Income End 2002	Bal. Inc. & Trusts End 2002
Various		Laconia Savings		\$127,139.24	\$84,191.47	\$5,678.20	\$21,722.34	\$68,147.33	\$195,286.57
2002 Bennett Patricia, & Bibi Gagnon		Laconia Savings	\$400.00	\$400.00	\$0.00	\$0.00	\$0.00	0.00	400.00
2002 DeVeber, David L. & Mary		Laconia Savings	\$500.00	\$500.00	\$0.00	\$2.85	\$0.00	0.00	500.00
2002 Dolfoff, Albert G. & Darlene		Laconia Savings	\$1,200.00	\$1,200.00	\$0.00	\$0.71	\$0.00	0.00	1,200.00
2002 Greene, Norma L.		Laconia Savings	\$400.00	\$400.00	\$0.00	\$0.00	\$0.00	0.00	400.00
2002 Miller, Sherman		Laconia Savings	\$600.00	\$600.00	\$0.00	\$3.42	\$0.00	0.00	600.00
2002 Moser, Nancy M.		Laconia Savings	\$800.00	\$800.00	\$0.00	\$2.82	\$0.00	0.00	800.00
2002 Nightswander, Arthur & Esther		Laconia Savings	\$400.00	\$400.00	\$0.00	\$0.00	\$0.00	0.00	400.00
2002 Pearson, John P. & Susan M.		Laconia Savings	\$200.00	\$200.00	\$0.00	\$0.00	\$0.00	0.00	200.00
2002 Rock, Sandra & John		Laconia Savings	\$400.00	\$400.00	\$0.00	\$0.00	\$0.00	\$0.00	400.00
2002 Soucy, Norman		Laconia Savings	\$400.00	\$400.00	\$0.00	\$0.00	\$0.00	\$0.00	400.00
2002 Weeks, John M.		Laconia Savings	\$2,400.00	\$2,400.00	\$0.00	\$2.86	\$0.00	\$0.00	2,400.00
TOTAL CEMETERY FUNDS			\$7,700.00	\$134,839.24	\$84,191.47	\$5,680.86	\$21,735.00	\$68,147.33	\$202,986.57
Misc. Town Trusts				New Funds	Withdrawal	Trusts, End 2002	Inc. in 2001	Expended	Bal. Tr. & Inc.
1026 A.V. Lincoln - Lincoln Park		Laconia Savings	\$1,250.00	\$0.00	0	\$1,250.00	\$1,733.66	\$75.20	0
1969 Julia Ladd - Worthy Pool		Laconia Savings	\$2,215.68	\$0.00	\$0.00	\$2,215.68	\$1,921.21	\$103.40	\$1,808.86
1969 Theodore & Elliot Rickard - Library		Laconia Savings	\$5,185.00	\$0.00	\$0.00	\$5,185.00	\$362.04	\$135.18	\$2,024.61
1988 Samuel & Winifred Smith - Library		Laconia Savings	\$5,283.00	\$0.00	\$30.00	\$5,323.00	\$387.53	\$107.00	\$610.22
1990 Daniel P. Rogers-Conservation		Village Bank	\$15,748.75	\$0.00	\$0.00	\$16,448.75	\$1,398.45	\$827.00	\$543.61
1991 Kimball Castle-Wildlife		Village Bank	\$163,754.90	\$0.00	\$0.00	\$163,754.90	\$15,966.46	\$984.00	\$20.00
Total Miscellaneous Trusts			\$194,147.33	\$0.00	\$30.00	\$194,177.33	\$22,098.10	\$315.89	\$19,881.28
Capital Reserve Trusts:							\$6,013.82	\$1,249.89	\$26,862.03
1989 Fire Equipment		Laconia Savings	\$159,944.33	\$75,000.00	\$150,000.00	\$84,944.33	\$3,042.82	\$1,748.18	\$0.00
1990 Highway Equipment		Laconia Savings	\$212,866.47	0.00	\$211,000.00	1,866.47	43,489.98	3,077.38	\$31,791.00
1994 School Air Conditioning		Laconia Savings	\$103,686.16	50,000.00	\$0.00	153,686.16	10,783.07	4,487.15	46,567.36
1999 School Septic System		Laconia Savings	\$60,000.00	0.00	\$60,000.00	0.00	4,688.78	1,285.20	15,270.22
2000 Gilford Library		Laconia Savings	\$50,000.00	75,000.00	\$0.00	125,000.00	3,214.57	3,015.29	3,702.15
2000 Business Park		Laconia Savings	\$104,000.00	0.00	\$104,000.00	0.00	5,078.70	6,229.86	131,229.86
2001 Special Education		Laconia Savings	\$100,000.00	0.00	\$0.00	100,000.00	2,988.28	\$0.00	6,482.68
Total Capital Reserve Trusts			\$790,496.96	\$200,000.00	\$525,000.00	\$465,496.96	\$100,286.20	\$2,271.83	106,221.12
Total							\$18,250.02	\$2,271.83	\$681,761.35

\*\$725.00 of the \$875.00 was an "unrestricted" gift

This is to certify that the information contained  
in this report is complete to the best of our  
knowledge and belief.

George Sawyer

Carolyn Smith

Greg Dickinson

## INDEPENDENT AUDITOR'S REPORT

To the Members of the  
Board of Selectmen and Town Administrator  
Town of Gilford  
Gilford, New Hampshire

We have audited the accompanying general purpose financial statements of the Town of Gilford as of and for the year ended December 31, 2001 as listed in the table of contents. These general purpose financial statements are the responsibility of the Town's management. Our responsibility is to express an opinion on these general purpose financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

The general purpose financial statements referred to above do not include the general fixed assets account group which should be included in order to conform with accounting principles generally accepted in the United States of America. As is the case with most municipal entities in the State of New Hampshire, the Town of Gilford has not maintained historical cost records of its fixed assets. The amount that should be recorded in the general fixed assets account group is not known.

In our opinion, except for the effect on the financial statements of the omission described in the preceding paragraph, the general purpose financial statements referred to above present fairly, in all material respects, the financial position of the Town of Gilford as of December 31, 2001, and the results of its operations and the cash flows of its nonexpendable trust funds for the year then ended in conformity with accounting principles generally accepted in the United States of America.

Our audit was made for the purpose of forming an opinion on the general purpose financial statements of the Town of Gilford taken as a whole. The combining and individual fund financial statements listed as schedules in the table of contents are presented for purposes of additional analysis and are not a required part of the general purpose financial statements of the Town of Gilford. Such information has been subjected to the auditing procedures applied in the audit of the general purpose financial statements and, in our opinion, is fairly presented in all material respects in relation to the general purpose financial statements taken as a whole.

Plodzik and Sanderson  
Professional Association

**INDEPENDENT AUDITOR'S  
COMMUNICATION OF REPORTABLE CONDITIONS  
AND OTHER MATTERS**

To the Members of the  
Board of Selectmen and Town Administrator  
Town of Gilford  
Gilford, New Hampshire

In planning and performing our audit of the Town of Gilford for the year ended December 31, 2001, we considered the Town's internal control structure in order to determine the scope of our auditing procedures for the purpose of expressing our opinion on the financial statements. Our review of these systems was not intended to provide assurance on the internal control structure and should not be relied on for that purpose.

Under the standards established by the American Institute of Certified Public Accountants, reportable conditions involve matters coming to our attention relating to significant deficiencies in the design or operation of the internal control structure that, in our judgment, could adversely affect the Town's ability to record, process, summarize, and report financial data consistent with the assertions of management in the financial statements. A material weakness is a reportable condition in which the design or operation of one or more of the internal control structure elements does not reduce to a relatively low level the risk that errors or irregularities, in amounts that would be material in relation to the financial statements being audited, may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. Our consideration of the internal control structure would not necessarily disclose all matters in the internal control structure that might constitute reportable conditions and, accordingly, would not necessarily disclose all reportable conditions that are also considered to be material weaknesses as defined above.

The following condition was noted that we do not consider to be a material weakness:

*Trust Fund Records*

Our audit of the records of the Trustees of Trust Funds revealed that the balance reported for the Cemetery Perpetual Care funds did not agree with the amount of investments on hand at December 31, 2001. We spent extra time with one of the Trustees, reviewed the differences and explained the necessary steps to reconcile these differences. The total of the Report of Common Trust Fund Investments (State Form MS-10) should agree with the detail of the Report of Trust and Capital Reserve Funds (State Form MS-9) at the end of the fiscal year.

During the course of our review of internal controls, no material weaknesses in the Town's accounting systems and records were identified. Minor weaknesses or other considerations coming to our attention were generally procedural in nature and dealt with administrative or recordkeeping practices. In these instances, we made specific recommendations or provided instruction to applicable individuals during the course of our audit fieldwork. This report is intended solely for the information and use of management and others within the administration. This restriction is not intended to limit distribution of this report, which is a matter of public record.

Plodzik & Sanderson  
Professional Association



**Combined Balance Sheet  
All Fund Types and Account Group  
December 31, 2001**

ASSETS AND OTHER DEBITS	Governmental		Fiduciary Fund Types	Account Group		Total (Memorandum Only)
	General	Fund Types Special Revenue		Capital Projects	General Long-Term Debt	
<u>Assets</u>						
Cash and Equivalents	\$7,644,182	\$322,314		\$	\$8,979,995	
Investments	57,366	38,193			379,860	475,419
<u>Receivables (Net of Allowance For Uncollectible)</u>						
Taxes	1,264,314					1,264,314
Accounts	21,287	244,893				266,180
Special Assessments		626,982				626,982
Intergovernmental	51,248					51,248
Interfund Receivable	470,413	211,176			4,855,314	5,536,903
Prepaid Items	28,230					28,230
<u>Other Debits</u>						
Amount to be Provided for Retirement of General Long-Term Debt					1,131,4798	1,314,798
TOTAL ASSETS AND OTHER DEBITS	\$9,537,040	\$1,443,558			\$6,248,673	\$18,544,069

LIABILITIES AND EQUITY	<u>Governmental</u>		<u>Fiduciary</u> <u>Fund Types</u> Trust and Agency	<u>Account Group</u>	
	<u>General</u>	<u>Special Revenue</u>		<u>General</u> Long-Term Debt	<u>Total</u> (Memorandum Only)
<u>Liabilities</u>					
Accounts Payable	\$30,265	\$		\$	\$30,265
Intergovernmental Payable	119,382		5,137,460		5,256,842
Interfund Payable	5,066,490	126,319	327,787		5,536,903
Deferred Revenue	2,909	626,982			629,891
General Obligation Bonds/Notes Payable				1,051,457	1,051,457
Compensated Absences Payable				263,341	263,341
Total Liabilities	5,219,046	753,301	5,465,247	1,314,798	12,768,699
<u>Equity</u>					
<u>Fund Balances</u>					
Reserved For Encumbrances	214,577		141,083		141,083
Reserved For Endowments		14,889			229,466
Reserved For Special Purposes			642,343		642,343
<u>Unreserved</u>					
Designated For					
Special Purposes		675,368			675,368
Undesignated (Deficit)	4,103,417	(16,307)			4,087,110
Total Equity	4,317,994	690,257	783,426		5,775,370
TOTAL LIABILITIES					
AND EQUITY	\$9,537,040	\$1,443,558	\$6,248,673	\$1,314,798	\$18,544,069

The notes to financial statements are an integral part of this statement.

**STATEMENT OF BONDED DEBT**  
**December 31, 2002**

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Annual Maturities of Outstanding Bonds and Long Term Notes

	<b>Sewer Construction 1983-2003 Original Bond \$3,550,000.00</b>	<b>Municipal Building 1987-2007 Original Bond \$1,523,591.00</b>	<b>Cherry Valley Sewer Extension 1999-2017 Original Bond \$128,978.24</b>
2003	175,000.00	75,000.00	6,788.33
2004		75,000.00	6,788.33
2005		75,000.00	6,788.33
2006		75,000.00	6,788.33
2007		75,000.00	6,788.33
2008			6,788.33
2009			6,788.33
2010			6,788.33
2011			6,788.33
2012			6,788.33
2013			6,788.33
2014			6,788.33
2015			6,788.33
2016			6,788.33
2017			6,788.33
	\$ 175,000.00	\$375,000.00	\$101,824.95

NOTE: Municipal Building and Sewer debt issued through New Hampshire Municipal Bond Bank; Cherry Valley Sewer Extension debt issued through State of New Hampshire Revolving Loan Fund.

## SCHEDULE OF TOWN PROPERTY 2002

### MUNICIPAL FACILITIES

Gilford Library, 2 Belknap Mountain Road Land & Building (226-055)	\$ 324,900
Municipal Office Complex, 47 Cherry Valley Road Land & Buildings (226-054)	2,869,300
Glendale Parking Lot Land & Building (242-197)	113,300
Kimball Road Land & Building (215-025)	267,900
Glendale Town Docks Land & Buildings (242-183) Comfort Station	481,100
Durrell Mountain Road Land (234-001)	285,800
Durrell Mountain Road Land (232-002)	209,500
School District Elementary School School, Land & Buildings (227-132)	5,916,700
Middle High School School, Land & Buildings (227-127)	10,038,800
Land, Alvah Wilson & Belknap Mountain Road (227-013)	125,500
Land & Buildings 263 Intervale Rd. (224-018)	311,100
Land, 293 Intervale Rd. (224-018.1)	64,300
Land, Alvah Wilson Rd. (227-124)	37,100

## RECREATIONAL FACILITIES

Lincoln Park	
Land (242-212)	264,800
Stonewall Park	
Land (203-269)	12,900
Gilford Beach, 40 Varney Point Road	
Land & Building (223-417)	3,117,400

## GREEN SPACE

Varney Point Road	
Land (223-500)	7,200
Schoolhouse Hill Road	
Land (226-030.100)	100
Saltmarsh Pond Road	
Land (210-033)	7,400
End of Orchard Drive	
Land (240-007)	1,100
Elderberry Drive	
Land (203-152)	100
Sherwood Forest Drive	
Land (229-031)	1,200
2679 Lakeshore Road	
Land (267-257)	400
David Lewis Road	
Land (212-008)	34,400
Doris Drive	
Land (228.031)	200

## CONSERVATION LAND

Lake Shore Road	
Land (252-050)	32,200

Robert Tilton Land (Round Pond) Land (258-002)	184,800
Saltmarsh Pond Road Land (228-010)	7,200
Goodwin Road Land (227-116)	28,800
Clough Road Land (272-005)	20,800
186 Intervale Road Land (224-033)	1,300
39 Harris Shore Road Land (223-413-003)	30,500
31 Harris Shore Road Land (223-413.002)	60,300
174 Potter Hill Road Land (226-048)	75,700
109 Cherry Valley Road Land (226-048-001)	41,300
Kimball Wildlife Forest Land (242-369)	500
Land (242-371.100)	400,800
560 Belknap Mountain Road Land (236-020)	40,300
Land (237-002)	141,900

## **OTHER TOWN-OWNED LANDS**

Alvah Wilson Road Land (227-125)	56,600
Alvah Wilson Road Land (227-126)	146,000
Gilford Avenue Land (204-003)	965,000



Off Belknap Mt. Rd.	
Land (227-134.4)	49,800

## TAX-ACQUIRED PROPERTIES

Gunstock Acres Lots	
Land	
62 River Road (253-328)	4,500
86 Sagamore Road (252-162)	10,200
26 Foxglove Rd. (240-050)	13,600
3 Laurel Circle (240-037)	16,600
199 Cumberland Rd. (252-221)	15,100
30 Greenleaf Trail (253-049)	4,300
Mountain View Housing Cooperative	
Unit #2 (213-013.002)	12,100
Unit #15 (213-013.015)	5,400
Unit #324 (213-013.324)	16,500
Unit #325 (213-013.325)	12,500
72 Old Lakeshore Rd.	
Land & Building (213.038)	122,600
9 Lily Pond Mobile Home Park	
Mobile Home (213-088.009)	5,300
34 Olde English Lane	
Land (211-008.050)	43,400
89 Watson Road	
Land & Building (213-056)	142,600
71 Briarcliff Road	
Land & Building (253-109)	108,900
344 Old Lake Shore Rd. - Unit 15 (224.074.015)	
Building	43,400
<b>TOTAL VALUE</b>	<b>\$ 27,353,300</b>

**MARRIAGES REPORTED IN THE TOWN OF GILFORD**  
**For the Year Ending December 31, 2002**

<b>Date</b>	<b>Bride and Groom</b>	<b>Residence of each at time of Marriage</b>
January 5, 2002	Paul Steven Barrett Mimi M Biro	Gilford, NH Gilford, NH
January 17, 2002	Michael Thomas Southworth Deborah Joan Southworth	Gilford, NH Gilford, NH
March 1, 2002	Michael Edward Mount Nicole Rene Kitching	Gilford, NH Sanbornton, NH
April 20, 2002	Scott Alan Hoglund Carla Lynn Miller	Gilford, NH Gilford, NH
May 4, 2002	Bryan Matthew Collins Jacqueline Carmine Feldman	Laconia, NH Gilford, NH
May 5, 2002	Arthur Stephen Doucette Jr Michelle Lorraine Noble	Laconia, NH Gilford, NH
May 7, 2002	Shawn Raymond Cassavaugh Heidi Lynne Williams	Gilford, NH Gilford, NH
May 18, 2002	Kevin John O'Connor Heidi Leigh Mello	Gilford, NH Gilford, NH
May 25, 2002	Michael James Soucy Janice Lynn Guistina	Easthampton, MA Easthampton, MA
June 1, 2002	Michael Sidney Colcord, Jr Jerilee Louise Chambers	Gilford, NH Gilford, NH
June 2, 2002	David Graham Cleary Heather Anne Shea	Andover, MA Andover, MA
June 8, 2002	Thomas Easton Hurwitch Hollie Jeanne Dutton	Brookline, MA Brookline, MA
June 15, 2002	John Hancock III Francine Marie Baldwin	Pelham, NH Pelham, NH
June 20, 2002	Thomas J. Dollard Sylvie M. Steady	Auburn, NH Auburn, NH
June 22, 2002	Paul Robert Blandford Tracey Lynne Carbee	Gilford, NH Gilford, NH

June 29, 2002	Michael Jon Conant Lillian Marie Pennacchio	New Palestine, IN New Palestine, IN
July 4, 2002	Philip Klein Brown III Melanie Ann Tripp	Gilford, NH Gilford, NH
July 6, 2002	Mark Randall Deweerd Sara Elizabeth Korber	Hudsonville, MI Uxbridge, MA
July 7, 2002	Macy Joseph Caldwell Kimberly Lynn Locke	Gilford, NH Branford, FL
July 27, 2002	Garry Michael McDaniel II Lexa Wyndham Evans	Birmingham, AL Gilford, NH
July 27, 2002	William D. Vachon, Jr Susan A. Marks	Gilford, NH Gilford, NH
July 28, 2002	Stephen C. Buckawicki Christine Ellen Macriganis	Ft Lauderdale, FL Gilford, NH
August 9, 2002	Shylo Rock Bean Rebecca Sue Mendenall	Franklin, NH Franklin, NH
August 17, 2002	Aaron Jay Zimmermann Janet Marie Renshaw	Waterford, CT Waterford, CT
August 25, 2002	Christopher Michael Brown Jill Ann Bears	Gilford, NH Gilford, NH
August 31, 2002	Daniel Thomas Voisin Heather Leitch	Montpelier, VT Montpelier, VT
September 7, 2002	Keith Donald Gandini Gretchen Elisabeth Wernig	Gilford, NH Gilford, NH
September 7, 2002	Matthew Sean Couture Kelley Sleeper	Gilford, NH Gilford, NH
September 14, 2002	Sean Michael Valovanie Lorienne Margaret Fink	Gilford, NH Virginia Beach, VA
September 14, 2002	Eric Raymond Trottier Kimberley Ann Donahue	Gilford, NH Gilford, NH
September 15, 2002	Lee A Morrison Joyce Ann Lemire	Gilford, NH Gilford, NH
September 17, 2002	Dean C Dockham Lisa A Paradise	Gilford, NH Gilford, NH

September 21, 2002	Scott Eric Drouin Ann Marie Levasseur	Laconia, NH Laconia, NH
September 21, 2002	Robert John Boyle Marjorie Lee Clark	Gilford, NH Madison CT
September 21, 2002	Corey John O'Connor Diana Luz Rivera	Gilford, NH Gilford, NH
September 28, 2002	Mark Francis McBride Julie Anna Morrison	Gilford, NH Gilford, NH
October 5, 2002	Wai-man Leung Lisa Ann Nadeau	Gilford, NH Gilford, NH
October 6, 2002	Michael Robert Messina Heidi Lynn Alberti	Plantation, FL Plantation, FL
October 12, 2002	Justin Mark Goyotte Alyssa Mae Sanborn	Gilford, NH Gilford, NH
October 19, 2002	Bruce Francis Campagna Joanne Elaine Tomershea	Gilford, NH Wareham, MA
October 26, 2002	Brendan Michael Folan Heidi Lynne Gundel	Gilford, NH Gilford, NH
November 9, 2002	Thomas Allen Moore Jr Sylvie C. Martin	South Yarmouth, MA South Yarmouth, MA
November 23, 2002	Dana J. Martel Colleen E. Bowden	Gilford, NH Gilford, NH
December 28, 2002	Damien Paul Sevin Amanda Jane Phelps	Northfield, NH Northfield, NH
December 28, 2002	Maurice Roderick Salmon II Suzanne Marie Rock	Gilford, NH Gilford, NH
December 28, 2002	Richard Louis Shetler Sharon Lee Haley	Gilford, NH Gilford, NH

I hereby certify that the above return is correct according to the best of my knowledge and belief.

Debra E. Eastman, CMC  
Town Clerk

**DEATHS RECORDED IN THE TOWN OF GILFORD  
FOR THE YEAR ENDING DECEMBER 31, 2002**

<b>Date</b>	<b>Name of Deceased</b>	<b>Father's Name Mother's Maiden Name</b>	<b>Place of Final Burial</b>
April 3, 2002	Richard Wilfred Hanson	Ernest W. Hanson Vilma E. Renstrom	Lowell Cemetery Lowell, MA
April 15, 2002	Grace M. Drew	Arthur T. Dionne Matilda Carrier	Union Cemetery Laconia, NH
June 11, 2002	Joseph P. Griffiths	Joseph P. Griffiths Sr Jenny Bonugli	Tewksbury Cemetery Tewksbury, MA
July 13, 2002	Wendell Addison Boggs	Willard O. Boggs Pearl E. Shaw	Lakeview Cemetery Wayland, MA
July 30, 2002	Robert James Sprague	Jonathan Sprague Nell Sheehan	Bayside Cemetery Laconia, NH
August 5, 2002	Dolah Hazel Hickok	Daniel Peter Saylor Spicher Tillie M. Kinnan	Montgomery Cemetery Hillsdale, Grant TWP, PA
August 19, 2002	Wilfred Dufault	Albert Dufault Dora Camaire	Sacred Heart Cemetery Laconia, NH
September 21, 2002	Mildred Gertrude Taggett	Samuel Harris Ida Brown	Bayside Cemetery Laconia, NH

Date	Name of Deceased	Father's Name Mother's Maiden Name	Place of Final Burial
September 25, 2002	Wesley James Liebeler		
September 25, 2002	Alan D. Emerson	Ralph Emerson Pearl Nelson	Lake View Cemetery Freedom, NH
October 6, 2002	Myrtle Estelle MacInnis	Milton Crocker Lillian Rice	New Riverside Cemetery Alton NH
October 16, 2002	Irene Marie McGrath	Raymond Cloude Viator Hilda Mitilda Sylvia	
December 5, 2002	Nancy Morse Moser	Charles H. Morse Effie E. Blakeney	Pine Grove Cemetery Gilford, NH
December 7, 2002	Viola Mary Mitchell	Carl J. Horner Julia Hemenway	Sacred Heart Cemetery Laconia, NH

I hereby certify that the above return is correct according to the best of my knowledge and belief.

Debra E. Eastman, CMC  
Town Clerk







Annual Report  
of the  
School District  
of the town of  
**GILFORD**  
New Hampshire

for the year ending

June 30, 2002

**OFFICERS OF THE  
GILFORD SCHOOL DISTRICT**

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**MODERATOR**

John Cameron

**CLERK**

Susan Allen

**TREASURER**

Paul Simoneau

**AUDITORS**

Plodzik, & Sanderson

**SCHOOL BOARD**

William J. Mclean III, Chairperson	Term Expires 2003
James Annis, Vice Chairperson	Term Expires 2004
Paul Blandford, Clerk	Term Expires 2005
Kent Baron	Term Expires 2003
Margo Weeks	Term Expires 2004

**SUPERINTENDENT OF SCHOOLS**

Dr. Steve Russell

**ASSISTANT SUPERINTENDENT FOR BUSINESS SERVICES**

Scott Isabelle

Regular meetings of the School Board  
First and Third Monday of Each Month  
6:00 P.M. - Gilford Elementary School

**GILFORD SCHOOL DISTRICT MEETING  
SATURDAY, MARCH 23, 2002 AT 10:00 A.M.  
GILFORD MIDDLE HIGH SCHOOL**

The annual Gilford School District meeting was held on March 23, 2002 at Gilford Middle High School. School District Moderator John Cameron called the meeting to order at 10:15 a.m. Mr. Cameron proceeded to introduce members of the Gilford School Board; Kent Baron, William McLean, Margo Weeks, Susan Allen, and James Annis; Budget Committee Chairperson Kinney O'Rourke, and Interim School District Clerk Christine Tebbetts.

After brief announcements, School Board Chairperson Kent Baron was called upon for the presentation of awards. Longtime School Board Member Susan Allen was acknowledged for her ten years of service to the Gilford School Board. This was followed with the school district's Exemplary Service Award being presented to Karen Bianco. Awards and thanks were also given to FPC II Facilitator John Cameron and FPC II Chairperson Bruce Wright.

At 10:30 a.m. Moderator Cameron led the meeting in the pledge of allegiance. This was followed with a review of the meeting ground rules and acknowledgement that ballot votes were scheduled to be held on Article I(bond), Article VII (teachers contract—by citizen petition), and Articles X and XI related to citizen petition warrant articles. The Moderator noted that he was being assisted by Peter Millham, who had agreed to serve as Assistant Moderator, and who was located in the school gymnasium (set aside for overflow crowd and non voters). Mr. Cameron noted that a two-third ballot vote would be required for the passage of bond Article I.

### **Article I**

Moderator Cameron read the Article, **To see if the School District will vote to raise and appropriate the sum of Sixteen Million, Nine Hundred Ninety-Seven Thousand, Thirty- Three Dollars (\$16,997,033) for the construction of a middle school addition, the renovation of the present Gilford Middle-High School, and the related site costs. Furthermore, to authorize the School Board to issue and negotiate up to Sixteen Million, Nine Hundred Ninety-Seven Thousand, Thirty-Three Dollars (\$16,997,033) of bonds or notes and to determine the rate of interest thereon, in accordance with the provisions of the Municipal Finance Act (RSA Chapter 33), And To raise and appropriate the additional sum of Four Hundred Ninety-Five Thousand, One Hundred Seventy-Two Dollars (\$495,172) in interest, bond counsel, and bond sale costs, (This**

**amount to be raised through general taxation,)** A 2/3 ballot vote is required. School Board member Sue Allen read and moved the article. It was seconded by School Board member Jim Annis. Budget Committee Chairperson Kinney O'Rourke reported that the Budget Committee had voted to endorse the passage of Article I on a vote of 8-1-1. This was followed by a thirty minute presentation by the Facility Planning Committee, and specifically FPC II Chairperson Bruce Wright, Ingrid Moulton-Wood of the Banwell Architectural firm, and Steve Horton of the MacMillin Construction Management Company.

At 11:06 a.m. the floor was opened for citizen comments and questions. Several citizens spoke in favor of passage of Article I, citing the merits of the plan, costs, etc. Several citizens spoke in opposition to Article I based on the "uncertainty" over New Hampshire school funding, the status of the AREA Agreement, etc. Citizen questions followed in regard to the "17.4 million not to exceed" and the logistics related to costs, energy efficiency, NEASC reaccreditation, enrollment protections, opportunities for students, need, tax impact, and value of the project.

At 12:07 p.m. Sue Leitch made the motion that the question be moved. Jim Annis seconded the motion. It was approved on a voice vote.

At 12:10 p.m. Moderator Cameron declared the polls open. He noted that they would remain open for a minimum of ninety minutes and would remain open for ten minutes after there were no longer any citizens in line. The ballot voting on Article I took place until 2:10 p.m. at which time the polls were closed.

## **Article II**

At 2:15 p.m. the meeting was reconvened. Moderator Cameron read Article II: **To see if the School District will set the salaries of District Officers for the coming year as follows:**

<b>Moderator</b>	<b>\$ 100.00</b>
<b>District Clerk</b>	<b>20.00</b>
<b>Chairperson of the School Board</b>	<b>1,500.00</b>
<b>School Board Members (4) each</b>	<b>1,000.00</b>
<b>District Treasurer</b>	<b>1,600.00</b>

Kent Baron read and moved Article II. It was seconded by School Board member Bill McLean. Moderator Cameron called for discussion. None was offered. The article was called and approved on a voice vote.

## **Article III**

Article III was read by Moderator Cameron: **To see if the School District will approve the reports of Agents, Auditors, and committees as printed in the 2001 Town Report.** Sue Allen read and moved Article



III. It was seconded by Kent Baron. Moderator Cameron called for discussion. Dick Campbell expressed regret that the full warrant had not been posted in the town report as had been done in previous years. No other comments were offered. Moderator Cameron called for a vote. Article III was passed on a voice vote.

**Article IV**

Article IV was read by Moderator Cameron: **To see if the School District will vote to raise and appropriate the sum of Eighty Thousand, Five Hundred Dollars (\$80,500) for improvements to the Gilford Elementary School. Specifically:**

- **Replacement of Thirteen (13) Classroom/Hallway Ceilings \$25,000**
- **Replacement of Lights (same areas) 19,000**
- **Replacement of Six (6) Classroom Unit Ventilators 18,000**
- **Replacement of Library Carpet 9,500**
- **Re-Topping/Extension of Walkways 9,000**

School Board member Margo Weeks read and moved the article. It was seconded by Bill McLean. Kinney O'Rourke reported that the Budget Committee had voted to recommend approval of this article. He commented on the cooperative work and compromises that had occurred between the Budget Committee and the School District during this year's budget season. He reported on areas where reductions had been made, citing examples of reductions in energy and utility costs. He cited reductions made in requests for improvements to GES brought forward in Article IV, and the resulting \$60,000+ in savings. GES Principal Mike Tocci addressed the meeting. Mr. Tocci commented on the reasons for the repairs. Moderator Cameron opened the meeting for discussion. None was offered. He called for a vote and the article was passed on a voice vote.

**Article VIII**

At 2:29 p.m. Moderator Cameron, noting that Article V, VI, and VII would require the ballot counters and/or were contingent on the outcome of Article I, asked that the meeting take up Article VIII. (No objections were offered.) Article VIII was read: **To see if the School District will vote to raise and appropriate up to the sum of Fifty Thousand Dollars (\$50,000) to be added to the School District Special Education Emergency Expendable Trust fund, previously established for the purpose of meeting significant and unanticipated Special Education student costs. This expense to be funded from the year-end undesignated**

fund balance available on June 30. School Board member Jim Annis read and moved the article. It was seconded by Margo Weeks. Moderator Cameron opened the floor for discussion. No discussion was offered. He called Article VIII to a vote. It was approved by voice vote.

## **Article IX**

Moderator Cameron read Article IX: **To see if the School District will vote to raise and appropriate the sum of Twelve Million Seven Hundred Fifty-Four, Two Hundred Eleven Dollars (\$12,754,211) for the support of schools, for the payment of salaries for school district officials and agents, and for the payment of statutory obligations of the district. This Article is inclusive of the costs in Article II, but does not include the amounts in Articles I, IV, V, VI, VII, VIII.** Kent Baron read and moved the article in the amount Twelve Million, Seven Hundred Fifty-Four, Two Hundred Eleven (\$12,754,211). Bill McLean made the motion that the article be amended to Thirteen Million, Two Hundred Ninety Two Thousand, and Three Dollars (\$13,292,003). Sue Allen seconded the motion to amend the article. School Business Administrator Scott Isabelle explained that this amendment was being requested of the meeting in order that the district be authorized to expend federal and state grant funds which they received. He explained that there was no local tax impact involved, as these revenues would be received from outside of the district. School Board Chairperson Kent Baron and School Superintendent Russell went on to explain that the amendment was to provide a technical correction to a mistake. Moderator Cameron called for discussion. A citizen questioned why notice was not given of this change on the warrant. Mr. Isabelle explained that the necessity for the correction had been discovered after the formal warrant had been posted. No further comments and/or questions were offered. The moderator called for a vote on the amendment and it was passed by voice vote.

Acting on Article IX as amended, Budget Committee Chairperson Kinney O'Rourke reported that the Budget Committee members had approved this article by a vote of 9-0. Moderator Cameron opened the floor to discussion. A citizen expressed concern over bus transportation costs, particularly in light of the proposed expansion of the high school parking lot. No further comments/questions were offered. Moderator Cameron called for a vote. Article IX was approved by voice vote.

## **Article I**

Moderator Cameron read the results of the Article I bond vote. He reported that a total of 1,540 ballots had been cast, and that 1,026 ballots would be needed to reach the required two-thirds for passage. He went

on to report that 1,109 yes votes and 430 no votes (one abstention) had been cast, and that Article I had passed.

**Article V**

Moderator Cameron read Article V. **In the event that Article I (Bond Proposal) does not pass, to see if the School District will vote to raise and appropriate the sum of Four Hundred Ten Thousand, Eight Hundred Eighty Dollars (\$410,880) to address the following facility/equipment needs that exist at Gilford Middle-High School:**

- **Two (2) Double Sided Portable Classrooms**      **\$ 44,680**
- **Septic Connection**      **332,000**
- **Replacement of Walk-In Freezer**      **25,000**
- **Security, Electrical, and Plumbing Repairs**      **9,200**

School Board member Bill McLean made the motion that in light of the bond passage (Article I) that Article V be tabled. It was seconded by Jim Annis. Moderator Cameron called for discussion. Citizen comments followed regarding whether it would be proper for the article to be tabled and/or withdrawn? Moderator Cameron noted that any item placed on the table would die with no further action being taken on it once the meeting adjourned. He called for a voice vote. Article V was tabled.

**Article VI**

Moderator Cameron read Article VI. **In the event that Article I (Bond proposal) does not pass, to see if the School District will vote to raise and appropriate the sum of Fifty Thousand Dollars (\$50,000) to be added to the School District Air Conditioner Replacement/Repair Capital Reserve Fund as previously established.** School Board member Margo Weeks made the motion that Article VI be tabled in light of the passage of the school bond. Sue Allen seconded the motion. No comments were offered and the article was passed on a voice vote.

**Article VII**

At 2:55 p.m. Moderator Cameron read Article VII: **To see if the School District will vote to raise and appropriate the sum of Three Hundred Eighty-Nine Thousand, Four Hundred Twenty Dollars (\$389, 420) to cover the costs included in the 2002-03 collective bargaining agreement between the Gilford School Board and the Gilford Education Association.** The Article was read and moved by Bill McLean and seconded by Kent Baron. Budget Committee Chairperson Kinney O’Rourke reported that the Budget Committee had endorsed passage of this article by a vote of 9-0. Bill McLean, speaking

on behalf of the Gilford School Board, reviewed the costs related to this article. Moderator Cameron opened the floor for discussion. Citizens spoke as to the advantages and disadvantages of the proposed contract. Information was shared regarding comparisons of current and proposed Gilford teachers' salaries and benefits with those in other Lakes Region districts. Further comments were offered regarding the quality of the teachers' work, professionalism, duration of yearly contract, overall salary/benefit costs, turnover in employees, and competitiveness for hiring competent staff. At 3:30 p.m. discussion was concluded and the polls were open for a ballot vote (by citizen request) on Article VII. At 4:05 p.m., after the polls had been closed and ballots counted, Moderator Cameron reported that 312 ballots had been cast. 258 citizens voted for approval of Article VII and 54 voted against. He declared that Article VII had passed.

### **Motion to Restrict Reconsideration**

Peter Millham moved that the meeting restrict any further reconsideration of the articles passed (earlier in the meeting). Kinney O'Rourke seconded the motion. Moderator Cameron called for comment. A citizen questioned the intent of the motion. Mr. Millham explained that such an action by the body would prevent the meeting from reconsidering the bond article, teachers' contract, and other articles passed earlier in the day. No further citizen comment was offered and the motion to restrict reconsideration was approved on a voice vote.

### **Article X**

**"To see if the Town will vote to not renew the AREA Agreement with the Town of Gilmanton. By secret ballot."** Moderator Cameron called for the author and/or a citizen to move this citizen petition warrant article. No one who was present moved nor seconded the article and it died for lack of action.

### **Article XI**

**"To see if the Town will vote to immediately rescind the donation to the Town of Gilford School District from the Carye's because of gross disinformation, misinformation, and misrepresentations made to the citizens at the Special Town Meeting of Saturday, November 4, 2000. Including the following:**

- 1. The acreage was misrepresented on Nov. 4, 2000 to the public for a public vote at 62 acres. In reality, according to the tax bill 2000, the acreage is only 28.70.**
- 2. There was to be no abatement of taxes for the Carye's. However,**

according to legal records, the Carye's received an abatement of \$792.00 on the property.

3. There were agricultural products (hay) sold from this property during the summer of 2001. This warrant article refers to a RSA 91-A request and demands an accounting of all products and materials sold from this property as well as all maintenance costs on this property.

Because of the above the vote on November 4 2000 should be rescinded and a new vote with this information now available to the public should be taken this year by secret ballot.” No one who was present moved nor seconded the article and it died for lack of action.

## Article XII

At 4:09 p.m. Moderator John Cameron asked if there was any other business to come before the meeting. Sue Alien made the motion that the School District Meeting be adjourned. It was seconded by Bill McLean and unanimously approved.

Respectfully Submitted,

Christine Tebbetts  
Acting School District Clerk



## **REPORT OF THE SCHOOL BOARD CHAIRPERSON**

2002 will long be remembered as the year in which the citizens of Gilford so overwhelmingly supported the construction of a new middle school and the renovation of the existing middle-high school facility for high school use. The two years of work by a dedicated Facilities Planning Committee culminated in the vote at the Annual School District Meeting to solve the long standing space needs of our secondary schools. The new construction is a visible sign of the commitment of our community to providing a quality environment for our students and the staff who work with them. To all who worked so long and so diligently to see our new facility become a reality - and to the taxpayers who provide the financial support - we owe a debt of gratitude.

As construction proceeds on our new middle school building, school staff and parents have been busily making plans for the creation of a model middle school program. A review of the middle school philosophy and curriculum has been undertaken to ensure that our educational programs are revitalized and take full advantage of the new facility. Elementary School Principal, Michael Tocci, has provided strong and dynamic leadership to the middle school planning team, bridging the gap between our elementary and middle schools and preparing for the eventual addition of the 5th grade to the middle school.

At the high school, planning for the future has also been ongoing as we prepare to meet the challenges of carrying on the day to day education of our students, literally in the midst of the upcoming renovation of the existing facility. Our school staff is up to that challenge, having been energized by our interim principal, William Marston, who has demonstrated the value and necessity of having an experienced administrator to lead our school. As we engage in the process of seeking both middle school and high school principals, the board is committed to hiring individuals who are proven leaders.

While most of the public focus has been on our middle and high school facilities, work has been ongoing to study potential uses of the Meadows property, which was gifted to the school district by Raymond and Barbara Carye. Measuring the potential of this unique and complex property, which must be used to the benefit of the youth of the town, is an important task and the efforts of the Meadows Exploratory Committee and Oversight Committee toward that end are sincerely appreciated.

Bricks and mortar have not been, despite all of the ongoing projects, the main focus of the school board. The board and administration

continue to focus on educational issues that include meeting the requirements of statewide assessment and exploring the requirements of the new federal legislation, “No Child Left Behind.” While we are committed to demonstrating measurable educational outcomes, we must be sure that measuring does not become more important than learning and that the costs in time and money to meet increasingly intrusive state and federal requirements are reasonably balanced by improved education for our children, and sound financial value for our taxpayers.

The school board has also continued its work with the Gilmanton School Board to refine the AREA Agreement so that it meets the realities of a soon to be separate high school. Gilmanton students, who make up approximately one third of our high school student body, are an integral part of our school community and the two school boards are closely bound by the goals, which we share.

On behalf of the school board, I extend appreciation to the communities of Gilford and Gilmanton for their ongoing support of our schools. The number of citizens from both towns who work in support of the schools is impressive. Whether as classroom volunteers, as members of ad hoc and standing committees, boosters of our academic and athletic programs, your participation is a key component of the success of the district. We also express thanks to our Superintendent, Dr. Stephen Russell, and his capable staff for their tireless support of our efforts.

Respectfully submitted,

William J. McLean, III  
Chairman



## **GILFORD MIDDLE-HIGH SCHOOL**

### **2002 Principal's Annual Report**

The 2002-2003 school year has had an exciting start. The student population at Gilford Middle-High School in September was 841, with enrollment in grades nine through twelve at 539 and enrollment in grades six through eight at 302. Twenty-five new teachers and paraprofessionals were welcomed to the staff as we began the school year. New to the administrative team are myself, William H. Marston, Interim Principal; James Kemmerer, Interim Middle School Assistant Principal and Todd Dimick, High School Guidance Director. Together with our veteran staff, the replacement and additional staff began the year with enthusiastic determination to provide students with strong educational programs designed to give students every opportunity to succeed.

At the Annual School District Meeting on March 23, 2002, the community voted to separate the middle school from the high school by supporting a bond in the amount of 17.4 million dollars for the construction of a middle school building and renovations to the existing building. Construction began at the close of school in June, 2002, and is progressing very well. Renovations to the existing building, which will house the high school grades 9-12, will begin immediately at the close of school in June, 2003. As of this writing, the new building is on schedule and will be ready for occupancy by students in grades 5-8 in September, 2003.

GMHS has been addressing the recommendations made by the New England Association of Schools & College (NEAS&C) made at the time of our ten-year review and evaluation in March, 1999. In light of the establishment of a separate middle school facility, we decided to pursue separate accreditation membership for both the middle school and the high school. Separate mission statements with learning expectations have been written and approved by the respective schools and have been submitted to the Gilford School Board for their approval and adoption.

Four academic co-curricular activities have had renewed interest. The High School Math Team is fifty-five members strong, with an average of twenty-seven members competing in each meet. They attended six meets in 2001-2002 and placed very well. Future Business Leaders of America, Future Teachers of America and High School Quiz Bowl were all reactivated during 2002 and/or at the beginning of the 2002-2003 school year. In all, seven co-curricular activities are available for middle school students, while there are twenty-nine offerings for high school students. These numbers are exclusive of athletic opportunities.

The NH Commission on the Status of Women (and Men) presented

nine senior girls and three senior boys with an athletic/academic award during this year. This award honors girls and boys who have a B+ average and who have participated in at least two varsity sports over their high school career. Our student athletes continue to achieve academically as over 54 percent of them qualified for the Academic Scholar Award. To qualify for this distinction as a senior, an athlete must have at least a 3.25 grade point and have lettered in at least two varsity sports.

Our athletic program continues to model consistency with regard to the large number of students who participate in middle school and high school sports. State championship honors went to the girls' alpine ski team and the tennis team for the second consecutive year, while the GMHS Volleyball Team won that honor for the third consecutive year. Alyson Ginter received the Division III skimeister title for finishing first in combined alpine and cross country skiing at the State Meet, and Katrina Howe and Pavel Sotskov won the Division III cross country skiing titles. The 2002 baseball, softball and boys' soccer teams received runner-up honors. Michael Winn was recognized for his soccer talents, being named an All-New England Selection. Numerous other athletes received All-State Honors for athletic excellence in their respective sports. We are especially proud to note that fellow Class M coaches and athletic directors voted Gilford as one of the top schools for individual and team sportsmanship.

The Gilford Middle-High School Teaching Staff continues to receive honors for their accomplishments. Dave Pinkham was inducted into the NHIAA Coaches Hall of Fame for twenty-six years of coaching soccer at the high school level. Volleyball and softball coach Joan Forge received the NHIAA Campaign for Girls Sports Award recognizing her contribution, impact and promotion of girls' sports at school, community, state and regional levels for the promotion of girls' sports.

Social Studies Teacher Everett Edmunds attended the summer program at the China Institute of Harvard University, Ken Reliham, Social Studies Consultant for the NH Department of Education met with the Social Studies Department to initiate the department's k-12 curriculum review. The AP US History class produced historical guides for the artifacts in the Gilford Historical Society's collection.

To commemorate the attack on America and, specifically, those who suffered personal loss on September 11, 2001, GMHS and GES students took part in a memorial observance on September 11, 2002. Members of the band and chorus opened the ceremony with a patriotic sing-along, including such favorites as Yankee Doodle Dandy, America the Beautiful, God Bless America and other appropriate songs and hymns. At 10:05 a.m. and 10:28 a.m. a moment of silence was observed in

keeping with the nation-wide ringing of bells. Michael Graham, Pastor of the Gilford Community Church, and Dr. Russell, Superintendent of the Gilford School District, addressed students and community members who attended. Representatives from the Gilford Police and Fire Departments raised the American flag and the program concluded as those gathered repeated the "Pledge of Allegiance." In December, the Varsity Boys Basketball Team under the direction of Coach Chip Veazey hosted the second annual Big Help Basketball Clinic, a fund-raising event begun in 2001 after the 9-11 attack to benefit local charities.

The Cultural Arts week observance continues at GMHS. The 2002 theme was America the Beautiful - Celebrating Diversity. Teachers were supplied with a list of topic ideas to encourage all disciplines to integrate an area of study into this common theme. The week began on April 11 with a band and choral concert, open to the community, featuring music from different regions and cultures of American life. Culinary Arts students prepared a variety of desserts native to various geographic locales within our borders that were available at the concert. Areas of study for this project included the settlement of America, immigration patterns, environmental differences, waterways, sea life, theater, military, National Parks and many more topics, the possibilities being limited only by one's imagination. Students responded with artwork, music, writings, and the creation of maps and study. The week concluded with workshops presented by five artists/musicians to teachers at the April 17 in-service.

The Performing Arts Department continues to offer students interesting and rewarding opportunities, including the high school spring production, "The Imaginary Invalid," the high school fall production, "A Funny Thing Happened on the Way to the Forum," the middle school production, "A Mid-Summer Night's Dream," and eight concerts. GMHS also hosted the Lakes Region High School Music Festival. Matthew Miller was chosen to participate in the 2002 ALL NE Band Festival at PSC on November 7, and several members of the GMHS Concert Choir participated in the ALL NE Choral Festival also at PSC.

Our writing programs continue to flourish with Artists' Harvest drawing much interest again this year as students read from their works and displayed artistic interpretations of student authored poetry. The Artists' Harvest presentation was preceded by an all-school food drive, which garnered 1600 cans/packages of food for distribution to families in need of help during the Thanksgiving and Christmas holidays. The works of Adam Cooper and Dan Smith were published in TeenInk magazine; four poems written by Ryan Brady were published in Freedom of Verse, more than any other individual student. Poetry written by twelve students was published in the Poetry Journal. Daosay

Lemay's poem, "The Substitute," was selected from thousands of entries as one of the top ten poems in his grade division in the Northeast States Poetry Competition. The GMHS literary magazine, *Obsessive Image*, took First Place with Special Merit from the American Scholastic Press Association's competition, one of only three schools of this size in the country to take this highest honor in its category. For their contributions to the PTA Reflections Literary Category, Margot Latici placed second in the State and Tim Riley earned Honorable Mention. In the first Annual Gilford PTA School Poetry Competition, Gilford Elementary School writer Sam Chapin, Middle School Poet Felicia Bua and High School winner Ryan Brady each received a \$100 award for their poem. In honor of this award, the three winning poems were written on bookmarks, available to the public in the schools and public libraries. GMHS hosted and took part in, the NH Young Writers' Conference held at PSC. Shelby Bettoney attended the National Student Leadership Conference in Washington DC; Katelyn Hendryx attended the 2002 Harvard Summer School Program while six students were privileged to attend the St. Paul's Summer School Program. Six GMHS students took part in the NH Community Technical College Running Start Program, two in the art program, one in the hospitality course and three in accounting. Successful completion of this exciting program provides up to four college credits, saving students time and money as they begin their college education.

Thirty-three awards were given to twenty-two GMHS students at the 2002 Scholastic Arts Awards; six Gold Key Awards; eleven Silver Key Awards; seven Honorable Mentions; two Photography Portfolio Gold Key Winners, two Silver Photography Portfolio Winners; one Photography Portfolio Honorable Mention; one Drawing Portfolio Gold Key Winner and one Drawing Portfolio Honorable Mention. Artwork is displayed in the "office gallery" all year; the community is welcome to come in and browse.

Sixth grade students are collecting front page newspaper articles from all over the world from which they will complete a travel project; a journalism study will prepare them to take on the role of journalists and write their own newspaper; a read-aloud program connects sixth graders with elementary school students for story sessions; they are writing to American troops stationed around the world and to individual pen pals in several countries; sixth graders will take on the role of one of Gilford's historic residents after concluding a comprehensive study of Gilford's historic past. The very popular Grand Conversations program continues for all middle school students whereby students, on a voluntary basis, read and discuss literary selections. This program, together with the continuing one-class-period-per-month, 6th-12th grade literacy program



is designed to encourage reading for fun! The Seventh Grade Math Team won the first place trophy for the year, winning top honors in four out of the five meets.

GMHS continues to keep step with technology, providing students with interesting lessons and hands-on projects. For example, Mike Stone continues to offer exciting technology opportunities to his students through guests in his classroom, architectural sketches, reference materials and CAD demonstrations; former student Rich Maltais demonstrated the making of high-quality, hand crafted, wrought iron furniture, a visit to Aavid Themalloy provided students with an interesting lesson in transferring information from paper prints into the computer and coming up with a Computer Aided Drafting and Design (CADD) document. These valuable hands-on opportunities combine math and technology into challenging, useful lessons applicable to school-to-work situations. Don Engelbert's Biology II Honors Class developed plans for a hypothetical twenty-five unit housing development in Gilford. In off campus class sessions, students considered the impact such a development would have on the community and the ecosystem, testing soil, considering the impact on vegetation, wildlife, water, etc. This extensive study brought students together with business professionals as they gathered information about septic systems, roads, utilities, signage and landscaping. Upon completion, the class made a presentation to the Gilford Planning Board.

Gilford Community members continue to give of their time and energies to support GMHS students through the Gilford District PTA and volunteer services. For the third year in a row, Gilford Middle School volunteers received The Blue Ribbon School Achievement Award, a well-deserved recognition for the many hours of service they give to our students and staff. Members of the Gilford PTA are commended for the expenditure of time and effort in fund-raising which enables that organization to enhance our programs in many ways. This year, PTA money purchased a video for the middle school faculty, books and reusable language arts portfolios for the seventh grade; books for the Grand Conversations Middle School Program, and helped to buy numerous copies of books for the Teacher's As Readers Program. This program, for staff development credit, was initiated by Carole Barbour it suggests new classroom ideas and strategies for teachers. We are also grateful to parents, staff and community members who support the Athletic Boosters and the Parents Of Performing Students (P.O.P.S.). Money earned through the fund-raising efforts of the Athletic Boosters is spent for equipment and supplies in support of the athletic program. P.O.P.S.' fund-raiser profits have provided band and choir uniforms and equipment used in the performing arts programs, and they continue to

provide scholarships for graduating seniors each year. In addition, P.O.P.S. funds provide scholarship money to students attending summer music or theatre camps.

It is, indeed, a privilege to work in a school located within a community that is so eager to step in and share its gifts and talents to benefit education. Just as this report does not report ALL of the opportunities and accomplishments of our students and staff, neither does it include all of the ways in which our community members support our efforts. Thanks for all you do.

William H. Marston  
Interim Principal

## REPORT OF THE ELEMENTARY SCHOOL PRINCIPAL 2002

As I contemplated about writing this report, my thoughts were directed to looking at Gilford Elementary School through the eyes of the students. Perhaps the best way for me to report about our school would be to share the thoughts of our youngsters. Just how do our students feel about school? Do they like coming to school? What is the best part of the day for them? What would they like to change? Do they feel safe at school? Do they feel that they are learning important things? Well, I decided to ask some of these very questions of our students. I did not want to use a survey; I wanted to have personal contact with them by having them join me for lunch, and by chatting with our young people during lunch, at recess, while observing in classrooms, and before and after school. The experience was very revealing, and, in fact, affirmed the thoughts that I had regarding their feelings. Knowing that we are a school community that is very focused on the students we serve and their families, I expected to hear mostly positive comments and I was right. Students expressed great excitement about their classroom learning experiences, the enrichment programs, after school programs, Showcase, and Imagination Station. Using technology, walking the nature trail, liking their teachers and other adults in the building, and appreciating how the adults at school listened and valued their ideas were other positives that were mentioned. Teachers helping students with difficult and challenging work, field trips, recognition through awards, stickers, and special privileges, Dare classes, student council, and other experiences too numerous to mention were also highlighted by students as some of the things they like most about our school. I was feeling good about all of these positive feelings that most of the students shared with me. However, I was very disappointed to hear that a few students were not feeling accepted by their peers and this did not make them feel very good about themselves.

What I learned from my discussion with students is valuable information that will be used in future conversations with staff regarding our mission to serve ALL students in our school. We need to continually evaluate what we are doing to support students and to assure their success and growth academically, socially and emotionally. This process has affirmed my belief about the importance of listening to our most important clients, the students.

We are very excited about the success of our extended day program. In the second year of operation, this program has served a growing number of students and their families by providing quality daycare experiences in a supportive school environment. The focus of the program this year is aimed at offering a greater diversity of choices for students involved in the



program: outdoor activities, quiet games, foreign language experiences, homework support and computer technology.

Staff training and other professional development experiences remain a high priority of your building administrators. We recognize the importance of helping our staff to remain current in their understanding of the most contemporary teaching practices and the use of resources to complement their teaching styles. We continue to train staff in the Integrated Instructional Model, HOTS (higher order thinking school) philosophy, and the Literacy Collaborative. Our commitment to the practices inspired through these programs has led to improved test scores for our students, particularly in the areas of writing, reading and other language related areas of the curriculum.

Sandra McGonagle, Assistant Principal, has placed great emphasis on the development of a strong mentoring program for new personnel and also the development of a peer coaching model for our veteran staff. We have received positive feedback from the staff with respect to these initiatives.

A group of teachers in grade 3-6 and the building principal have been immersed in a training program at Lesley University. The outcome of this training will determine if we will move forward in grades 3-6 with adopting the teaching practices of the Literacy Collaborative that have proven most successful with our primary age students. We also recognize the importance of using this program to link elementary literacy teaching with the teaching of literacy at the middle school.

The 2002-03 school year has created even greater opportunities for our students in their use of technology. As a result of the vision and commitment of Mr. Stevens and Mr. Wirth, we now have a closed circuit broadcasting studio in the computer lab. Students are producing and performing live telecasts, which are broadcast to their peers within the school. This has been a very exciting step forward in the continuing development of an outstanding technology program with the focus on empowering students.

We continue to encourage collaborative programs with Gilford Middle High School. Across all grade levels, elementary students benefit from the contact they have with students in higher grades. Some of these experiences include academic support from GMHS interns, shared writing and reading opportunities, support with performing arts, and serving as positive role models in the DARE program. We also benefit from collaborative programs with agencies and organizations outside of the school community. The Gilford Police Department, Gilford Fire Rescue, Gilford Historical Society, Gilford Rotary, Co-Seed, and other service organizations work with GES to offer educational and recreational opportunities within and outside the parameters of the school building.

Perhaps the most challenging issue facing GES in the immediate future

is preparing for the transition of our fifth grade to the new middle school. Although we are two school years removed from this change, we have begun the process of working very closely with our colleagues and administration at GMHS in preparation for this transition. We accept the challenge of developing an outstanding middle level program to meet the future needs of students in grades 5-8.

In closing, it is important for everyone to know how much we value the community support that we benefit from on a daily basis. For nineteen consecutive years, Gilford Elementary School volunteers have received the Blue Ribbon School Achievement Award. Congratulations and thank you to the outstanding corps of volunteers who support all aspects of student learning and achievement at our school. We also express sincere appreciation to The Gilford District PTA, the Gilford School Board, and the SAU personnel for their support.

Respectfully submitted,

Michael E. Tocci  
Principal

**SCHOOL STATISTICS  
GILFORD ELEMENTARY  
MIDDLE AND HIGH SCHOOL ENROLLMENTS**

**As of December, 2002**

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<b>Elementary</b>	<b>Grade</b>	
	K	94
	1	94
	2	88
	3	81
	4	92
	5	<u>109</u>
	<b>Total Elementary</b>	<b>558</b>
<b>Middle School</b>	6	87
	7	105
	8	<u>108</u>
	<b>Total Middle</b>	<b>300</b>
<b>High School</b>	9	134
	10	135
	11	134
	12	<u>132</u>
	<b>Total High</b>	<b>535</b>
<b>SCHOOL DISTRICT TOTAL</b>		<b>1393</b>

**FINANCIAL REPORT  
GILFORD SCHOOL DISTRICT  
For Fiscal Year Ending June 30, 2002**

	<u>General Fund</u>
	<u>Actual</u>
<u>Revenues</u>	
School District Assessment	\$ 6,078,861
Other Local	1,666,551
State	4,934,686
Federal	103,399
<u>Other Financing Sources</u>	
Operating Transfers In	<u>62,000</u>
<u>Total Revenues and Other Financing Sources</u>	<u>12,845,497</u>
<u>Expenditures</u>	
<u>Current</u>	
Instruction	6,157,055
<u>Support Services</u>	
Student	430,450
Instructional Staff	445,852
General Administration	60,351
Executive Administration	113,279
School Administration	682,167
Business	195,990
Operation and Maintenance of Plant	918,254
Student Transportation	411,182
Other	2,179,304
Non-Instructional Services	
Facilities Acquisition and Construction	80,525
Debt Service	571,125
<u>Other Financing Uses</u>	
Operating Transfers Out	<u>58,000</u>
<u>Total Expenditures and Other Financing Uses</u>	<u>12,303,534</u>
<u>Excess (Deficiency) of Revenues and Other Financing Sources Over (Under) Expenditures and Other Financing Uses</u>	541,963
<u>Increase in Fund Balance</u>	
Reserved for Special Purposes	(50,000)
<u>Unreserved Fund Balances - July 1</u>	<u>86,749</u>
<u>Unreserved Fund Balances - June 30</u>	<u>\$ 578,712</u>

Note: Source - Plodzick & Sanderson, Independent Auditors Report

## **AUDITOR'S REPORT ON FINANCIAL PRESENTATION**

To the Members of the School  
Board Gilford School District  
Gilford, New Hampshire

We have audited the accompanying general purpose financial statements of the Gilford School District as of and for the year ended June 30, 2002 as listed in the table of contents. These general purpose financial statements are the responsibility of the School District's management. Our responsibility is to express an opinion on these general- purpose financial statements based on our audit.

We conducted our audit in accordance with generally accepted auditing standards. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

The general purpose financial statements referred to above do not include the general fixed assets account group, which should be included in order to conform to generally accepted accounting principles. As in the case with most municipal entities in the State of New Hampshire, the Gilford School District has not maintained historical cost records of its fixed assets. The amount that should be recorded in the general fixed assets account group is not known.

In our opinion, except for the effect on the financial statements of the omission described in the preceding paragraph, the general-purpose financial statements referred to above present fairly, in all material respects, the financial position of the Gilford School District, as of June 30, 2002, and the results of its operations for the year then ended in conformity with general accepted accounting principles.

Our audit was made for the purpose of forming an opinion on the general purpose financial statements of Gilford School District taken as a whole. The combining and individual fund financial statements and schedules listed in the table of contents are presented for purposes of additional analysis and are not a required part of the general purpose financial statements of the Gilford School District. Such information has

been subjected to the auditing procedures applied in the audit of the general-purpose financial statements and, in our opinion, is fairly presented in all material respects in relation to the general-purpose financial statements taken as a whole.

Plodzik & Sanderson  
Professional Association

*GILFORD SCHOOL DISTRICT  
Food Service Fund  
Statement of Revenues, Expenditures and Changes in Fund Balance  
For the Fiscal Year Ended June 30, 2002*

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Revenues

Local

Meals and Milk Sales	\$ 89,056
A la Carte Sales	229,574
Other	8,705

State

Lunch Reimbursement	2,652
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Federal

Lunch Reimbursement	36,260
Breakfast Reimbursement	4,017
USDA Commodities	12,150

Other Financing Sources

Operating Transfers In

General Fund	<u>8,000</u>
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Total Revenues and Other Financing Sources

\$ 390,414

Expenditures

Current

Non-Instructional Services

Food Purchases	\$ 172,024
Labor and Benefits	167,285
Expendable Supplies	4,501
Repairs and Maintenance	1,455
Other	<u>46</u>

Total Expenditures

345,311

Excess of Revenues and

Other Financing Sources

Over Expenditures

45,103

Fund Balance - July 1

54,361

Fund Balance - June 30

\$ 99,464





# **Gunstock Acres Water District**

# GAVWD PROPOSED 2002 BUDGET

	2000 Budgeted	2000 Actual (unaudited)	2001 Budgeted	2001 Actual (unaudited)	2002 Budgeted	2002 Projected	2003 Preliminary Budget
Maintenance	\$63,000	\$61,844	\$63,000	\$63,205	\$63,000	\$63,000	\$63,000
Supplies	\$18,000	\$21,166	\$18,000	\$23,187	\$18,000	\$18,000	\$18,000
Chemicals	\$9,000	\$9,932	\$8,000	\$8,545	\$8,000	\$8,500	\$11,000
Utilities	\$29,000	\$23,705	\$26,000	\$21,641	\$26,000	\$24,000	\$25,000
District officers	\$2,600	\$2,600	\$2,600	\$2,600	\$2,600	\$2,600	\$3,600
Accounting	\$1,900	\$1,680	\$1,900	\$1,680	\$1,900	\$1,900	\$2,000
Billing	\$1,718	\$1,802	\$1,900	\$1,917	\$2,000	\$2,000	\$2,000
Administration	\$1,000	\$153	\$500	\$229	\$500	\$200	\$500
Insurance	\$1,000	\$421	\$1,000	\$790	\$1,000	\$896	\$1,000
Legal	\$2,000	\$537	\$1,000	\$479	\$1,000	\$0	\$1,000
Emergency	\$19,000	\$17,227	\$19,000	\$9,167	\$19,000	\$14,000	\$17,000
Engineering	\$500	\$0	\$500	\$0	\$500	\$0	\$8,000
Water quality testing	\$1,500	\$499	\$3,000	\$2,531	\$1,500	\$600	\$3,000
Interest on tax anticipation	\$3,000	\$1,253	\$2,000	\$610	\$100	\$0	\$100
Principal of debt.	\$15,000	\$15,000	\$15,000	\$15,000	\$15,000	\$15,000	\$10,000
Interest of debt.	\$9,170	\$9,170	\$8,195	\$8,195	\$7,220	\$7,220	\$6,230
SRFL Principal			\$10,156	\$10,156	\$10,277	\$10,277	\$10,399
SRFL Interest and fees			\$680	\$680	\$497	\$497	\$375
Subtotal	\$177,388	\$166,989	\$182,431	\$170,612	\$178,094	\$168,690	\$182,204
Major Equipment	\$15,000	\$15,000	\$15,000	\$15,000	\$15,000	\$15,000	\$15,000
2002 unreserved (surplus)*					\$10,000	\$10,000	\$10,000
2002 unreserved (hookups)*					\$23,366	\$23,366	\$61,649 **
<b>Totals</b>	<b>\$192,388</b>	<b>\$181,989</b>	<b>\$217,089</b>	<b>\$205,270</b>	<b>\$226,460</b>	<b>\$217,056</b>	<b>\$268,853 ***</b>
Special warrant article							<b>287,204</b>

Estimate Revenues:

USERS 532 x \$250

LOTS 233 x \$60

Unreserved hookups 2002

Unreserved surplus 2002

**\$268,853.00**

\*\* PS7 pumping improvement project

\*\*\* PS7 pumping improvement project from capital reserve fund.

This project is to increase the pumping capacity of PS7, helping to alleviate reduced production of some wells and helping to keep up with the increased demand of Gunstock Acres in the summertime.

**\$49,373 REMAINING FOR TAXES**

**TOWN WARRANT**  
**State of New Hampshire**

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To the inhabitants of the Town of Gilford in the County of Belknap in said State, qualified to vote in Town affairs:

You are hereby notified to meet in the Gilford Middle High School in said Gilford, on Tuesday, the 11th of March, 2003 at eight of the clock in the forenoon (polls open from 8:00 a.m. to 7:00 p.m.) to act upon the following articles appearing on the official town ballot; and on Wednesday, the 12th of March 2003 at 7:00 p.m. for the second session to act upon the remainder of the following subjects:

**ARTICLE 1.** To choose the necessary Town Officers for the following year.

**ARTICLE 2.** To see if the Town will vote to approve amendments to the Town's Zoning Ordinance, and Zoning Map as follows:

**Amendment #1.** Are you in favor of the adoption of Amendment No. 1 as proposed by petition for the Gilford Zoning Ordinance as follows:

Amend **Article 4**, "Permitted Uses and Regulations", by modifying Table 1 – Chart of Uses, by allowing **Section 4.4.1**, "**Warehouse and Wholesale Marketing**", as a use permitted by special exception in the RC (Resort Commercial) zone whereas the use is currently not a permitted use in the RC zone. **(The Planning Board does not recommend this amendment.)**

**Amendment #2.** Are you in favor of the adoption of Amendment No. 2 as proposed by the Planning Board for the Gilford Zoning Ordinance as follows:

Amend **Article 7**, "**Off-Street Parking**", by striking out the existing first sentence of **Section 7.5.3.20**, "**Restaurant**", and replacing it with the following sentence:

"One (1) parking space per three (3) seats, plus one (1) parking space per three (3) linear feet of bar space, plus one (1) parking space per five (5) linear feet of take-out counter space, plus one (1) parking space per 200 square feet of kitchen and service floor area."

**Amendment #3.** Are you in favor of the adoption of Amendment No. 3 as proposed by the Planning Board for the Gilford Zoning Ordinance as follows:

Amend the following articles to modify the definition of "home occupation", to create a new land use and regulations for "home office", and to create several new definitions:

A. **Article 3, “Definitions”**. Add new definitions for “Accessory Use”, “Employee”, “Home Office”, “Principal Use”, and “Use”.

B. **Article 3, “Definitions”**. Amend the existing definition of Home Occupation to clarify that such uses may be conducted by residents of the dwelling where the uses are located, that such uses are secondary to the dwelling’s residential use, and that such uses may be discernable outside the dwelling.

C. **Article 4, “Permitted Uses and Regulations”**. Add a new land use to the chart of uses as **Section 4.6.15, “Home Office”**, and allow said use as a permitted use in any zone.

D. **Section 4.7, “Description of Permitted Uses”**. Add a new land use description, “Home Office”, under **Section 4.7.6, “Accessory Uses”**, as item (n). This land use description includes language that describes under what conditions a home office is permitted and what constitutes a home office.

**ARTICLE 3.** Are you in favor of the adoption of the Floodplain Management Ordinance as proposed by the Planning Board? (This article would update and replace the existing Floodplain Management Ordinance.)

**ARTICLE 4.** Are you in favor of the adoption of Article 4 as proposed by the Planning Board for the Gilford Building Code? (This article would adopt a local enforcement mechanism for the state building code as well as the International Residential Code 2000 with local revisions.)

**ARTICLE 5.** - "Shall we modify the elderly exemptions from property tax in the town (city) of Gilford, based on assessed value, for qualified taxpayers, to be as follows: for a person 65 years of age up to 75 years, \$45,000; for a person 75 years of age up to 80 years, \$60,000; for a person 80 years of age or older \$75,000. To qualify, the person must have been a New Hampshire resident for at least 5 years, own the real estate individually or jointly, or if the real estate is owned by such person's spouse, they must have been married for at least 5 years. **In addition, the taxpayer must have a net income of not more than \$25,000 or, if married, a combined net income of less than \$35,000 and own net assets not in excess of \$90,000 excluding the value of the person's residence.**"

## SECOND SESSION

**ARTICLE 6.** To see if the Town will vote to raise and appropriate the sum of \$2,711,551 for the following General Government expenses:

Account No.	Purpose	Recommended Approp.
4130	Executive Expenses (Selectmen, Town Officers' & Budget Comm. Expenses)	\$ 396,589
4140	Election, Registration & Vital Stats	164,675
4150	Financial Administration	197,280
4152	Appraisal Expenses	144,860
4153	Legal Expenses	50,000
4155	Personnel Administration	1,232,106
4191	Planning & Zoning	194,698
4194	General Government Buildings (includes Island Support)	246,673
4195	Cemeteries	4,100
4196	Insurance	73,000
4197	Lakes Region Planning Commission	7,570

**ARTICLE 7.** To see if the Town will vote to raise and appropriate the sum of \$2,000,346 for the following Public Safety expenses:

Account No.	Purpose	Recommended Approp.
4210	General Operations - Police	\$1,086,573
4220	General Operations - Fire	863,572
4290.1	Emergency Management	3,886
4299.2	Youth Services Bureau	46,315

**ARTICLE 8.** To see if the Town will vote to raise and appropriate the sum of \$2,020,080 for the following Public Works expenses:

Account No.	Purpose	Recommended Approp.
4311	DPW Administration	\$ 102,630
4312	Highways & Streets	746,366
4313	Bridges	50,000
4316	Street Lighting	17,422
4319	Vehicle Maintenance	165,835
4324	Solid Waste Management	417,222
4326	Sewer Department	503,551
4330	Laconia Water Works	17,054

**ARTICLE 9.** To see if the Town will vote to raise and appropriate the sum of \$ 100,010 for the following Health & Welfare expenses:

Account No.	Purpose	Recommended Approp.
4414	Animal Control	\$ 5,336
4419	Health Agencies	34,174
4441	Welfare Administration & General Assistance	60,500

**ARTICLE 10.** To see if the Town will vote to raise and appropriate the sum of \$391,407 for the following Culture, Recreation & Conservation expenses:

Account No.	Purpose	Recommended Approp.
4520.1	Parks & Recreation	\$ 161,141
4520.6	Skating Rink	7,340
4550	Library	215,000
4583	Patriotic Purposes	6,075
4589	Thompson Ames Historic Society	0
4611	Conservation Commission	1,851

**ARTICLE 11.** To see if the Town will vote to raise and appropriate the sum of \$ 312,428 for the following Debt Service and other miscellaneous expenses:

Account No.	Purpose	Recommended Approp.
4711.2	Principal - Long-term Bonds	\$ 269,860
4721.2	Interest - Long-term Bonds	42,566
4723.2	Interest - Tax Anticipation Notes	1
4939.2	Laconia Airport Authority	1

**ARTICLE 12.** To see if the Town will vote to raise and appropriate the sum of \$999,275 for the following Capital Purchases:

Account No.	Purpose	Recommended Approp.
4902	Machinery, Vehicles & Equipment	
	Capital Improvements – Police	64,000
	Capital Improvements – Fire	172,605
	Capital Improvements – Highway	34,095



**ARTICLE 13.** To see if the Town will vote to raise and appropriate \$10,000 for the Town Hall Facility Planning Committee to develop recommendations and a preliminary design for Town Hall expansion. This will be a non-lapsing appropriation per RSA 32:7, VI and will not lapse until December 31, 2004. (Recommended by the Selectmen & \$1,000 recommended by the Budget Committee.)

**ARTICLE 14.** To see if the Town will vote to raise and appropriate the sum of \$25,000 and to authorize the withdrawal of \$25,000 from the Library Capital Reserve Fund for land acquisition/assessment, design and engineering fees in the construction of a new library. This will be a non-lapsing appropriation per RSA 32:7,VI (Recommended by the Selectmen. Not recommended by the Budget Committee.)

**ARTICLE 15.** To see if the Town will vote: To strongly urge the Board of Selectmen to take all measures within their purview to promote and encourage the use of the Rowe House for School District administrative offices; and To authorize the Selectmen to convey title to the Rowe House to the Gilford School District; and Upon such transfer of title, to *rescind the provisions of RSA 31:95-c* (adopted under article 2 of the 1992 annual meeting) *"to restrict revenues from the lease and operation of the Rowe House. Such revenues and expenditures shall be accounted for in a special revenue fund to be known as the Rowe House Fund, separate from the general fund. Any surplus in said fund shall not be deemed part of the general fund accumulated surplus and shall be expended only after a vote by the legislative body to appropriate a specific amount from said fund for a specific purpose related to the purpose of the fund or source of revenue."* And further, to transfer the balance in such fund to the Gilford School District to be used for necessary modification and maintenance of the Rowe House for the School District administrative offices. (By petition)

**ARTICLE 16.** To see if the Town will vote in conformance with RSA 41:11-a, to authorize the Selectmen to lease the Rowe House located on Belknap Mountain Road to the Thompson-Ames Historical Society for an initial term of five years and one five year extension, under such terms and conditions acceptable to the Board of Selectmen.

**ARTICLE 17.** To see if the Town will vote to send the following resolution to the New Hampshire General Court: Resolved, in its first two years of operation, the Land and Community Heritage Investment Program (LCHIP) has helped communities throughout New Hampshire preserve their natural, cultural and historic resources and, therefore, the State of New Hampshire should maintain funding for LCHIP in its biennial budget.

**ARTICLE 18.** Whereas, New Hampshire residents pay the 12<sup>th</sup> highest cost of insurance in the country; and

Whereas, the cost of health insurance premiums for families has increased by 45% over the past three years; and

Whereas, 100,000 New Hampshire residents have no health coverage and 77% of them have a full-time worker at home; and

Whereas, due to these rising costs almost half of New Hampshire's small business cannot afford health coverage for their employees, therefore be it resolved

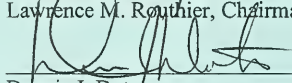
That we, the citizens of Gilford, New Hampshire, call on our elected officials from all levels of government, and those seeking office, to work with consumers, businesses, and health care providers to ensure that:

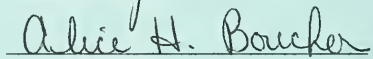
- Everyone, including the self-employed, unemployed, un – and underinsured, and small business owners has access to an affordable basic health plan similar to what federal employees receive;
- Everyone, including employers, consumers, and the state, local and federal government makes a responsible and fair contribution to finance the health care system;
- Everyone receives high quality care that is cost efficient and medically effective; and
- That these efforts help control the skyrocketing cost of health care.

(By petition)

Given under our hands and seal this nineteenth day of February in the year of our Lord Two Thousand and Three.

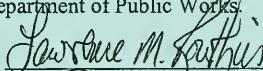
  
\_\_\_\_\_  
Lawrence M. Routhier, Chairman

  
\_\_\_\_\_  
Dennis J. Doten

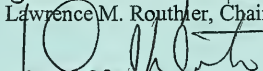
  
\_\_\_\_\_  
Alice H. Boucher

SELECTMEN OF GILFORD, N.H.

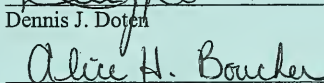
We hereby certify that we gave notice to the inhabitants of the Town of Gilford to meet for the 2003 Town Meeting at the time and place indicated in this Warrant, by posting an attested copy of this document on February 21, 2003, at the Gilford Middle High School, the place of meeting, and at the Town Hall, Gilford Public Library and Department of Public Works.



Lawrence M. Routhier, Chairman



Dennis J. Doten



Alice H. Boucher

SELECTMEN OF GILFORD, N.H.

Subscribed and sworn to this twenty-first day of February 2003.

BUDGET OF THE TOWN/CITY

OF: Gilford, NH

BUDGET FORM FOR TOWNS WHICH HAVE ADOPTED  
THE PROVISIONS OF RSA 32:14 THROUGH 32:24

Appropriations and Estimates of Revenue for the Ensuing Year January 1, 2003 to December 31, 2003

or Fiscal Year From \_\_\_\_\_ to \_\_\_\_\_

IMPORTANT:

Please read RSA 32:5 applicable to all municipalities.

1. Use this form to list the entire budget in the appropriate recommended and not recommended area. This means the operating budget and all special and individual warrant articles must be posted.

2. Hold at least one public hearing on this budget.

3. When completed, a copy of the budget must be posted with the warrant. Another copy must be placed on file with the town clerk, and a copy sent to the Department of Revenue Administration at the address below.

This is to certify that this budget was posted with the warrant on the (date) \_\_\_\_\_.

BUDGET COMMITTEE

Please sign in ink.

_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

THIS BUDGET SHALL BE POSTED WITH THE TOWN WARRANT

FOR DRA USE ONLY

NH DEPARTMENT OF REVENUE ADMINISTRATION  
COMMUNITY SERVICES DIVISION  
MUNICIPAL FINANCE BUREAU  
P.O. BOX 487, CONCORD, NH 03302-0487  
(603)271-3397

1 2 3 4 5 6 7 8 9

ACCT.#	PURPOSE OF APPROPRIATIONS (RSA 32:3.V)		Warr. Art.#	Appropriations Prior Year As Approved by DRA		Actual Expenditures Prior Year	SELECTMEN'S APPROPRIATIONS Ensuing Fiscal Year (RECOMMENDED) (NOT RECOMMENDED)		BUDGET COMMITTEE'S APPROPRIATIONS Ensuing Fiscal Year RECOMMENDED NOT RECOMMENDED	
	GENERAL GOVERNMENT			XXXXXXXXXX	XXXXXXXXXX		XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
4130-4139	Executive			383009		365711		396589		396589
4140-4149	Election,Reg.& Vital Statistics			170281		160412		164675		164675
4150-4151	Financial Administration			237577		180721		197280		197280
4152	Revaluation of Property			76840		107046		144860		144860
4153	Legal Expense			50000		35274		50000		50000
4155-4159	Personnel Administration			1124205		983000		1224626		1232106
4191-4193	Planning & Zoning			200241		187502		194698		194698
4194	General Government Buildings			251874		203527		247173		246673
4195	Cemeteries			3960		4936		4100		4100
4196	Insurance			72240		68979		73000		73000
4197	Advertising & Regional Assoc.			7570		7570		7570		7570
4199	Other General Government									
PUBLIC SAFETY										
4210-4214	Police			1067145		1076909		1103099		1086573
4215-4219	Ambulance									
4220-4229	Fire			828623		773008		853272		863572
4240-4249	Building Inspection									
4290-4298	Emergency Management			22721		2721		3886		3886
4299	Other (Including Communications)			39446		39446		46315		46315
AIRPORT/AVIATION CENTER										
4301-4309	Airport Operations									
HIGHWAYS & STREETS										
4311	Administration			99742		102690		102630		102630
4312	Highways & Streets			727013		649426		746366		746366
4313	Bridges			15000		168		50000		50000

1 2 3 4 5 6 7 8 9

ACCT.#	PURPOSE OF APPROPRIATIONS (RSA 32:3.V)		Warr. Art.#	Appropriations Prior Year As Approved by DRA		Actual Expenditures Prior Year	SELECTMEN'S APPROPRIATIONS Ensuing Fiscal Year (RECOMMENDED)		BUDGET COMMITTEE'S APPROPRIATIONS Ensuing Fiscal Year RECOMMENDED		NOT RECOMMENDED
	HIGHWAYS & STREETS cont.			XXXXXXXXXX	XXXXXXXXXX		XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	
4316	Street Lighting			17000		14864	17422		17422		
4319	Other - Vehicle Maintenance			143366		132821	165835		165835		
SANITATION											
4321	Administration										
4323	Solid Waste Collection										
4324	Solid Waste Disposal			408452		439525	417222		417222		
4325	Solid Waste Clean-up										
4326-4329	Sewage Coll. & Disposal & Other										
WATER DISTRIBUTION & TREATMENT											
4331	Administration										
4332	Water Services			17054		18483	17054		17054		
4335-4339	Water Treatment, Conserv. & Other										
ELECTRIC											
4351-4352	Admin. and Generation										
4353	Purchase Costs										
4354	Electric Equipment Maintenance										
4359	Other Electric Costs										
HEALTH/WELFARE											
4411	Administration										
4414	Pest Control			4700		4700	5336		5336		
4415-4419	Health Agencies & Hosp. & Other			33234		33234	36689		34174		6615
4441-4442	Administration & Direct Assist.			500		500	500		500		
4444	Intergovernmental Welfare Pymnts										
4445-4449	Vendor Payments & Other			60000		57561	60000		60000		



1 2 3 4 5 6 7 8 9

PURPOSE OF APPROPRIATIONS (RSA 32:3.V)		Warr. Art.#	Appropriations Prior Year As Approved by DRA	Actual Expenditures Prior Year	SELECTMEN'S APPROPRIATIONS Ensuing Fiscal Year (RECOMMENDED) (NOT RECOMMENDED)		BUDGET COMMITTEE'S APPROPRIATIONS Ensuing Fiscal Year RECOMMENDED NOT RECOMMENDED	
ACCT.#			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
CULTURE & RECREATION								
4520-4529	Parks & Recreation		155204	150036	169481		168481	
4550-4559	Library		203404	204428	225846		215000	10846
4583	Patriotic Purposes		8075	6063	8075		8075	
4589	Other Culture & Recreation		10000	10000	10000		0	10000
CONSERVATION								
4611-4612	Admin.& Purch. of Nat. Resources		7702	7621	1851		1851	
4619	Other Conservation							
4631-4632	REDEVELOPMINT & HOUSING							
4651-4659	ECONOMIC DEVELOPMENT		1464682					
DEBT SERVICE								
4711	Princ.- Long Term Bonds & Notes		256789	270007	270006		269860	148
4721	Interest-Long Term Bonds & Notes		86197	56870	42588		42566	
4723	Int. on Tax Anticipation Notes		1	0	1		1	
4790-4799	Other Debt Service							
CAPITAL OUTLAY								
4901	Land							
4902	Machinery, Vehicles & Equipment		319867	245169	270700		270700	
4903	Buildings		40000	1015				
4909	Improvements Other Than Bldgs.		801600	542164	733575		728575	5000
OPERATING TRANSFERS OUT								
4912	To Special Revenue Fund							
4913	To Capital Projects Fund							
4914	To Enterprise Fund				503551		503551	
	Sewer-		506326	463352				
	Water-							

1 2 3 4 5 6 7 8 9

PURPOSE OF APPROPRIATIONS (RSA 32:3 V)		Warr. Art. #	Appropriations Prior Year As Approved by DRA	Actual Expenditures Prior Year	SELECTMEN'S APPROPRIATIONS Ensuing Fiscal Year (RECOMMENDED)	(NOT RECOMMENDED)	BUDGET COMMITTEE'S APPROPRIATIONS Ensuing Fiscal Year RECOMMENDED	NOT RECOMMENDED
ACCT. #			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
OPERATING TRANSFERS OUT cont.								
	Electric-							
	Airport-		1	0	0	1	1	
4915	To Capital Reserve Fund		75000	75000				
4916	To Exp.Tr.Fund-except #4917							
4917	To Health Maint. Trust Funds							
4918	To Nonexpendable Trust Funds							
4919	To Agency Funds							
SUBTOTAL 1			9774441	7682258	8563749		8502019	61730

If you have a line item of appropriations from more than one warrant article, please use the space below to identify the make-up of the line total for the ensuing year.

Acct. #	Warr. Art. #	Amount	Acct. #	Warr. Art. #	Amount



1	2	3	4	5	6
ACCT.#	SOURCE OF REVENUE	Warr. Art.#	Estimated Revenues Prior Year	Actual Revenues Prior Year	Estimated Revenues Ensuing Year
<b>TAXES</b>			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
3120	Land Use Change Taxes		17000	14000	18000
3180	Resident Taxes				
3185	Timber Taxes		6441	7669	15000
3186	Payment in Lieu of Taxes		0	24	6800
3189	Other Taxes				3077
3190	Interest & Penalties on Delinquent Taxes		70405	145980	145520
	Inventory Penalties				
3187	Excavation Tax (\$.02 cents per cu yd)		0	434	0
<b>LICENSES, PERMITS &amp; FEES</b>			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
3210	Business Licenses & Permits		54125	56217	54945
3220	Motor Vehicle Permit Fees		1196000	1474629	1198800
3230	Building Permits		20660	34823	25550
3290	Other Licenses, Permits & Fees		6250	7098	6650
3311-3319	FROM FEDERAL GOVERNMENT		50000	61650	33000
<b>FROM STATE</b>			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
3351	Shared Revenues		38171	89615	38171
3352	Meals & Rooms Tax Distribution		177259	197674	197674
3353	Highway Block Grant		161331	202461	181164
3354	Water Pollution Grant		24714	24714	28125
3355	Housing & Community Development				
3356	State & Federal Forest Land Reimbursement		1518	1518	1518
3357	Flood Control Reimbursement				
3359	Other (Including Railroad Tax)		84800	0	12000
3379	FROM OTHER GOVERNMENTS				
<b>CHARGES FOR SERVICES</b>			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
3401-3406	Income from Departments		180310	243290	240070
3409	Other Charges		106835	131484	106701
<b>MISCELLANEOUS REVENUES</b>			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
3501	Sale of Municipal Property		15000	10030	20000
3502	Interest on Investments		85000	86243	100000
3503-3509	Other				
<b>INTERFUND OPERATING TRANSFERS IN</b>			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
3912	From Special Revenue Funds		140000	140000	140000
3913	From Capital Projects Funds			104000	

1	2	3	4	5	6
ACCT.#	SOURCE OF REVENUE	Warr. Art.#	Estimated Revenues Prior Year	Actual Revenues Prior Year	Estimated Revenues Ensuing Year
INTERFUND OPERATING TRANSFERS IN cont.			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
3914	From Enterprlse Funds				
	Sewer - (Offset)		506321	463352	503551
	Water - (Offset)				
	Electric - (Offset)				
	Airport - (Offset)				
3915	From Capital Reserve Funds		61000	61000	0
3916	From Trust & Agency Funds				
OTHER FINANCING SOURCES			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
3934	Proc. from Long Term Bonds & Notes		1464682	0	
	Amounts VOTED From F/B ("Surplus")				
	Fund Balance ("Surplus") to Reduce Taxes				
TOTAL ESTIMATED REVENUE & CREDITS			4467866	3557951	3076360

**\*\*BUDGET SUMMARY\*\***

	PRIOR YEAR ADOPTED BUDGET	SELECTMEN'S RECOMMENDED BUDGET	BUDGET COMMITTEE'S RECOMMENDED BUDGET
SUBTOTAL 1 Appropriations Recommended (from pg. 5)	8109759	8562849	8535097
SUBTOTAL 2 Special Warrant Articles Recommended (from pg. 6)	1539682	10000	1000
SUBTOTAL 3 "Individual" Warrant Articles Recommended (from pg. 6)	125000	25000	0
TOTAL Appropriations Recommended	9774441	8597849	8536097
Less: Amount of Estimated Revenues & Credits (from above)	4467866	3076360	3076360
Estimated Amount of Taxes to be Raised	5306575	5521489	5459737

Maximum Allowable Increase to Budget Committee's Recommended Budget per RSA 32:18: \_\_\_\_\_ 807514  
(See Supplemental Schedule With 10% Calculation)

## **PRELIMINARY COPY**

### **GILFORD SCHOOL DISTRICT MEETING SATURDAY, MARCH 15, 2003 AT 10:00 A.M. WARRANT**

To the Inhabitants of the School District of Gilford in the County of Belknap, State of New Hampshire, qualified to vote on District affairs:

YOU ARE HEREBY NOTIFIED TO MEET AT THE GILFORD MIDDLE-HIGH SCHOOL IN SAID DISTRICT ON SATURDAY, THE FIFTEENTH OF MARCH, 2003 AT 10:00 O'CLOCK IN THE MORNING, TO ACT UPON THE FOLLOWING SUBJECTS:

#### **ARTICLE I            District Officers Salaries**

To see if the School District will set the salaries of District Officers for the coming year as follows:

Moderator	\$ 100.00
District Clerk	20.00
Chairperson of School Board	1,500.00
School Board Members (4) each	1,000.00
District Treasurer	1,600.00

**School Board:** Recommends Approval

**Budget Committee:** Recommends Approval

#### **ARTICLE II.        School District Reports**

To see if the School District will approve the reports of the Agents, Auditors, and committees as printed in the 2002 Town Report.

#### **ARTICLE III.       Gilford-Gilmanton AREA Agreement**

Shall the amended articles of the AREA Agreement as approved for submission by the State Board of Education on January 15, 2003 and on file with the district clerk be approved by the School District?

#### **ARTICLE IV.       Gilford Middle-High School Roof Repairs**

(Special Warrant Article) To see if the School District will vote to raise and appropriate the sum of **Forty-Five Thousand Dollars (\$45,000)** for the repair and improvement to the existing Gilford Middle-High School roof.

**School Board:** Recommends Approval

**Budget Committee:** Recommends Approval



**ARTICLE V.                    Citizen Petition – Rowe House**

To see if the District will vote: To strongly urge the School Board to seek title to the Rowe House from the Town of Gilford, and to move the School District administrative offices into the Rowe House as soon as may be feasible; and to establish an Expendable Trust Fund under the provisions of RSA 198:20-c to be known as the Rowe House Fund, to be used for the purpose of making such minor modification to the building, in keeping with its historical significance and architectural integrity, as may be necessary for its use for School District administrative offices, and for maintenance and repair to the building, and furthermore to name the Gilford School Board as agents to expend from such fund, and to appropriate to this fund all moneys transferred from the Town of Gilford Rowe House Fund.

**ARTICLE VI.                  School District Office**

(Special Warrant Article) To see if the School District will vote to raise and appropriate the sum of **One Hundred and Forty Two Thousand, Two Hundred Fifty Five Dollars (\$142,255)** for the repair and renovation of the Rowe House *or* the Meadows Farm House, as the school board may determine for use as School District offices.

**School Board:** Recommends Approval                    **Budget Committee:** Recommends Approval

**ARTICLE VII:                Capital Reserve Expenditure**

(Special Warrant Article) To see if the School District will vote to raise and appropriate the sum of up to **One Hundred Sixty Five Thousand Dollars (\$165,000)** to repair and/or replace the original air conditioning units at Gilford Middle-High School, and to withdraw **\$165,000** from the Capital Reserve Fund established for that purpose.

**School Board:** Recommends Approval                    **Budget Committee:** Recommends Approval

**ARTICLE VIII:              Unfunded Mandates**

Whereas NH School Districts face ever tightening budgets; and Whereas NH School Districts are finding it increasingly difficult to raise and appropriate sufficient dollars on the local level to provide their students a quality education; and Whereas newly enacted and existing federal mandates have placed an undue and heavy financial burden on local school district budgets:

Be It Therefore Resolved: That the voters of the Gilford School District vigorously oppose any and all unfunded and under-funded federal educational mandates, including but not limited to, those contained in the recently enacted No Child Left Behind Law as well as those mandates historically unfunded within the IDEA/Special Education Laws.

ARTICLE IX:        Multi-year Teachers Agreement

To see if the School District will vote to approve the cost items included in the collective bargaining agreement reached between the Gilford School Board and the Gilford Education Association. This agreement calls for the following increases in salaries and benefits:

<u>Year</u>	<u>Estimated Increase</u>
2003-2004	\$605,015
2004-2005	\$640,364
2005-2006	\$700,904

And further, to raise and appropriate the sum of **Six Hundred and Five Thousand, Fifteen Dollars (\$605,015)** for the 2003-04 fiscal year, such sum representing the additional costs attributable to the increases in salaries and benefits over those of the appropriation at current staffing levels paid in the prior fiscal year.

**School Board:** Recommends Approval        **Budget Committee:** TBD

ARTICLE X.        Authorization for Special Meeting

In the event that **Article VII (Teachers Contract)** is defeated, shall the School District authorize the Gilford School Board to call one special meeting, at its option, to address Article VII cost items only?

ARTICLE XI.        General Budget Funds

To see if the School District will vote to raise and appropriate the sum of **Seventeen Million, Six Hundred Thirty Five Thousand, Five Hundred Seventy Four Dollars (\$17, 635, 574)** for the support of schools, for the payment of salaries for school district officials and agents, and for the payment of the statutory obligations of the district. This Article is inclusive of the costs in Article I, but does not include the amounts in Articles IV, V, VI, VII, IX.

**School Board:** TBD        **Budget Committee:** TBD

**ARTICLE XII.   Adjournment**

To transact any other business which may legally come before this meeting.  
Given under our hands and seals this xth Day of   March, 2003

\_\_\_\_\_  
WILLIAM J. MCLEAN, III, CHAIRPERSON

\_\_\_\_\_  
JAMES ANNIS

\_\_\_\_\_  
PAUL BLANDFORD

\_\_\_\_\_  
KENT BARON

\_\_\_\_\_  
MARGO WEEKS

A true copy of Warrant: Attest:

\_\_\_\_\_  
WILLIAM J. MCLEAN, III, CHAIRPERSON

\_\_\_\_\_  
JAMES ANNIS

\_\_\_\_\_  
PAUL BLANDFORD

\_\_\_\_\_  
KENT BARON

\_\_\_\_\_  
MARGO WEEKS





